

MINUTES  
CHARTER REVISION COMMISSION  
May 30, 2018

PRESENT: Chairman Dennis Donovan, Commissioners: Art Kuever, Lise Gazzillo, Michael Hornyak, Eric Bergman, Michael Knudsen and Mary Jo Phelps

The meeting was called to order at 7:00 p.m.

Minutes of May 23, 2018:

- A motion was made by E. Bergman, seconded by L. Gazzillo to approve the minutes of May 23, 2018 as submitted. The motion carried unanimously.

Review of Charter Recommendations:

Are as follows:

- A motion was made by L. Gazzillo, seconded by E. Bergman to "Section 3-14 Registrars of Voters: The Registrars of Voters shall be elected for a four (4) year term". The motion carried unanimously.
- Section 4-5 (A): remove "and the approval of the Town Planner for"
- Section 8-4 (A): change "Manager" to "Council"
- Section 8-4 (D): add Chairperson "of the Town Council"
- Section 8-4 (I): remove "and shall guide the Board in the discharge of its duties and responsibilities."
- Section 8-4 (N): remove "and after approval by the"
- Section 8-5 should be added to most department heads listed in Section 8 (Assessor, Architects, Engineers, Civil Preparedness Director, Fire Marshal and Deputies, Town Clerk, Building Officials, Director of Human Services, Director of Park and Recreation, Police Chief, Inland Wetlands Enforcement Officer, Public Works Director, Director of Finance, Tax Collector and Town Planner)
- Section 8-17 (C): Change "Council" to "Manager"
- Section 10-2: (D thru G): Revert to the original Charter's verbiage
- Section 10-6 (C): Change "Board of Finance" to "Town Council and Director of Finance"
- Section 10-6 (F)(i): Change "Board of Finance" to "Town Manager"
- Section 10-6 (F)(ii): Change "Board of Finance" to "Town Council"
- To stagger the 7 members of the Town Council recommend for the initial election of 2019 four (4) members be elected for a four (4) year term and three (3) members be elected for a two (2) year term.
- The duties of the Town Manager were reviewed and so noted.
- Reviewed the voting process.

The meeting was adjourned at 8:38 p.m.

Respectfully submitted,

Wendy McDermott  
Clerk