

Henry Carter Hull Library – Board of Trustees Monthly Meeting
Meeting Minutes
June 27, 2018

Present: Laurie Santos, Phyllis McGrath, Robert Igo, Dianne Flynn, Rich Santanelli, Dave Reynolds, Maribeth Breen

Absent: Ken McDonnell, Christina Acampora, Mary Gilbert, Meredith Adler

Meeting was called to order by Rich Santanelli at 7:00

1. Rich made a motion to accept the minutes from the May 9, 2018 meeting, Bob Igo seconded. A correction was made by Maribeth Breen. The motion was updated to include the correction and approved by all.
2. Correspondence: - Tabled until next meeting
3. Treasurer's Report – The 2018 – 2019 library operating budget was discussed and updated with the final town funding level of \$721,000. Sunday hours were eliminated and adjustments in material spending were changed to reflect the town funding. May's monthly budget performance was reviewed. Current budget is on track to finish the year slightly on the plus side due to personnel changes. Bob made a motion to accept the 2018-2019 budget as presented. Rich seconded, motion was approved unanimously.
4. Director's Report – Maribeth presented an elevator repair that was mandated by a state inspection. The repair will be done under our regular building maintenance line item. Also a quote to finish the carpet project on the second floor was presented by the company that did the initial phase of replacement. Phyllis made a motion, seconded by Dianne to authorize Maribeth to go ahead and contact Bartholomew Interiors to finish the project in phases with the cost not to exceed \$42,000.
5. Committee Reports – Maribeth reported that the Southern CT Gas Co was out to mark the gas lines on the property in anticipation of the removal of the old oil tank in the back lawn of the library.
6. Old Business – Discussion on the building updates. Maribeth reported that she is still waiting on a quote from an area contractor. The board would like to have another quote but would also like to make a decision by 7/31/18. Maribeth is seeking other area contractors interested in doing the work. Rich talked about having a 20th anniversary celebration at the end of August that would include possible cook out, music, a celebration for all ages.
7. Next Meeting: Wednesday, September 12, 2018
8. Laurie made a motion to adjourn, Bob seconded, all approved at 7:45pm