

MINUTES  
BOARD OF POLICE COMMISSIONERS  
August 13, 2018

PRESENT: Chairman Peter Niles, Commissioners Ed Tessman, Phil Sengle, Lynn Hidek and Dominic Morelli

Also present: Chief DeMaio

Guests: Boy Scout Thomas Baker and his family, R. Derry, J. Dunn, J. Scherban (arrived 7 p.m.)

The meeting was called to order at 6:00 p.m.

All stood for the Pledge of Allegiance

A motion was made by E. Tessman, seconded by L. Hidek to move agenda item 10b Boy Scout Thomas Baker to agenda item 2b. The motion carried unanimously.

Boy Scout Thomas Baker:

- T. Baker explained how the concept of the Clinton Police Department sign on the boulder came to be.
- It was a joint effort with Signs of Our Times, Haynes Quarry and DPW
- Chief DeMaio presented Thomas Baker with a Certificate of Appreciation

Commission Awareness: Comments from the public: No one wished to speak at this time

Traffic Authority:

Cycle for a Cause:

- The bike ride is scheduled for September 22, 2018 from 9 a.m. to 11 p.m.
- A motion was made by E. Tessman, seconded by P. Sengle to approve the Cycle for a Cause cycling ride from Framingham, MA to New York City through Clinton on September 22, 2018 from 9a to 11p. authorizing either the Chairman or Chief to sign the application. The motion carried unanimously.

CVS Traffic Pattern:

- This application was not brought before the Clinton Traffic Authority for review
- Will ask that the State DOT review the traffic pattern from High Street to Post Office Square as well as the intersection of Route 81 (Hull Street) and Route 1
- A motion was made by P. Sengle, seconded by E. Tessman to authorize Chief DeMaio to go forward with a request to the State DOT for a review of the traffic patterns and possible flow options regarding Route 1/High Street/Commerce Street. The motion carried unanimously.

Commerce Street/Grove Street parking:

- Receiving numerous complaints regarding the extensive parking at the end of Commerce/Grove Streets
- DPW Director P. Neff and Chief DeMaio will make a report to First Selectman C. Goupil on September 22<sup>nd</sup>
- Request the State DOT review this area for possible solutions

Waterside Lane – beach gate:

- Concerns include:
  - Cars are speeding
  - Loud cars at the beach after closing time
  - Gate not being locked
- The Police will lock the gate with a key pad lock at 10 pm and open it at 6 am

Sol's Point Road:

- The residents have requested the following signage:
  - Blind person – a permit application is required from the State DOT for this type of sign
  - Speed limit – the majority of traffic are residents and it is a short road this is not needed
  - 36 Sol's Point requests a "No parking beyond this point" sign be installed.

- A motion was made by P. Sengle, seconded by L. Hidek to install a new “No parking beyond this point” at 36 Sol’s Point Road. The motion carried unanimously.

Summerfest and Fireworks:

- Briefly discussed and reviewed the Operations Plan for the Summerfest/Fireworks
- DPW and the Police Department are working together
- Officers will be posted throughout the event

Groveland/Shore Road:

- Chief DeMaio will discuss with Sgt Flynn the concerns brought before the Traffic Authority at their July meeting
- Suggested their association purchase radar signs

Correspondence:

- Thank you to Dispatcher Clados from M. Averill, US Coast Guard

Minutes of July 9, 2018 Regular meeting:

- A motion was made by E. Tessman, seconded by P. Sengle to approve the minutes of July 9, 2018 as submitted. The motion carried unanimously.

Review line item accounts:

- The Police 2017-2018 budget year-end report showed the department came in under budget
- P. Sengle remarked that the Chief showed good management skills and good fiscal responsibility

Chief’s Report:

FY 2018-2019 Budget:

- Discussed the longevity line item and the reason it was over expended
- Chief DeMaio has concerns with the reduction to the overtime line item for both the Police and Communication budgets
- The Commissioners would like to see a 5-year analysis on the overtime line item
- The Police Department continues to obtain program funding from alternative funding sources

State of the Department:

Communications:

- A meeting was held with the Fire Chief Manware, DPW Director P. Neff, First Selectman C. Goupil, representative of DSET to discuss possible regionalization of the Communication Center
- Issues which will need to be addressed, but limited to, include staffing, procedures and equipment

Marine:

- The boat is in the water and runs great
- The staff will go out for training in high seas, darkness, fog in order to be signed off as an operator or crew

Crisis Advisory Team:

- The Police Department, Fire Department, school faculty, administration, psychologist will be reviewing protocols and procedures
  - Want to get the students involved with creative ideas and ways for school safety
  - Will follow best practice model and have unification drills
  - Implement new philosophy and fundamentals for the SRO
    - The SRO’s hours will be changed so he will be at the school when the students arrive
    - He will attend the faculty meetings and be proactive in the youth programs

Old Business:

Hiring process/ Police new hires (2):

- Received a list of 106 qualified candidates tested by the South Central Criminal Justice Administration

- Clinton will hold oral boards for 25 candidates, both new hire and 3 laterals on August 15, 2018
- Clinton has requested two (2) seats at the academy which starts in October
  - Will look at other satellite academies those to include Milford, New Haven, Hartford, Bridgeport

Restructure:

- Three corporal promotions were made which helps to cover open supervisory shifts
- Sgt Jakober is slated to attend the FBI academy for 10 weeks starting October 1, 2018
- Other command shifts need to be filled to enable Chief DeMaio to perform the job for which he was hired
  - Program development
  - Policy development

