



## Board of Education Regular Meeting

March 06, 2017 7:30 PM  
Board Meeting Room  
Administrative Offices  
137-B Glenwood Road  
Clinton, CT 06413

### Attendance Taken at 7:00 PM:

#### Present Board Members:

Annaliese Spaziano  
Peter Giannotti  
Sandra Luke  
Lois Ruggiero  
Erica Gelven  
Todd Pozefsky

#### Absent Board Members:

Doug Traynor

### 1. Opening Exercises

Discussion:

#### 1.A. Roll call

#### 1.B. Pledge of Allegiance

Discussion:

Chairperson Annaliese Spaziano led the meeting attendees in the Pledge of Allegiance.

### 2. Public participation/recognition

Discussion:

No public participation.

### 3. Minutes - Approval - Regular Meeting of February 6, 2017

**Motion Passed:** To approve the minutes of the regular meeting of February 6, 2017, passed with a motion by Lois Ruggiero and a second by Sandra Luke.

#### 6 Yeas - 0 Nays.

|                    |        |
|--------------------|--------|
| Annaliese Spaziano | Yes    |
| Peter Giannotti    | Yes    |
| Sandra Luke        | Yes    |
| Lois Ruggiero      | Yes    |
| Doug Traynor       | Absent |
| Erica Gelven       | Yes    |
| Todd Pozefsky      | Yes    |

#### 4. Communications

Discussion:

Members of the Board of Education received invitations to attend the Morgan School's performance of *Hello Dolly* and Pierson School's performance of *The Wizard of Oz*.

#### 5. Report of Student Representatives

Discussion:

Student Representatives reported on 8th grade Parent Night at the Morgan School, upcoming Healthy Snack Day on March 20th, and SAT prep evening workshop for students. Kindergarten Registration at Joel School will be on March 8 and 9. This Saturday, there will be a semi-formal dance at the Morgan School. High school students are preparing for Junior Portfolio presentations. Husky Leaders and Project Purple Club are organizing a 5K event. This past Friday, the Shoreline Championship Boys' Basketball game was held at the Morgan School between Westbrook and East Haddam. There will be a spring sports meeting on Tuesday, March 7th for high school students. There will be a Pasta Night at Eliot Middle School on Thursday, March 9th. On Tuesday, March 7th, the senior class will meet with Principal Hagness to discuss the upcoming prom date.

Board of Education members viewed the Swoosh for Change video created by student representative Lindsay Harden.

#### 6. Ratification of Collective Bargaining Agreement between Clinton board of Education and Local 506, Municipal Employees' Union Independent (Secretaries) for the period 7/1/16 - 6/30/19

Discussion:

Superintendent O'Donnell shared a summary of the agreement between the Board of Education and the secretaries' union.

**Motion Passed:** To approve the agreement reached between the negotiating teams of the Secretaries' Union and the Clinton Board of Education for the period 7/1/16 - 6/30/19 passed with a motion by Lois Ruggiero and a second by Sandra Luke.

#### 6 Yeas - 0 Nays.

|                    |        |
|--------------------|--------|
| Annaliese Spaziano | Yes    |
| Peter Giannotti    | Yes    |
| Sandra Luke        | Yes    |
| Lois Ruggiero      | Yes    |
| Doug Traynor       | Absent |
| Erica Gelven       | Yes    |
| Todd Pozefsky      | Yes    |

#### 7. Administrative Reports

##### 7.A. Administrators, Program Directors and Teachers

##### 7.A.1. General Update

##### 7.B. Assistant Superintendent's Report

##### 7.B.1. Revised and Enhanced Morgan Program of Studies

Discussion:

Assistant Superintendent Famiglietti shared the Morgan School Program of Studies "make-over". It has been formatted for online viewing, with enhanced color images - most of which were taken by Morgan students - streamlined layout with tables and columns for ease of reading, and hyperlinks to supporting curriculum documents. Only a limited number of hard copies were published. It has been well received by students and parents.

## **7.B.2. Schedule for upcoming State Summative Assessments**

### Discussion:

Assistant Superintendent Famiglietti shared the schedule of the upcoming statewide summative assessments. The schedule of these assessments has been posted on the district's website.

## **7.B.3. General Update**

### Discussion:

This morning, Connecticut Supreme Court Chief Justice Chase Rogers was a guest reader for 5th graders today for Read Across America Day. She read two short books about the judicial system, held a Q and A, and was treated to a sneak-peak presentation of two musical selections from the upcoming Pierson Musical production of *The Wizard of Oz*.

