

**Design Review Board**  
**Meeting Minutes**  
Town Hall, Lower Lobby

Wednesday, September 12<sup>th</sup>, 2018, 6:00 PM

**Called to order at 6:00 PM:** Commissioners Sandy Allen, John Allen, Alan Kravitz and Dara Onofrio were in attendance.

I. **Guests present:** Michael Champlin and Terry Crowley of Hendel's Inc., Rick Bayuk of Rackliffe Lock, Sammy Cecumjanin, Chef at 58 West Main, Robert Kuszpa of AT&T.

II. **Applications:**

- a. DRB 18-20: 8 28 2018, 154 West Main St, New filling station and convenience store
- b. DRB 18-21: 8 31 2018, 7 Glenwood Rd; Sign Redesign
- c. DRB 18-22: 9 10 2018, 58 West Main St; Building Remodel
- d. DRB 18-23: 08 23 2018, 7 Central Ave.; new sign

I. **Meeting room:** Town Hall, Lower Lobby will be the location for the next meeting, to be held at 6:00 PM.

II. **Approval of minutes from the last meeting:** Approved on a Motion by Dara Onofrio, J. Allen 2<sup>nd</sup>, all were in favor.

III. **Old Business: Update of compliance concerns:** see Note to Zoning Enforcement section below.

IV. **New business:** Motion to add DRB 18-23 to Agenda: Motion made by A. Kravitz seconded by J. Allen, all were in favor

V. **Note to Zoning Enforcement Officer: Compliance Concerns**

**Ongoing:**

- i. Added prior to 02 14 2018; There is still a canvas sign attached to signboard at 203 East Main St.
- ii. Added prior to 02 14 2018; A car/van is being used as a sign (was moved slightly) at 237 East Main St. the marble/granite business across from ShopRite.
- iii. Added to Minutes 03 14 2018; Feather sign at Shell Station on the corner of Rte. 1 and Grove St.
- iv. Added to minutes 06 13 2018: Feather sign on Route 1 for Dunkin Donuts, by Stop & Shop. **Resolved**
- v. Added to minutes on 07 25 2018: Feather sign at TMS, Total Mechanical Systems, 242 E. Main St.
- vi. Added to minutes on 7/25/2018: Feather sign at Sparklers, 307 East Main St.

VI. **Motion for adjournment was made at 6:36 PM by D. Onofrio A. Kravitz 2<sup>nd</sup>, all were in favor.**