

Minutes
Safety Committee
March 09, 2017

PRESENT: S. Cunningham, P. Neff, D. Neri, M. Neff, B. Potter, B. Manware, V. DeMaio, J. Heser, M. Yanus
Guest: Stephen Pendl

The meeting was called to order at 10:02 A.M.
A quorum is present.

Motion by Neri, seconded by DeMaio to accept the minutes of the December 8, 2016 meeting. Motion approved.

S. Pendl advised us about scammers, phisters and spoofs. E-mails are being sent to companies and governmental payroll and human resource departments requesting W2 forms of its employees. Many scammers make it appear that the CEO of the company is requesting this information.

Also being targeted is town projects to gain access to bank account information.

CIRMA continues to expand its online classes (e-learning). Pendl states that CIRMA is increasing the number of courses it will offer to fire departments. The hope is to help fire departments lower some of their training costs.

Re: Department of Public Works

The security systems for all town buildings are a work in progress. Park & Rec is all set. Town Hall has fobs in place for the outside doors and most of the interior office doors. The intrusion alarm system is being replaced. The plan is for all security systems to link directly to the Police Department. DeMaio states this should be possible.

Projects, repairs and maintenance of the Town Hall, the Annex, Park and Rec, the Police Department and the Eliot House are slowly being turned over to the DPW.

P. Neff working with BOE Head Custodian. Neff promoting safety awareness and training.

DPW has implemented a new tracking system . A data base for repair requests from all departments is in place. Several sidewalks needed immediate repair and a plan is being formulated to do more sidewalk repairs. P. Neff has applied for some grant money to help pay for these repairs.

Re: Fire Department

B. Manware overseeing the annual OSHA requirements. Ongoing training for all volunteers. Attending meetings and conferences to stay current of all laws and regulations.

Re: Fire Marshal

The Park and Rec department has been inspected and no issues there at this time.

J. Heser has done an inspection of Town Hall and the Annex. Some areas of concern will be presented to the First Selectman. P. Neff will assist with the resolutions to these issues.

Heser will soon inspect the Police Department.

Heser states fire extinguishers are not be used by employees unless they are certified to do so. The public at large however is permitted to use an extinguisher without being certified.

Re: Park and Recreation

Potter will soon take a course regarding new standards for playgrounds. Potter states the fields are in great condition. Potter will inspect the playground, beach pavilion and beach area soon. Potter states his staff and DPW employees keep a close watch and fix any issues that they find or that brought to their attention by the public.

Re: Finance Department:

Cunningham states town departments are filing claims online with CIRMA and system is working well. P. Neff states that there are a few more steps that need to be completed before the panic alarms can be installed. P.Neff thinks the panic buttons will be installed several months from now.

Re: Youth and Family Services/Social Services

Neri states new closet light is great. Neff states cameras are in place. Work ongoing with other security features.

Re: Police Department

V. DeMaio reporting that several safety issues were addressed. Changed carpet in one area of concern and added the use of anti slip mats during wet weather conditions.

Next meeting June 08, 2017.

Motion by Potter, seconded by Neri to adjourned at 10:43 A.M. All in favor.

Respectfully submitted,
Melanie Yanus, Chairman