

**Minutes**  
**Safety Committee**  
**September 06, 2018**

PRESENT: P. Neff, M. Neff, M. Yanus, D. Burnham, A. Finelli, V. DeMaio, B. Potter  
Guest: Stephen Pendl, CIRMA

The meeting was called to order at 10:00 A.M.

Motion to approve the minutes for the April 5, 2018 meeting by DeMaio, seconded by Potter. Unanimously approved.

There was not a quorum at the June 7, 2018 Safety Committee Meeting no minutes to approve.

Reviewed Incident Report by Department

**Re: Police Department**

One workman comp issue in June 2018. Very busy summer for the police. Continuing to replace police cruisers with SUVs. SUVs provide better and easier access for the officers in entering and exiting the vehicle. Goal also is to better position computers and other equipment that needs to be kept within an arm's length of the officers. Issues with Occ-Med. An issue with Occ-Med not being available to care for our employees one day. A second issue appears to be holding employees out on workman's comp longer than necessary before allowing them to return to work. M. Yanus will speak to Gwen at CIRMA. A meeting needs be set up with Occ-Med to discuss these issues. Police boat in operation. V. DeMaio requiring higher level of training for both captain and crew members.

**Re: Department of Public Works**

No workmen comp issues for the past three months. P. Neff reports DPW is moving ahead with work projects. Use of safety gear and eyewear is a must for the employees and replacement of one or both is important as well. Neff has process in place for replacement of safety equipment. Employees have been instructed when to turn in the old for new. Maintenance schedules are in place on all equipment and buildings. Marina has been insurance rated with high marks.

**Park and Recreation**

Good summer. Busy but with few incidents. Now preparing for the Fall activities. All fields are in great condition. Excellent lifeguards this season.

**Re: Finance Department:**

- A. Finelli states it has been a quiet period with no workman comp claims since the end of June.

**Re: Youth and Family Services/Social Services**

No Report.

**Re: Fire Department**

M. Neff reports all is going well. Very busy summer. Responded to a large number of emergency calls. Ambulances were very busy this summer.

**Re: CIRMA**

S. Pendl reports there are very serious issue with cyber hacking. CIRMA has cyber awareness training available. P. Neff and M. Neff will set up two training sessions in Clinton for our employees.

Motion to adjourn at 10:35 A.M. by B Potter seconded by V. DeMaio.

All in favor

Respectfully submitted,  
Melanie Yanus, Chairman