

BOARD OF FINANCE  
MARCH 19, 2018  
MINUTES

Present: J. Olsen, M. Smith, J. Scully Welch, L. Santos, D. Traynor, O. NejdI and K. Carr

Absent: D. Onofrio

John Olsen called the meeting to order at 7:00 PM. Everyone stood for the pledge of allegiance.

**APPROVE MINUTES**

J. Welch made a motion, seconded by M. Smith to approve the minutes from February 20, 2018. The motion was unanimously approved.

J. Welch made a motion, seconded by M. Smith to approve the minutes from March 12, 2018. Traynor made a motion to amend the March 12, 2018 minutes to include a statement made by J. Olsen that a caucus was held by the democrats, including the alternate member, and they discussed the entire 2018/19 proposed budget line by line. NejdI seconded the motion. After some discussion the motion was called to a vote. The motion failed by a vote of 2 in favor D. Traynor and O. NejdI and 2 opposed J. Welch and M. Smith.

M. Smith made a motion, seconded by J. Welch to seat L. Santos for D. Onofrio. The motion was approved by a vote of 3 in favor (J. Welch, M. Smith and L. Santos) and 2 opposed (D. Traynor and O. NejdI).

**CORRESPONDENCE**

The board had no correspondences at this time.

**VISITOR AND PUBLIC COMMENTS**

No visitors wished to speak at this time.

**POLICE BOAT**

Olsen asked for a motion to table in order to follow the Town Charter Section 10-6 B & E and be put before the Board of Selectmen. The police boat will be put out to bid and come back to the Board of Selectmen and Board of Finance for approval. M. Smith made a motion, seconded by L. Santos to table. The motion was approved with a vote of 4 in favor (L. Santos, O. NejdI, J. Welch, M. Smith) and 1 opposed (D. Traynor).

**PUBLIC WORKS HOOK LIFT TRUCK**

The same procedure applies to the Public Works Hook Lift Truck. The truck will be put out to bid again and come back to the Board of Selectmen and Board of Finance for approval. L. Santos made a motion, seconded by J. Welch to table the purchase of the Public Works Hook Lift Truck. The motion was approved with a vote of 4 in favor (L. Santos, O. NejdI, J. Welch, M. Smith) and 1 opposed (D. Traynor).

**2018/19 TOWN BUDGET UPDATE**

There was a discrepancy of \$13,000 in the Police overtime budget at the last board meeting. The line item was mistakenly reduced by \$13,000. D. Traynor made a motion, seconded by O. NejdI to amend

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the 2018/19 town budget for a total of \$18,313,449 and send to public hearing. The motion was unanimously approved.

**FINANCE DIRECTOR'S REPORT AND LINE ITEM TRANSFERS**

Norton reviewed the monthly budget reports with the board.

**COMMITTEE/LIAISON REPORTS**

Several board members provided updates on various boards/commission.

**OLD BUSINESS/NEW BUSINESS**

All elected officials were provided with a town email to conduct all town related business. The board was given a copy of the town's updated technology policy which was revised to include elected officials. The board was asked to fill out the last page of the policy and return it to the clerk. The board was also given instructions on how to access their town email. All correspondences going forward will only be sent to the town email.

K. Carr discussed the town's purchasing policy that was approved by the Board of Finance in June 2017. Next month the board will discuss the town's purchasing policy under "New Business".

**ADJOURN**

J. Welch made a motion, seconded by M. Smith and unanimously adjourned the meeting at 7:40 PM.

Respectfully submitted,

Mary Schettino