

April 11, 2018

Location - Henry Carter Hull Library Conference Room
Henry Carter Hull Library Board of Trustees Minutes

Present: Meredith Adler, Dianne Flynn, Robert Igo, Phyllis McGrath, Rich Santanelli,
Laurie Santos

Absent: Christina Acampora, David Reynolds, Ken McDonnell, Mary Gilbert

Administrator: Maribeth Breen

Meeting called to order at 6:10 p.m.

- I. Review and Approval of Minutes - Phyllis made a motion to accept the minutes; Dianne seconded, all approved, motion passed.
- II. Correspondence -- none
- III. Treasurer's Report was reviewed. Maribeth and Rich have an upcoming meeting at Essex Savings Bank to discuss the trust.
- IV. Director's Report --

The Board and the Director are considering improvements to certain parts of the 25-year-old facility, to be funded by investments grown from previous donations. Simmons Quality Builders have drawn up a second set of plans for three areas of the building -- the kitchen next to the community room, the community room, and the small conference room. In the past, Simmons Quality Builders remodeled the library restrooms and circulation desks. The Board found the new set of plans to be more economical. The plans will increase functionality for the three spaces, while also increasing the aesthetics of the rooms. Mike Houde, who also has completed building project for the library in the past, is writing up an estimate for these renovations, as well.

Newsletters continue to be sent out through email. Sarah Borgnis-Tobin has done a commendable job with adult programming, including an upcoming fascinator workshop. Sarah is also creating GoPacks for adults -- backpacks with center on a theme (for example, bird watching) that patrons can check out for a period of time and then return. The hope is that these GoPacks will be sponsored by local businesses.

- V. Committee Reports

Kentucky Derby (Hats & Horses) -- May 5th (5-7) is our one big fundraiser for the year. The Board needs to organize baskets to raffle, appetizers and dessert, set-up, clean up.

- VI. Old Business

VII. New Business

Staff luncheon is planned for June 13th at noon. It will be a potluck -- all Board members are asked to prepare a recipe of their choice.

Next Meeting: Wednesday, May 9, 2018 at 7 p.m.

Adjournment -- Laurie made the motion, Phyllis seconded, all approved, motion passes at 6:45 p.m.