

MINUTES  
BOARD OF POLICE COMMISSIONERS  
April 9, 2018

PRESENT: Chairman Peter Niles, Commissioners Ed Tessman, Lynn Hidek, Dom Morelli and Phil Sengle

Also present: Chief DeMaio

Guests: Jack Scherban

The meeting was called to order at 6:04 p.m.

All stood for the Pledge of Allegiance

Commission Awareness: Comments from the public: None

Traffic Authority:

Old Business:

- Speed Limit Signs have been posted as requested on Liberty Street
- Completed the change to the "No Parking" signs to include "from 8 a.m. to 4 p.m." on Post Office Square

New Business:

- No Parking signs on Sols Point Road
  - There were 5 existing signs that have been removed or taken down (1 is remaining)
  - DPW will be contacted to replace the missing signs

A motion was made by E. Tessman, seconded by P. Sengle to add Summer Breeze Ride for Autism to the agenda. The motion carried unanimously.

- The application for the Summer Breeze Ride for Autism to be held on July 22, 2018 was submitted
  - A motion was made by E. Tessman, seconded by P. Sengle to approve the application the use of town roads on July 22, 2018 for the Summer Breeze Ride for Autism. The motion carried unanimously.

Correspondence:

- Chief DeMaio thanked the commissioners for their time spent interviewing the candidates involved in the promotional process
- Reviewed some of the highlights included in the correspondence

Minutes of February 12, 2018:

A motion was made by E. Tessman, seconded by L. Hidek to add to the agenda the Special Meeting minutes of February 26th, April 3rd, April 4th, and April 5th. The motion carried unanimously.

A motion was made by P. Sengle, seconded by L. Hidek to approve the Regular Meeting minutes of February 12, and Special Meeting minutes of February 26, April 3, April 4, and April 5 as submitted. The motion carried unanimously.

Review of Line Items:

Some items discussed were:

- The Police Overtime is under control with the implementation of the 4-2 schedule
- The vehicle maintenance line item will require a line item transfer

School Security Briefing:

- Working with the school administration the following items will be done:
  - A security assessment of all physical facilities
  - Policies and procedures for active shooters
    - The school emergency plan has been signed and sent to the state
  - Train the officers, staff and students on a regular basis

- Implement a Crisis Advisory Board comprised of
  - School Administrators
  - Faculty
  - Police Officers
  - EMS
  - Fire Department
  - School Psychologists
- This board will meet monthly
- Training will include, but not be limited to, lock down drills, drills with active shooters, triage, evacuation and reuniting students with parents
- Chief DeMaio will give a monthly update on School Security

Chief's Report:

FY 2018-2019 Budget:

- The Police Department 's overtime budget was reduced by \$10,000
- The Communication's overtime budget was reduced by \$15,000
- The Public Hearing for the budget is scheduled for April 11, 2018

State of the Department:

Some items discussed were:

- Social Media helps the department solve crimes, connect to the community and bring in revenue (especially for the K9 unit)
- Officer Frey and K9 Sonny will be featured in Working Dog magazine
- Attorney Bennet is reviewing a contract with UNILAD for the proposed licensing for a video of K9 Sonny and Officer Frey
- After going out to bid for the Police boat, only one bid was received (from original vendor) reduced by \$5,100
  - The purchase of the boat will be on the Board of Selectmen's agenda April 11, 2018
  - The marine survey will be conducted
- There were only 8 lateral officer applications received and only 3 tested
- Discussed the termination of the Crown Castle lease on the Ridge Road site
- Working with Madison on regionalization structure for personnel and staffing of Communications and Animal Control
  - Clinton needs to replace their radio system
  - Madison is a state radio site
- Officers Matakaetis and Recchia have been trained in R.A.D. (Rape and Aggression Defense) which teaches defense strategies
  - Will target high school senior girls and possibly VISTA clients
- The department has seat 274 in the FBI Academy beginning October 2018
  - A full background investigation needs to be performed
- Chief DeMaio is proud of all the officers and their community outreach
  - Nine officers attended State Trooper Miller's funeral
- The permit for the Memorial Day Parade has been obtained
  - The rundown of events will be sent out to the commissioners
- The Senior Police Academy began April 4<sup>th</sup> and the Citizens Police Academy will begin April 11<sup>th</sup>

Old Business:

Promotional Testing:

- Working with the Board of Selectmen to finalize the contracts
- Will announce the promotions in two weeks

New Business:

Distracted Driving Grant:

- It will run just like the DUI Grant
- It is 100% reimbursable
- The schedule needs to be set

SynchronEyes Agreement:

- The department will beta test body cameras and the storage of video, with all hardware and software provided to the department at no cost
- Four to five other departments will be included in this testing stage
- The MOU should be signed by the end of April

National Justice Database MOU:

- This is a database which tracks statistics on police behavior, including stops and use of force, standardizing the collection of policing data
- Participation is voluntary and at no cost to the department

Expenditure – Asset Forfeiture Funds for purchase of PD boat:

- This is going before the Board of Finance on April 16<sup>th</sup>
- A motion was made by E. Tessman, seconded by P. Sengle to
  - use \$15,000 of State of Connecticut Asset Forfeiture Funds
  - use \$10,000 of Federal Asset Forfeiture Funds
  - transfer \$7,500 from the Police Communications line item (55300) to Marine Boat Capital account pending approval from the Board of Finance to purchase the refurbished 2004 Safe Defender Class Boat. The motion carried unanimously.

Town Charter review:

- Discussed the revision to the Charter which added two (2) alternates to the Board of Police Commissioners
  - Alternates would have to attend all Police Commission meetings
  - The Police Commission deals with sensitive material
  - The Police Commission always has a quorum
  - Chairman Niles will draft a letter with the opinions of the body and speak with the Charter Revision Commission if need be

Town-wide Technology Acceptable Use Policy:

- Commissioners signed the required form

A motion was made by Commissioner Sengle, seconded by Commissioner Tessman to move into Executive Session at 7:25 p.m. to discuss the promotional process and union contract negotiations, inviting Chief DeMaio. The motion carried unanimously.

A motion was made by Commissioner Hidek, seconded by Commissioner Sengle to come out of Executive Session at 7:47 p.m. The motion carried unanimously.

No action was taken.

A motion was made by Commissioner Sengle, seconded by Commissioner Hidek to adjourn the meeting at 7:49 p.m. The motion carried unanimously.

Respectfully submitted,

Wendy McDermott  
Administrative Assistant