

MINUTES
REGULAR MEETING
CHARTER REVISION COMMISSION
March 14, 2018

PRESENT: Chairman Dennis Donovan, Commissioners: Michael Knudsen, Art Kuever, Michael Hornyak, Lise Gazzillo, Mary Jo Phelps, Eric Bergman

Guests: Peter Neff (arrived 7:52 p.m.), First Selectman Goupil (arrived 8:00 p.m.)

The regular meeting was called to order at 7:28 p.m.

Minutes of February 15, 2018

- A motion was made by MJ. Phelps, seconded by M. Knudsen to approve the minutes of February 15, 2018 as submitted. The motion carried unanimously.

Strategy for moving ahead and discussion of comments from the public hearing:

- The current Charter, dated December 6, 2012, will be used by this commission to make their changes

The Commission recommended the following changes be made to the Charter:

Section 3-1 Powers and Duties: Terms of Office:

- A motion was made by E. Bergman, seconded by MJ. Phelps to Add to Section 3-1 “No individual can hold two elected positions concurrently.” The motion carried unanimously.

Section 3-6 Board of Finance:

- A motion was made by L. Gazzillo, seconded by M. Knudsen to change in Section 3-6 The Board of Finance shall consist of “six (6) members” to “seven (7) members”. The motion carried with a vote of 6 in favor and 1 abstention (E. Bergman).

Section 3-7 Board of Finance Alternates:

- A motion was made by M. Knudsen, seconded by E. Bergman to change in Section 3-7 Board of Finance alternates from “six (6) years” to “four (4) years”. The motion carried unanimously.

Section 4-4 Annual Budget Meeting:

- A motion was made by M. Knudsen, seconded by L. Gazzillo to change in Section 4-4A Annual meeting shall be “convened” to “adjourned”. The motion carried unanimously.

Section 4-5 Special Town Meeting Actions:

- A motion was made by M. Knudsen, seconded by L. Gazzillo to add to Section 4-5 Special Town Meeting required for “#6. Land Swap Transactions.” The motion carried unanimously.

Section 4-6 Appropriations or Other Actions Requiring Referendum:

- A motion was made by L. Gazzillo, seconded by M. Knudsen to add to Section 4-6 Referendum required for “#3. Any appropriation over \$300,000.”
 - Discussion followed
 - A motion was made by E. Bergman, seconded by MJ. Phelps to amend the motion to \$250,000. The motion carried unanimously.
 - A motion was made to add to Section 4-6 Referendum required for “#3. Any appropriation over \$250,000.” The motion carried unanimously.

Section 8-15 Medical Out Patient Transportation Services:

- A motion was made by E. Bergman, seconded by L. Gazzillo to remove the “Section 8-15 Medical Out Patient Transportation Service”. The motion carried unanimously.

Further research will be done on the following Charter items:

- Section 5-7 Additional Powers: Should Q be added – First Selectman with approval of the Board of Selectmen and Board of Finance to approve the salaries for all non-bargaining personnel.
- Section 8-8 Town Clerk Salary; Assistant Town Clerk – determine if changes need to be made to this section to bring it in line with other personnel

- Clinton Youth and Family Services – questioned whether changes to the Charter can be made with the ordinance in place
- Section 10-2 Preparation of the Budget: Under C6 should additional appropriations be granted once the Capital Expenditure budget is approved.
- Alternates for the Economic Development Commission
- Splitting the Planning and Zoning Commission

Once these and other items are addressed, time will be spent researching and discussing the Town Manager/Town Council.

The Board of Selectmen are in favor of a Town Manager and they will present their unified changes to the Charter.

D. Donovan reported on his discussion with a representative from East Hampton regarding a Town Manager/Town Council form of government.

The meeting was adjourned at 8:51 p.m.

Respectfully submitted,

Wendy McDermott
Clerk