



Board of Education Policy Subcommittee Meeting

March 15, 2018 5:30 PM
Superintendent's Conference Room
Administrative Offices
137-B Glenwood Road
Clinton, CT 06413

Attendance Taken at 5:36 PM:

Present Board Members:

Erica Gelven
Peter Giannotti (departed at 6:19 PM)
Sandra Luke (departed at 6:03 PM)
Lois Ruggiero (arrived at 5:36 PM)
Kimberly Russo

Absent Board Members:

Doug Traynor

1. Call to Order

Discussion:

Also present were Superintendent O'Donnell, Assistant Superintendent Famiglietti, Administrative Assistant Cannamela

2. Review of Administering Medication Policy

Discussion:

Superintendent O'Donnell shared that this policy hasn't been updated since 2011 and she has been reviewing the policy with the nurse supervisor. One area of consideration is the self-carry of Epipens for students.

3. Review of Wellness Policy

Discussion:

Superintendent O'Donnell distributed a draft of the wellness policy. The subcommittee discussed the topic of food coming into the schools for classroom celebrations and possible concerns related to food allergies. The subcommittee members will take the draft home to review.

The subcommittee will invite the nurse supervisor, school medical advisor, and food service director to the next meeting.

4. Review of Student Discipline Policy

Discussion:

Superintendent distributed a draft of the student discipline policy to the subcommittee. The draft is aligned to the recommended policy from Shipman & Goodwin. Ms. Cannamela described the track changes in the draft and the subcommittee discussed the policy draft.

5. Discussion on Policy Revision Process

Discussion:

Superintendent O'Donnell shared a chart of policy and regulations for the Clinton Board of Education with dates of last revision or review prepared by Ms. Cannamela. She stated that the volume of policy revision necessary to get current will be extremely time consuming. She also shared the Shipman & Goodwin policy manual service as well for the subcommittee's consideration. The subcommittee compared the policy services between CAFE and Shipman & Goodwin.

Superintendent O'Donnell suggested the committee invite a representative from Shipman & Goodwin to present their policy philosophy and services to the subcommittee.

6. Adjournment

Discussion:

Meeting adjourned at 6:25 pm

Respectfully submitted by M. Famiglietti