



## Board of Education Regular Meeting

September 17, 2018 7:30 PM

Board Meeting Room  
Administrative Offices  
137-B Glenwood Road  
Clinton, CT 06413

### Attendance Taken at 7:30 PM:

#### Present Board Members:

Erica Gelven  
Peter Giannotti  
Michael Hornyak  
Sandra Luke  
Lois Ruggiero  
Kimberly Russo

#### Absent Board Members:

Doug Traynor

### 1. Opening Exercises

#### 1.A. Roll call

Discussion:

Also in attendance were Superintendent Maryann O'Donnell and Business Manager Carolyn Dickey.

#### 1.B. Pledge of Allegiance

Discussion:

All stood for the pledge.

### 2. Public participation/recognition

Discussion:

Erica Gelven welcomed new Board of Education member Michael Hornyak.

### 3. Minutes - Approval - Regular Meeting of September 4, 2018

**Motion Passed:** To approve the minutes of the regular meeting of September 4, 2018 passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

#### 4 Yeas - 0 Nays - 2 Abstained.

Erica Gelven	Yes
Peter Giannotti	Yes
Michael Hornyak	Abstain
Sandra Luke	Abstain
Lois Ruggiero	Yes
Kimberly Russo	Yes
Doug Traynor	Absent

#### **4. Communications**

#### **5. Report of Student Representatives**

#### **6. Administrative Reports**

##### **6.A. Administrators, Program Directors and Teachers**

###### **6.A.1. General Update**

##### **6.B. Assistant Superintendent's Report**

###### **6.B.1. General Update**

##### **6.C. Business Manager's Report**

###### **6.C.1. General Update**

Discussion:

Mrs. Dickey reported that the attendance module will be available next month. The pension transfer is progressing and the full transfer should be complete on November 1st. The auditors are reviewing the end of year state reports and the accounting audit will begin next week.

#### **7. Superintendent's Report**

##### **7.A. Enrollment Update**

Discussion:

Superintendent O'Donnell provided an update that shows there are 19 more students currently enrolled than projected for 2018-2019. A final enrollment update will be provided on October 1st.

##### **7.B. General Update**

Discussion:

Mrs. O'Donnell reported on the student representative process. Applications are currently being accepted and interviews will be scheduled for either September 25 or 26 from 11:00 a.m. to 2:00 p.m.

#### **8. Reports of Board of Education Subcommittees and Special Committees**

##### **8.A. General Updates**

Discussion:

The Policy Subcommittee held a meeting on September 17, 2018 to begin review of the 9000 series.

An Instruction Subcommittee meeting is scheduled for September 26, 2018 at 5:30 p.m.

The Buildings & Grounds Subcommittee will schedule a meeting to review and develop the Capital Expenditure Budget. This will be approved by the Board of Education at the November 5, 2018 regular meeting prior to being presented to the Capital Expenditure Committee on November 26, 2018.

The next Clinton Community Committee on Facilities Needs is scheduled for September 24, 2018 at 5:00 p.m. There will be a tour of Eliot prior to the meeting at 4:00 p.m. for those interested.

The Budget & Finance Subcommittee will look to possibly schedule a meeting to gather input on the 2019-2020 budget as part of its budget preparation process.

## 9. Field Trip Update

Discussion:

There were no field trip requests.

## 10. Personnel Items

### 10.A. Staff Appointments

Discussion:

There were no staff appointments.

### 10.B. Information

## 11. Financial Items

### 11.A. Bills Payable

## 12. Adjournment

**Motion Passed:** To adjourn at 8:00 p.m. passed with a motion by Lois Ruggiero and a second by Sandra Luke.

### 6 Yeas - 0 Nays.

Erica Gelven	Yes
Peter Giannotti	Yes
Michael Hornyak	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Kimberly Russo	Yes
Doug Traynor	Absent

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Sandy Luke, Board Secretary

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Wendy McDermott, Board Recorder