



Board of Education Regular Meeting

September 04, 2018 7:30 PM

Board Meeting Room
Administrative Offices
137-B Glenwood Road
Clinton, CT 06413

Attendance Taken at 7:30 PM:

Present Board Members:

Peter Giannotti
Lois Ruggiero
Kimberly Russo
Erica Gelven

Absent Board Members:

Doug Traynor
Sandra Luke

1. Opening Exercises

1.A. Roll call

Discussion:

Also in attendance were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, and Business Manager Carolyn Dickey.

The student representative present was Kayla Pellegrini.

1.B. Pledge of Allegiance

Discussion:

All stood for the pledge.

2. Public participation/recognition

Discussion:

No participation.

3. Minutes - Approval - Regular Meeting of August 20, 2018

Motion Passed: To approve the minutes of the regular meeting of August 20, 2018, passed with a motion by Lois Ruggiero and a second by Kimberly Russo.

4 Yeas - 0 Nays.

Peter Giannotti	Yes
Doug Traynor	Absent
Sandra Luke	Absent
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

4. Communications

Discussion:
No communications.

5. Celebration of Tenure 2018 and Employee Recognition

Discussion:
Staff members who achieved tenure status this year were recognized: Catherine Baldwin, Marco Famiglietti, Marc Angelo Ferace, Michael Hogle, Deborah Jarret, Jennifer Kilkelly, Kristin Magnano, Laura Martino, James Messina, Jessica Mularski, Melissa Noyes, Stephanie Quarato, Emily Russell, and Christine Tavares.

M. O'Donnell also officially introduced and welcomed new administrators Abby Rice and Debra Murray. Mr. Famiglietti introduced Ray Smith, Clinton's Teacher of the Year, and Sue Dest, the Classified Employee of the Year.

6. Report of Student Representatives

Discussion:
K. Pellegrini provided an update on a multitude of happenings for the start of the school year including a cardboard boat race on September 19th at Avery Point: a competition that will challenge the students' physics and math skills.

Ms. Pellegrini and several Board members commented that this year's STEP transition program for the incoming 9th graders was the best one to date.

7. Administrative Reports

7.A. Administrators, Program Directors and Teachers

7.A.1. Summer Maintenance Report

Discussion:
Gonzalo Carrion, Director of Maintenance, reviewed his department's summer projects with the Board. Among the many projects were the removal of two oil tanks and the repair of roofs at Joel and Eliot. He expressed gratitude to his team of maintenance workers and custodians for the quality and amount of work accomplished this summer.

7.A.2. Extended School Year Report

Discussion:
Melissa Noyes, Special Services Supervisor, presented on the ESY (Extended School Year) for summer 2018. She thanked staff members for making this crucial program run smoothly, especially given the extra challenge of running the program out of Morgan instead of Joel.

7.A.3. General Update

7.B. Assistant Superintendent's Report

7.B.1. General Update

Discussion:
M. Famiglietti reported on the successes of the substitute teacher breakfast held on August 28th and the new district and school websites which launched at midnight on September 3rd.

Smarter Balanced results will be made public within the week. The results have been entered into PowerSchool and made available to teachers in order to inform classroom teaching.

Mr. Famiglietti and Morgan Principal Keri Hagness will report on Smarter Balanced, SAT, and Advanced Placement test results at a future Board meeting.

7.C. Business Manager's Report

7.C.1. Pension Update

Discussion:

The transition to a new investment bank for the classified employee pension fund was reported by C. Dickey. Updates to the pension document and trust agreement are ongoing. The transfer of active accounts should occur on October 1st. The Board will be kept updated and the formation of an investment committee was suggested.

7.C.2. General Update

Discussion:

Mrs. Dickey updated the Board about pending litigation related to a student injury from 2016. State reporting for 2017-18 has been completed.

The auditors are scheduled to arrive on September 24th.

8. Superintendent's Report

8.A. Opening of School Update

Discussion:

M. O'Donnell reported on the opening of school including efforts to keep students hydrated and safe in the heat. The administrators, teachers, and the Town Hall staff were thanked for their efforts.

The Superintendent reported that transportation of students has gone well despite many changes to the bus routes, and that onboarding of new staff has gone smoothly.