New Business:

MACO retirement and replacement:

- D. Cavanaugh retired July 1, 2018
- The MACO position is currently being staffed with two-part time MACO employees
- Received 145 applications for the full time MACO position, 9 of those had state certifications
- Oral board (panel consisting of the State ACO, Madison ACO and Chief DeMaio) for the 9 certified applicants will be held on Wednesday, August 22, 2018

General Department Discussion:

- D. Morelli discussed:
  - Watch the budget
  - Boating and staffing
  - The 4/2 schedule
- Chief DeMaio is responsible to make the daily decisions to manage the budget and overtime
- Chief DeMaio is making improvements:
  - Getting things done
  - Implementing additional services, programs and projects
- P. Sengle reiterated that the Department came in under the approved 2017-2018 budget

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Wendy McDermott  
Administrative Assistant

## STATE of the DEPARTMENT – July 2018

### OPERATIONS

1. Social Media / Outreach
  - Currently, 2,900 followers on CPD's Facebook page.
  - "Scam Patrol" radio program continues on ICRV radio. 1 Year Anniversary Show to air in August.
2. K9 Program
  - Instagram Followers: over 21,500.
  - Featured K9 Unit with full article in Working Dog Magazine's May-June Edition (national circulation).
  - K9 Sonny & Officer Frey also featured in current article in Working Dog for K9 nutrition.
3. Shoreline Technical Crimes Investigative Group / South Central Regional
  - SCCJA produced a very strong list for entry-level hiring.
  - Funds for STCIG established through municipal budgeting process of all participants.
4. Personnel
  - Hiring process has begun to fill Two positions vacated by Mill and Santiago.
  - Hiring Process has begun to full-time Animal Control Officer Position. Donna Cavanaugh retired effective July 1, 2018.
5. Budget
  - Close of Fiscal Year 2017/2018 line item transfers completed.
  - Police - Close of Fiscal Year at 97.71 % of budget.
  - Communications - Close of Fiscal Year at 96.04% of budget.
  - Animal Control - Close of Fiscal Year at 103.46% of budget (overage is attributed to pay-out of accumulated time to retiring full-time ACO).
6. Investigations
  - 25 New Cases opened in July. 47 open cases under investigation (see attached).
  - Officer Mangs temporarily assigned to Investigative Section for training.
7. Marine Patrol
  - Working with USCG and DEEP on training curriculum.
  - New outboard installed on July 7<sup>th</sup>.
  - Training Operators on safe and proper operations of vessel under varying conditions.
  - Will begin limited Marine operations as soon as possible.

## Support Services

### 8. Contracts & Vendors

- Negotiations with Communications Union have begun. Initial proposals exchanged on July 26. Next meeting scheduled for August 20<sup>th</sup>.
- Next meeting with Town Pension Committee and Actuary to stabilize pension plan scheduled for July 26<sup>th</sup>.

### 9. Software and Technology

- Awaiting install of e-printers in Ford patrol vehicles.
- Sgt. Jakober and Chief DeMaio continuing with implementation and department-wide use of Power DMS records management software to improve accountability of directives and training records.
- Meeting with the SynchronEyes Beta Test Group to receive body cameras and video storage and management software for all sworn personnel (July 17).

### 10. Fleet

- 2018/2019 fiscal year vehicle acquisition changed to replace admin/DB vehicles.

### 11. Communications

- Examining scheduling and staffing options to control costs and stabilize open shift exposure.

### 12. Training

- Officers Mangs completed initial Scholl Resource Officer Certification Training with National School Resource Officer Association (NSRO) in July.
- CIRMA to conduct Emergency Vehicle Defensive Driving Course, Department-wide.
- Sgt. Jakober confirmed for FBI National Academy Session 274, October 2018.
- Officers Harkins and Recchia to attend DARE Officer Training in August.
- Officer Caruso completed Basic Detective School in July.
- Corporals DePietro and Varone completed Intermediate Crime Scene Processing.
- Frey and Jakober completed Senior Firearms Instructor Recertification and Colt Armorer Recertification.
- Corporal Pellegrini completed Organized Retail Crime and Intro to Domestic Minor Sex Trafficking.
- DeMaio completed Sexual Harassment training for Department Heads.
- DeMaio, Mangs, Corbin and Recchia completed Countering Violent Extremists in Schools conducted by the FBI.
- Dunn, Smith, Harkins and Clados completed Peer Counselor recertification.
- Dispatcher Clados to attend APCO in August.

13. Community Outreach and Charities during the month of June:

- PIC Meeting (1) Popovich.  
Swearing-in Ceremony for State's Attorney Gailor (GA 9) – DeMaio, Flynn, Jakober, Pellegrini, Varone, Mangs.
- Meeting with CTANRG Officials to assist in Police Youth Group program – Sepega.
- Workplace Safety Award / Connecticut Water Company – DeMaio, Jakober.
- Meeting with Community Foundation of Middlesex County – DeMaio.
- Route 81 Corridor Study – DeMaio
- Families Helping Families Board Meeting – DeMaio, Hidek.
- Scam Patrol – DeMaio.
- R.A.D Classes – Matakaetis, Recchia.
- Meeting with Fireworks Committee – DeMaio.
- Meetings with citizens (2) – DeMaio
- Meeting with Eagle Scout / Signage project (2) – DeMaio.

14. Upcoming Events:

- Clinton Summer Fest – August 25
- RAD Classes – August 30 & 31 / September 6 & 7.