



## Board of Education Regular Meeting

April 02, 2018 7:30 PM  
Board Meeting Room  
Administrative Offices  
137-B Glenwood Road  
Clinton, CT 06413

### Attendance Taken at 7:32 PM:

#### Present Board Members:

Lois Ruggiero  
Erica Gelven  
Peter Giannotti  
Sandra Luke  
Kimberly Russo

#### Absent Board Members:

Todd Pozefsky  
Doug Traynor

### 1. Opening Exercises

#### 1.A. Roll call

Discussion:

Also in attendance were Superintendent Maryann O'Donnell, Business Manager Carolyn Dickey, and the three student representatives, Olivia Silver, Brett Martin, and Kayla Pellegrini.

#### 1.B. Pledge of Allegiance

Discussion:

All stood for the pledge.

### 2. Public participation/recognition

Discussion:

None.

### 3. Minutes - Approval - Regular Meeting of March 19, 2018

**Motion Passed:** To approve the minutes of the regular meeting of March 19, 2018, passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

#### 5 Yeas - 0 Nays.

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

#### **4. Communications**

Discussion:  
None.

#### **5. Report of Student Representatives**

Discussion:  
The representatives reported on various classes, projects, and events. Dodge for a Difference fundraiser held last week raised \$1,000 and the Junior Boys team won. Morgan's Got Talent will take place on Tuesday, April 10th. Funds raised will go to the Make-A-Wish foundation. Junior Portfolio Day will be held on April 13th. A voter registration drive will take place this week at the high school. Eliot dodgeball is scheduled for April 6th.

#### **6. Winter Sports Update**

Discussion:  
Various teams and coaches reported on their winter seasons. All were grateful for the opportunities and support afforded them by their parents, coaches, administration, and the Board of Education.

Highlights included Morgan winning the Class S 2018 Shoreline Cheerleading Championship, and a variety of individual accomplishments.

The Board thanked the athletes for their sportsmanship, for sharing their successes, and for representing Clinton so well throughout the state.

#### **7. Administrative Reports**

##### **7.A. Administrators, Program Directors and Teachers**

###### **7.A.1. General Update**

Discussion:  
None.

###### **7.B. Assistant Superintendent's Report**

###### **7.B.1. General Update**

Discussion:  
None.

###### **7.C. Business Manager's Report**

###### **7.C.1. General Update**

Discussion:  
Transportation contract negotiations are ongoing.

The Stanton House, under new management, is seeking reimbursement for use of the field and playground behind Pierson which belongs to them. Negotiations are underway. A year-to-year lease is being considered.

Efforts have begun to implement the attendance module in SunGard. Hopes are to go live with it on July 1st.

Ms. Dickey met with a Medicaid trainer to start the process of collecting reimbursable Medicaid monies as required by the state.

Regarding utilities, C. Dickey reported that, while the water bill is running higher than normal, the electricity and heat bills are coming in as expected and may actually be lower than anticipated.

**8. Superintendent's Report**

**8.A. Teacher Appreciation Resolution 2018**

**Motion Passed:** To adopt the Teacher Appreciation Resolution for 2018 as presented passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**8.B. Graduation Date 2018**

**Motion Passed:** To set the graduation date for The Morgan School's Class of 2018, as Wednesday, June 20, 2018, passed with a motion by Lois Ruggiero and a second by Kimberly Russo.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**8.C. 2018-2019 Budget Update**

Discussion:

Administration is in the process of addressing the reductions of \$300,000 in the Operating Budget and \$76,500 in the Capital Budget as determined by the town.

**8.D. CPS Facebook Page**

Discussion:

The launch of the district's new Facebook page did not go as planned, as the page was locked down as part of Facebook's security response.

M. O'Donnell and Technology Director Frank Rossi have been working to create an entirely new page that is ready to go and will be highlighted in the schools' weekly blasts on Friday, April 6th.

**8.E. Roofing Project Update**

Discussion:

The Superintendent is working on the state reimbursement grant and application. Two resolutions from this evening's meeting must be included in the packet for state review.

**8.E.1. Approval of Educational Specifications for Joel Roofing Project**

**Motion Passed:** To approve the Educational Specifications for the Joel roof replacement project as presented passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**8.E.2. Approval of Educational Specifications for Eliot Roofing Project**

**Motion Passed:** To approve the Educational Specifications for the Eliot roof replacement project as presented passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**8.F. General Update**

Discussion:  
No report.

**9. Reports**

**9.A. Board of Education Subcommittees and Special Committees**

**9.A.1. Budget & Finance/Negotiations Subcommittee (Erica Gelven, Todd Pozefsky, Lois Ruggiero, Doug Traynor)**

Discussion:

The next meeting is scheduled for Wednesday, April 4th at 5:30 p.m. The subcommittee will hear the superintendent's recommended cuts and then discuss.

**9.A.2. Buildings & Grounds Subcommittee (Lois Ruggiero, Doug Traynor)**

Discussion:

A meeting for review of the capital budget and determination of reductions will be scheduled.

