



## Board of Education Regular Meeting

June 17, 2019 7:00 PM  
Board Meeting Room  
Administrative Offices  
137-B Glenwood Road  
Clinton, CT 06413

### Attendance Taken at 7:01 PM:

#### Present Board Members:

Erica Gelven  
Lois Ruggiero  
Omar Francis  
Michael Hornyak  
Sandra Luke  
Kimberly Russo  
Catherine Staunton

### 1. Opening Exercises

#### 1.A. Roll call

Discussion:

Also in attendance were Superintendent Maryann O'Donnell and Business Manager Carolyn Dickey.

#### 1.B. Pledge of Allegiance

Discussion:

All stood for the pledge.

### 2. Public participation/recognition

Discussion:

No public participation.

### 3. Minutes - Approval - Regular Meeting of June 3, 2019

**Motion Passed:** To approve the minutes of the regular meeting of June 3, 2019, passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**5 Yeas - 0 Nays - 2 Abstained.**

Erica Gelven	Yes
Lois Ruggiero	Yes
Omar Francis	Yes
Michael Hornyak	Abstain
Sandra Luke	Yes
Kimberly Russo	Abstain
Catherine Staunton	Yes

#### **4. Communications**

Discussion:  
No communications.

#### **5. Report of Student Representatives**

Discussion:  
No report.

#### **6. Administrative Reports**

##### **6.A. Administrators, Program Directors and Teachers**

###### **6.A.1. General Update**

Discussion:  
No report.

##### **6.B. Assistant Superintendent's Report**

###### **6.B.1. General Update**

Discussion:  
No report.

##### **6.C. Business Manager's Report**

###### **6.C.1. Bills Payable**

Discussion:  
No report.

###### **6.C.2. End of Year Closeout**

Discussion:  
C. Dickey estimates a remaining balance of approximately \$300K-\$340K. She explained the line items that went over budget and under budget and have resulted in available end-of-year funds. The Board will receive copies of the current calculations. There will be some adjustments to the final number once all end-of-year invoices have been paid.

###### **6.C.3. General Update**

Discussion:  
End-of-year processes are taking place.

#### **7. Superintendent's Report**

##### **7.A. Goals Update: Part Two**

Discussion:  
M. O'Donnell reported on #3 through #5 of the district strategic plan priorities and reviewed year one progress on Plan initiatives and action steps.

## 7.B. College Acceptance & Attendance List

Discussion:

The Board reviewed the list of colleges to which Morgan students had applied and been accepted. Discussion followed about the percentage of students going to college/military/work, and plans to map college acceptances by state. Percentages will be sent to the Board.

## 7.C. Athletic Director Selection

Discussion:

The Superintendent made a proposal for revising the status of the position of Athletic Director (AD). The revision would increase the leadership, responsibilities, and management roles of the AD. She presented the pros and cons of the AD position being under various unions, discussed survey feedback on the role of an AD, and shared a proposal for the position and selection process.

The Board followed up with questions regarding communication and technology/social media skills, the number of teaching hours required by the position, and leadership responsibilities.

**Motion Passed:** To direct the Superintendent to proceed with the transition from an Athletic Coordinator to an Athletic Director model passed with a motion by Sandra Luke and a second by Michael Hornyak.

### 7 Yeas - 0 Nays.

Erica Gelven	Yes
Lois Ruggiero	Yes
Omar Francis	Yes
Michael Hornyak	Yes
Sandra Luke	Yes
Kimberly Russo	Yes
Catherine Staunton	Yes

## 7.D. General Update

### 8. Review and Possible Approval of Transition Costs & End of Year Expenditures

Discussion:

M. O'Donnell gave an update to the Board with revisions to the district reorganization costs. The actual cost dropped approximately \$10K from the proposed cost. Additional expenditures, to be paid for out of end-of-the-year funds, were requested in the amount of \$35,900.

The additional cost request covers curriculum and assistive technology for special education, the installation of security cameras at the Joel loading dock, a web filter upgrade, and crisis situation software. The security camera cost will be reimbursed by a security grant at a rate of 48%.

Discussion included an explanation of the web filter, whether or not any upgrades would be required in the future, and the necessity of that specific special education software.

**Motion Passed:** To approve the request for additional expenditures from the 2019-20 operating budget passed with a motion by Lois Ruggiero and a second by Catherine Staunton.

**7 Yeas - 0 Nays.**

Erica Gelven	Yes
Lois Ruggiero	Yes
Omar Francis	Yes
Michael Hornyak	Yes
Sandra Luke	Yes
Kimberly Russo	Yes
Catherine Staunton	Yes

**9. Reports of Board of Education Subcommittees and Special Committees**

**9.A. General Updates**

Discussion:

Minutes of the subcommittee meetings were attached for Board review.

A Policy meeting will be held prior to July 15th. Possible meeting dates will be circulated.

The town's Pierson Future Use subcommittee updates will be added to subsequent Board agendas under Town Committee Reports.

**10. First Reading of Policies**

**10.A. 5000 Series**

Discussion:

Board members were encouraged to review the 5000 series. The second reading of the series will occur at the July 15th meeting and regulations will be revised in the hopes of starting the next school year with the revised series regulations in place.

**11. Personnel Items**

**11.A. Anticipated Executive Session for the Purpose of Discussion Regarding the Superintendent's Evaluation and Contracts**

**Motion Passed:** To enter into Executive Session at 9:04 p.m. for the purpose of discussion regarding the Superintendent's evaluation and contracts, and to invite the Superintendent, passed with a motion by Lois Ruggiero and a second by Kimberly Russo.

**7 Yeas - 0 Nays.**

Erica Gelven	Yes
Lois Ruggiero	Yes
Omar Francis	Yes
Michael Hornyak	Yes
Sandra Luke	Yes
Kimberly Russo	Yes
Catherine Staunton	Yes

The Board came out of Executive Session at 9:58 p.m.

**11.B. Approval of 2019-2020 Terms of Employment Contract**

**Motion Passed:** To approve the Terms of Employment proposal as presented passed with a motion by Lois Ruggiero and a second by Omar Francis.

**7 Yeas - 0 Nays.**

Erica Gelven	Yes
Lois Ruggiero	Yes
Omar Francis	Yes
Michael Hornyak	Yes
Sandra Luke	Yes
Kimberly Russo	Yes
Catherine Staunton	Yes

**11.C. Approval of 2019-2022 Employment Contracts for Central Office Non-Union Administrators and Directors**

**Motion Passed:** To approve the 2019-2022 contracts for Central Office non-union administrators and directors, as amended, passed with a motion by Lois Ruggiero and a second by Catherine Staunton.

**7 Yeas - 0 Nays.**

Erica Gelven	Yes
Lois Ruggiero	Yes
Omar Francis	Yes
Michael Hornyak	Yes
Sandra Luke	Yes
Kimberly Russo	Yes
Catherine Staunton	Yes

**11.D. Staff Appointments**

Discussion:  
The extended school year staff rosters are complete.

**11.E. Information**

Discussion:  
The district has had a few end-of-year resignations and retirements. The Board expressed their sadness and great gratitude for services rendered.

**12. Adjournment**

**Motion Passed:** To adjourn at 10:02 p.m. passed with a motion by Lois Ruggiero and a second by Kimberly Russo.

**7 Yeas - 0 Nays.**

Erica Gelven	Yes
Lois Ruggiero	Yes
Omar Francis	Yes
Michael Hornyak	Yes
Sandra Luke	Yes
Kimberly Russo	Yes
Catherine Staunton	Yes

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Sandy Luke, Board Secretary

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Allison Friday, Board Recorder