8.B. Enrollment Update

Discussion:

Enrollment numbers are currently 21 higher than projected in the budget book. Official state enrollment numbers will be gathered on October 1st. M. O'Donnell stated that the numbers show fewer 9th graders leaving the district.

8.C. Legislative Update

Discussion:

Legislative updates were prepared for the Board by Shipman & Goodwin.

8.D. Adoption of CPS Strategic Plan Priorities and Initiatives

Discussion:

The Superintendent requested the adoption of Strategic Plan Priorities and Initiatives.

Motion Passed: To adopt the Clinton Public Schools Strategic Plan Priorities and Initiatives passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

4 Yeas - 0 Nays.

Peter Giannotti	Yes
Doug Traynor	Absent
Sandra Luke	Absent
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

8.E. General Update

Discussion:

On October 16th, the Chamber of Commerce will host a reception at the Clinton Country Club. This year's business person of the year will be honored.

9. Reports of Board of Education Subcommittees and Special Committees

9.A. General Updates

Discussion:

M. O'Donnell distributed copies of the 9000 policy series. The goal is to adopt Shipman and Goodwin's policies. A discussion at the next Policy Subcommittee meeting on September 17th at 5:30 p.m. will take place. The series should be complete by October 15th.

The Superintendent will meet with L. Ruggiero to work on the CEC on a timeline similar to last year's.

10. Field Trip Update

Discussion:

No report.

11. Second Reading and Possible Adoption of Policies

11.A. 2000 Series

Motion Passed: That the Board amend current policy Series 2000 by deleting all 2000 series policies except #2131 and #2132, for the reasons set forth in the revised Series 2000 chart considered by the Board in conjunction with this action. Further, the Board adopts new Series 2000 and the Series 2000 administrative regulations as follows passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

4 Yeas - 0 Nays.

Peter Giannotti	Yes
Doug Traynor	Absent
Sandra Luke	Absent
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

2018-19 Policy Manual Revision

2000 Series – Administration Revised Table of Contents

Number	P/R	Title	Date of First Reading	Date of Approval
2131	P	Superintendent of Schools	8/20/2018	
2132	P	Assistant Superintendent	8/20/2018	
2200	P/R	Retention of Electronic Records and Information	8/20/2018	
2201	P/R	Hold on Destruction of Records (Litigation)	8/20/2018	
2300	P	Uniform Treatment of Recruiters	8/20/2018	

11.B. Student Wellness Policy #5140

Motion Passed: To adopt revised policy #5140 as presented passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

4 Yeas - 0 Nays.

Peter Giannotti	Yes
Doug Traynor	Absent
Sandra Luke	Absent
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

12. Personnel Items

12.A. Staff Appointments

12.A.1. Varsity Cheerleading Coach at Morgan

Motion Passed: To approve the appointment of Litsa Aniskovich as the Varsity Cheerleading Coach at Morgan passed with a motion by Peter Giannotti and a second by Kimberly Russo.

3 Yeas - 0 Nays - 1 Abstained.

Peter Giannotti	Yes
Doug Traynor	Absent
Sandra Luke	Absent
Lois Ruggiero	Abstain
Kimberly Russo	Yes
Erica Gelven	Yes

12.A.2. Varsity Volleyball Coach at Morgan

Motion Passed: To approve the appointment of Jessica Lynch as the Varsity Volleyball Coach at Morgan passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

4 Yeas - 0 Nays.

Peter Giannotti	Yes
Doug Traynor	Absent
Sandra Luke	Absent
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

12.A.3. Field Hockey Coach at Eliot

Motion Passed: To appoint Mary Ann Estabrook as the Field Hockey Coach at Eliot passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

4 Yeas - 0 Nays.

Peter Giannotti	Yes
Doug Traynor	Absent
Sandra Luke	Absent
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

12.B. Information

Discussion:

The daily building substitute at Pierson will be covering for Ann Martino's 5th grade class until her return. There are still a few personnel vacancies that need to be filled.

13. Financial Items

13.A. Bills Payable

14. Adjournment

Motion Passed: To adjourn at 9:25 p.m. passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

4 Yeas - 0 Nays.

Peter Giannotti	Yes
Doug Traynor	Absent
Sandra Luke	Absent
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

Sandy Luke, Board Secretary

Allison Friday, Board Recorder