



Board of Education Regular Meeting

August 20, 2018 7:30 PM
Board Meeting Room
Administrative Offices
137-B Glenwood Road
Clinton, CT 06413

Attendance Taken at 7:30 PM:

Present Board Members:

Sandra Luke
Lois Ruggiero
Kimberly Russo
Erica Gelven

Absent Board Members:

Doug Traynor
Peter Giannotti

1. Opening Exercises

1.A. Roll call

Discussion:

Also in attendance were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, and Business Manager Carolyn Dickey.

1.B. Pledge of Allegiance

Discussion:

All stood for the pledge.

2. Public participation/recognition

Discussion:

Heather Moore, a parent and representative of the parent Talented and Gifted Group, spoke about the benefits of purchasing an online database for differentiated learning, the Renzulli Learning System.

3. Minutes - Approval - Regular Meeting of July 16, 2018 and Special Meetings of July 23, 2018 and July 26, 2018

Motion Passed: To approve the minutes of the regular meeting of July 16, 2018 and the special meetings of July 23, 2018 and July 26, 2018, passed with a motion by Lois Ruggiero and a second by Sandra Luke.

4 Yeas - 0 Nays.

Peter Giannotti	Absent
Doug Traynor	Absent
Sandra Luke	Yes
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

4. Communications

Discussion:
No communications.

5. Administrative Reports

Discussion:

5.A. Administrators, Program Directors and Teachers

5.A.1. 2017-2018 Food Services Report

Discussion:
Director of Food Services Jon Siciliano provided a summary of the 2017-18 food services program. He included philosophy and goals, a breakdown of revenue, expenses, staffing, challenges, and pricing. His recommendation was to not increase meal prices for the 2018-19 year.

5.A.2. Approval of 2018-2019 Lunch Prices

Motion Passed: To approve the 2018-2019 menu prices as presented passed with a motion by Sandra Luke and a second by Kimberly Russo.

4 Yeas - 0 Nays.

Peter Giannotti	Absent
Doug Traynor	Absent
Sandra Luke	Yes
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

5.A.3. General Update

5.B. Assistant Superintendent's Report

5.B.1. Rollout of New Website

Discussion:
M. Famiglietti thanked Frank Rossi and Allison Friday for their work on the new website. The anticipated launch date is September 4th. He provided the Board with the reasons for the conversion, an outline of the process, and plans for marketing the new site.

IT Director Frank Rossi then walked the Board through the draft school and district sites and highlighted consistency, ADA (American Disabilities Act) compliance, and ease of use.

5.B.2. General Update

Discussion:
New Teacher Orientation takes place on Tuesday, August 21st. Board members were invited to attend. Starting Wednesday, August 22nd, all teaching staff will be returning for professional development and convocation.

5.C. Business Manager's Report

5.C.1. 2017-18 End of Year Report

Discussion:
C. Dickey presented the 2017-18 end-of-year available balances totaling \$693,035, and provided details on each line item.

5.C.2. General Update

Discussion:

A new bank, People's Bank, has been chosen to administer the pension for non-certified staff. Bank representatives will present their investment strategy to the Board at a future meeting.

The End-of-Year state-required report is almost complete.

A new process for employee attendance accounting is being into place.

A lawsuit regarding a playground incident which occurred several years ago has been filed. The information has been relayed to the district's insurance company for further action.

6. Superintendent's Report

6.A. Family ID Athletic Registration Update

Discussion:

Family ID, an online registration application, has been introduced at Morgan with success. The Superintendent thanked the high school team and Frank Rossi for all their work on implementing the product.

6.B. Roofing & Tank Removal Update

Discussion:

The roofing project and the tank removal project at Joel are almost done.

The projects at Eliot are ongoing. The office staff will be moving in on August 22nd. If the projects continue into the start of school, students should not be impacted.

The soil tests for the oil tanks came back okay, and we have been notified by DPW that no further steps will be required. The holes will be filled in and paved before school opens. A set of stairs at Pierson was removed during the removal of the oil tank and will be replaced.

6.C. Strategic Planning Update

Discussion:

The Superintendent provided the Board with an updated strategic plan. She identified initiatives and requested the Board review and approve them at a subsequent meeting.

6.D. 2017-2018 Building Usage Summary

Discussion:

A report on the building usage district-wide for 2017-18 indicated \$27,520 in rental fee profits which is paid directly to the town. Other associated fees provided \$7K in profits which will be used for the upkeep of the auditorium at Morgan and to offset costs of town groups who utilize the auditorium.

6.E. General Update

Discussion:

Transportation routes have been released and sent to parents. The number of runs has been reduced by two with a possible third route to be considered for reduction.

7. Reports of Board of Education Subcommittees and Special Committees

7.A. General Updates

Discussion:

The Morgan Building Committee will meet on August 21st to pay expenses and review the HVAC commissioning which is almost done.

8. Approval of 2018-2019 Building Rental Fees

Motion Passed: To approve the 2018-2019 building rental fees as presented passed with a motion by Lois Ruggiero and a second by Sandra Luke.

4 Yeas - 0 Nays.

Peter Giannotti	Absent
Doug Traynor	Absent
Sandra Luke	Yes
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

9. First Reading of Policies

9.A. 2000 Series

Discussion:

The 2000 series of policies was presented as a first reading. Second reading and approval is scheduled for the next Board meeting.

9.B. Student Wellness Policy #5140

Discussion:

The wellness policy was presented as a first reading. The second reading and approval is scheduled for the next Board meeting.

10. Personnel Items

10.A. Staff Appointments

Discussion:

As a reminder, in an effort to streamline the hiring process, appointments of administrative, teaching, and head coaching positions will be done at the Board level while all other staff appointments will be done at the Superintendent level.

10.B. Information

Discussion:

A list of non-certified appointments was shared with the Board.

11. Financial Items

11.A. Bills Payable

12. Adjournment

Motion Passed: To adjourn at 9:04 p.m. passed with a motion by Lois Ruggiero and a second by Sandra Luke.

4 Yeas - 0 Nays.

Peter Giannotti	Absent
Doug Traynor	Absent
Sandra Luke	Yes
Lois Ruggiero	Yes
Kimberly Russo	Yes
Erica Gelven	Yes

Sandy Luke, Board Secretary

Allison Friday, Board Recorder