

BOARD OF SELECTMEN
TOWN HALL ROSE ROOM
JULY 11, 2018
MINUTES

Present: First Selectman Christine Goupil, Selectmen Jack Scherban, Phillip Sengle, Tim Guerra and Carol Walter

Everyone stood and pledged allegiance to the flag. The meeting was called to order at 7:00 PM.

VISITORS

Peggy Adler spoke to the board about a project she's been working on. Adler has been gathering historical photos of Clinton and sending them to a publishing company.

John Allen, Chairman of the Economic Development Commission, reported on last night's board meeting. The commission is looking at the most effective way to engage CERC at their reduced budget level.

Martina Jakober spoke on the potential development at the Old Morgan School.

Scherban made a motion, seconded by Walter to add agenda item #3A – Review Changes in the Finance Office. The motion was unanimously approved.

APPROVAL OF MINUTES – JUNE 26, 2018

Walter made a motion, seconded by Guerra to approve the minutes from June 26, 2018. The motion was unanimously approved with one abstention from Scherban.

REVIEW CHANGES IN THE FINANCE OFFICE

Goupil reviewed some of the changes that have occurred within finance office. Dawn Norton is going to continue to support the town but in a part time role and will be working remotely. Norton will continue to compile reports, set up new accounts, assist Auditors and year end close. Some of the roles in the finance office have been restructured on a temporary basis until a new finance director is hired. At this point the transition is cost neutral. Walter made a motion, seconded by Guerra to hire Dawn Norton as a part time consultant, approve the restructure within the finance office not to exceed 6 months. The motion was unanimously approved.

RESIGNATIONS/APPOINTMENTS

Walter made a motion, seconded by Scherban to accept the resignation of Jessica Anderson from the Conservation Commission and Dom Morelli from the Public Works Commission. The motion was unanimously approved.

Sengle made a motion, seconded by Scherban to act on the request from Chairman Larry Ouellette to remove Amanda Fairbanks from the Historic District Commission due to lack of attendance. The motion was unanimously approved.

Sengle made a motion, seconded by Scherban to add the following appointments to the agenda. The motion was unanimously approved.

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Edward Alberino (R) Inland Wetlands Commission
Abby Roccapriore (D) Human Services Advisor Board
Aidan Moran (D) Shellfish Commission
Steve Baird (D) Shellfish Commission
Brian Roccapriore (D) Shellfish Commission
Peter Mezzetti (D) Cable TV Advisory Board, BOE
McKael Jakober Inland Wetlands Commission Student Member

Walter made a motion, seconded by Scherban to approve the following reappointments. The motion was unanimously approved.

Edward Eadie (R) Shellfish Commission until 6/30/2019
Hal Dolan (R) Walter Pollution Control Commission until 6/30/2021
James Connolly (G) Historic District Commission from an alternate seat to a full seat until 6/30/2023
Edward Alberino (R) Inland Wetlands Commission until 6/30/2022
Abby Roccapriore (D) Human Services Advisor Board until 6/30/2021
Aidan Moran (D) Shellfish Commission until 6/30/2020
Steve Baird (D) Shellfish Commission until 6/30/2020
Brian Roccapriore (D) Shellfish Commission until 6/30/2020
Peter Mezzetti (D) Cable TV Advisory Board, BOE until 6/30/2020
McKael Jakober Inland Wetlands Commission Student Member

BONDING PROJECT UPDATE

Pete Neff, Director of Public Works, reviewed the status of each project. The Morgan Sidewalk Project budget was set at \$765,036.00. Due to changes in state regulations the estimated project completion costs is \$1,050,000. \$348,583.80 is needed in order to complete the project. Neff reported that there is \$877,506.50 left in Small Bridge Repairs. If the board wants to continue with the project, then they can move money from Small Bridget Repairs into the Morgan Sidewalk Project. Scherban made a motion, seconded by Guerra to recommend using existing bonding money from the Small Bridge Repair project to fund the completion of the Morgan Sidewalk Project and send to the Board of Finance. The motion was unanimously approved.

WORKFORCE ALLIANCE MEMORANDUM OF AGREEMENT

Scherban made a motion, seconded by Sengle to accept the Workforce Alliance Memorandum of Agreement for their engagement with the Department of Human Services in the amount of \$10,000, authorize the First Selectman to sign the agreement on behalf of the town and send to the Board of Finance. The motion was unanimously approved.

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CME CONTRACT MODIFICATION / EXTENSION

Scherban made a motion, seconded by Sengle to approve the CME Contract Modification for a period of July 1, 2018 through November 30, 2018 and allow the First Selectman to sign the agreement on behalf of the town. The motion was unanimously approved. The funding is already in the budget.

RSM CONTRACT

Scherban made a motion, seconded by Sengle to approve the RSM Contract as presented and allow the First Selectman to sign the agreement on behalf of the town. The motion was unanimously approved.

CAPITAL CARRY OVER REQUESTS FOR THE TOWN AND BOARD OF EDUCATION

Walter made a motion, seconded by Guerra to approve carrying over the following capital projects and send to the Board of Finance for approval.

Selectmen

- WSAM Paint/Furniture
- Document Management System
- GIS Implementation

Water Pollution Control Commission

- Amendment 7B
- 13 Amendment 7A

Fire Department

- Personal Protection Gear
- Water Supply Implementation
- Replacement Hose

Public Works

- Bridge Engineering Fees
- DPW Diesel Farm Eng

Park & Recreation

- Field Refurbishment Plan
- Replace Fencing

Education

- Pierson Slate Roof
- LCD Mounting/Replacement
- Floor Covering

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- Furniture Replacement
- Seal/Paint Ext Walls
- Repair/Seal/Stripe
- HVAC Replacement
- Electric Upgrades

Sengle made a motion, seconded by Guerra to add agenda item 9A – Line item transfers. The motion was unanimously approved.

LINE ITEM TRANSFERS

Scherban made a motion, seconded by Walter to approve the following line item transfers for fiscal year 2017-2018 and send them to the Board of Finance for approval.

Finance Department

- Decrease General Supplies by \$1,164 and increase Elected Official Salary by \$884.00 and IT/Tech Maintenance by \$280.00

Police Department

- Decrease Communication Devices by \$857.00 and increase Recruitment by \$857.00

Fire Department

- Decrease Stationary & Supply by \$2,000 and increase Other Operating by \$2,000
- Decrease Repairs & Maintenance by \$2,000 and increase Utility Services by \$2,000

Technology Department

- Decrease Salaries by \$6,050 and increase IT/Software by \$6,050

WPCC

- Decrease Dues & Fees by \$140.16 and increase General Supplies by \$140.16

SELECTMEN'S REPORTS

Reported by Scherban

- Police Commission update

Reported by Guerra

- Guerra reported on Tuesday night's Economic Development Commission meeting

Reported by Walter

- Walter provided an update on the Lagoon Closure

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Reported by Sengle

- Sengle discussed the lack of notification from Planning & Zoning to the local traffic authority

Reported by Goupil

- Goupil spoke of the passing of Dockmaster Tim Wahl. Tim has been the Dockmaster since June 11, 2010. He was very dedicated to his job and will be sorely missed. There will be a memorial service will be planned in the fall in September at the town docks.
- Goupil reported on the status of the following job postings which include Finance Director, Director of Planning & Development, Information Technology Manager, Human Services Administrative Assistant and Social Services Assistant.
- Attended the COST Emergency Management Conference

ADJOURN

Scherban made a motion, seconded by Sengle and unanimously adjourned the meeting at 8:40 PM.

Respectfully submitted,

Mary Schettino