



Buildings & Grounds Subcommittee Meeting

August 06, 2018 4:30 PM

Board Meeting Room
Administrative Offices
137-B Glenwood Road
Clinton, CT 06413

Attendance Taken at 4:37 PM:

Present Board Members:

Doug Traynor
Lois Ruggiero

1. Opening Exercises

1.A. Roll call

Discussion:

Also in attendance: Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, Director of Building and Grounds Gonzalo Carrion, Director of Technology Frank Rossi, and Business Manager Carolyn Dickey

1.B. Pledge of Allegiance

Discussion:

All participants stood and recited the Pledge of Allegiance.

2. Update on Summer Projects

Discussion:

Superintendent O'Donnell distributed information including the BOE 10-Year Capital Plan, Town/BOE Projects Fiscal Year 16, Capital Budget page from 2018-19 BOE Budget Book, and the Budget Presentation Capital Expenditure Request script to the CEC. Director Carrion summarized status of the external water pipes project for Eliot Middle School, floor covering projects and other scheduled projects. Director Rossi summarized status of the technology orders, projects, and expenditures from the summer. An updated map of the Eliot LCD projector project will be brought to the next meeting.

3. Facility Usage and Rental Fees

Discussion:

The subcommittee discussed general facility usage and the associated fees. The 2018-19 summary of fees collected and expenses will be reviewed at the next meeting.

4. Capital Plan Adjustments and Development

Discussion:

The subcommittee discussed items on the 10-year Capital Plan adjustment worksheet that were deferred in the 2018-19 capital budget. The subcommittee revised timelines of these expenditures.

5. General Topics

Discussion:

Director Rossi will discuss recommendations for future technology capital expenditures at the next meeting and Director Carrion will begin to outline requests for the district-wide capital budget.

6. Adjournment

Discussion:

The meeting adjourned at 5:39 pm

Respectfully submitted by M. Famiglietti