Budget & Finance and Buildings & Grounds subcommittees held a joint meeting on March 26th to discuss facilities for the next ten years. The subcommittees reviewed the 2014 facilities study and set a timeline for final recommendations to the full Board in October. The subcommittee will report to the Board in October so a very clear path of action can be developed for the 2019-20 budget.

The Board stressed its goal of moving quickly but thoughtfully and with transparency. During the process, the subcommittee will meet with other town agencies, and provide appropriate updates to all stakeholders.

**9.A.3. Instruction Subcommittee (Erica Gelven, Peter Giannotti, Sandy Luke, Kimberly Russo)**

Discussion:  
No report.

**9.A.4. LEARN (Doug Traynor is the BOE Liaison to LEARN)**

Discussion:  
No report.

**9.A.5. Policy Subcommittee (Peter Giannotti, Sandy Luke, Lois Ruggiero, Kimberly Russo, Doug Traynor)**

Discussion:  
M. O'Donnell has reached out to the attorney for a meeting date.

**9.A.6. Public Relations Subcommittee (Sandy Luke, Todd Pozefsky)**

Discussion:  
A letter to the editor of the Harbor News was published with factual budget information.

**9.A.7. School Nutrition Subcommittee (Erica Gelven, Lois Ruggiero)**

Discussion:  
No report.

**9.A.8. Technology Subcommittee (Lois Ruggiero, Peter Giannotti, Kimberly Russo)**

Discussion:  
No report.

**9.B. Town of Clinton Committees**

**9.B.1. Capital Expenditure Committee**

Discussion:  
No report.

**9.B.2. Morgan Building Committee**

Discussion:  
The meeting scheduled for April 7<sup>th</sup> was cancelled. The committee is awaiting reports regarding the commissioning of the HVAC system.

**9.B.3. OPEB - Other Post-Employment Benefits Board of Trustees**

Discussion:  
No reports.

**10. Field Trip Update**

Discussion:  
No update.

**11. Healthy Food Certification (HFC) Statement for the 2018-19 school year**

**11.A. Healthy Food Option**

**Healthy Food Option:** Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2018, through June 30, 2019. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

**Motion Passed:** To agree to comply with C.G.S Section 10-215f for the 2018-2019 school year as described herein passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**11.B. Exemption for Food Items**

**Exemption for Food Items:** The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held

**Motion Passed:** To agree to allow exemptions of food items to C.G.S. Section 10-215f given the conditions outlined herein are followed passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**12. Personnel Items**

**12.A. Resignations/Retirement/Termination**

**12.A.1. Resignation of Certified Staff & Extra-Duty Assignment - Mathematics Teacher and Varsity Girls Volleyball at Morgan**

**Motion Passed:** To accept the resignation of Paige Trusty from the positions of Math Teacher and Varsity Girls Volleyball Coach at Morgan passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**12.B. Appointments (Certificated, Classified, Extra Duty)**

**12.B.1. Appointment of Extra-Duty Staff - Volunteer Football at Morgan**

**Motion Passed:** To approve Zackary Furches as a volunteer football coach at Morgan passed with a motion by Peter Giannotti and a second by Kimberly Russo.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**12.B.2. Appointment of Extra-Duty Staff - Volunteer Boys Lacrosse at Morgan**

**Motion Passed:** To approve Dennis Forbes as a volunteer boys lacrosse coach at Morgan passed with a motion by Sandra Luke and a second by Peter Giannotti.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**12.B.3. Appointment of Extra-Duty Staff - Volunteer Boys Lacrosse at Morgan**

**Motion Passed:** To approve Paul Hylan as a volunteer boys lacrosse coach at Morgan passed with a motion by Peter Giannotti and a second by Sandra Luke.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**Motion Passed:** To add items #12.B.4 and #12.B.5 regarding personnel to the agenda passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**12.B.4. Appointment of Non-Certified Custodial Staff at Morgan**

**Motion Passed:** To appoint Biljana Boskovic as a full-time custodian at Morgan, \$15.32 per hour, passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes

**12.B.5. Appointment of Non-Certified Custodial Staff at Morgan**

**Motion Passed:** To appoint Pedro Irizarry as a full-time custodian at Morgan, \$16.54 per hour, passed with a motion by Sandra Luke and a second by Peter Giannotti.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes



**12.C. Transfers**

Discussion:  
None.

**12.D. Information**

Discussion:  
None.

**13. Financial Items**

**13.A. Bills Payable**

Discussion:  
No update.

**14. Adjournment**

**Motion Passed:** To adjourn at 8:55 p.m. passed with a motion by Sandra Luke and a second by Lois Ruggiero.

**5 Yeas - 0 Nays.**

Doug Traynor	Absent
Todd Pozefsky	Absent
Lois Ruggiero	Yes
Erica Gelven	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Kimberly Russo	Yes




---

Sandy Luke, Board Secretary




---

Allison Friday, Board Recorder