Last week, the Connecticut State Department of Education released the Next Generation Accountability Report for the 2015-2016 school year. A full presentation and analysis for the Board at the March 20th meeting is planned.

Highlights of the report include significant improvement in reducing chronic absenteeism and increasing the percentage of time students with disabilities spend with non-disabled peers. The most notable highlight is that Joel Elementary School was recognized by the Connecticut State Department of Education as a School of Distinction. Joel was 1 of only 65 elementary and middle schools that received this distinction for being among the top 10% of schools with respect to the accountability index.

## **7.C. Business Manager's Report**

### **7.C.1. Audit Materials**

#### Discussion:

Business Manager Dickey provided a copy of the audit report to the members of the Board and asked them to read the report and respond to her with any questions they may have.

### **7.C.2. Budget update 2016-17**

#### Discussion:

Business Manager Dickey gave an update on budget trending. Spending has been slowed and she is looking for surpluses in line items to cover overages in certain areas. Her office is monitoring expenditures on a monthly basis. The Board discussed the energy audit and energy usage/cost.

### **7.C.3. Sungard Update**

#### Discussion:

Business Manager Dickey provided an update on the implementation of the SunGard financial software.

### **7.C.4. General Update**

#### Discussion:

Business Manager Dickey discussed recent news reports from other school districts about security breaches in which W-2 forms were being compromised. She stated her office is taking precautions not to release information and keep files secured.

## **8. Superintendent's Report**

### **8.A. Budget process 2017-18 and timeline**

Discussion:

Superintendent O'Donnell gave an overview of the budget process and timeline. She shared dates of upcoming Board of Finance and Board of Selectmen meetings. She also stated that the Board of Finance was meeting on March 6th in accordance with CT Public Act 13-60 which states that a Board of Finance may provide guidance to the Board of Education on "non-educational" spending items. She stated that the Board of Education would need to convene a meeting of the Budget and Finance Subcommittee to respond to any such recommendation from the Board of Finance.

### **8.B. Legislative budget process and information**

Discussion:

Superintendent O'Donnell provided an update on CAPSS and CABA lobbying efforts regarding the Governor's education budget proposal. She and Board Chairperson Spaziano will be attending a meeting in Hartford on Wednesday, March 8th on this issue.

### **8.C. General Update**

## **9. Reports**

### **9.A. Board of Education Subcommittees and Special Committees**

#### **9.A.1. Budget & Finance/Negotiations Subcommittee (D. Traynor, Annaliese Spaziano, Todd Pozefsky, Lois Ruggiero)**

Discussion:

No report.

#### **9.A.2. Buildings & Grounds Subcommittee (Lois Ruggiero, Annaliese Spaziano, Doug Traynor)**

Discussion:

No report.

#### **9.A.3. Instruction Subcommittee (Annaliese Spaziano, Peter Giannotti, Sandy Luke, Erica Gelven)**

Discussion:

Board Chairperson Spaziano gave an update of the most recent Homework Study Group meeting that occurred directly prior to this Board of Education meeting.

#### **9.A.4. LEARN (Doug Traynor is the BOE Liaison to LEARN)**

Discussion:

No report.

#### **9.A.5. Policy Subcommittee (Peter Giannotti, Sandy Luke, Lois Ruggiero, Erica Gelven, Doug Traynor)**

Discussion:

Superintendent O'Donnell proposed dates for the Policy Subcommittee to convene. The meetings are scheduled for March 27 and April 17 at 5:45 pm.

#### **9.A.6. Public Relations Subcommittee (Sandy Luke, Erica Gelven, Todd Pozefsky)**

Discussion:

Board member Sandy Luke provided a summary of the most recent Public Relation Subcommittee meeting. The date of the next subcommittee meeting is scheduled for March 20th.

### **9.A.7. School Nutrition Subcommittee**

Discussion:  
No report.

### **9.A.8. Technology Subcommittee (Lois Ruggiero, Peter Giannotti, Annaliese Spaziano)**

Discussion:  
No report.

### **9.B. Town of Clinton Committees**

#### **9.B.1. Capital Expenditure Committee**

#### **9.B.2. Morgan Building Committee**

Discussion:  
Superintendent O'Donnell stated that the Building Committee will be meeting on March 8, 2017. She also gave an update on the work of the committee.

#### **9.B.3. OPEB - Other Post-Employment Benefits Board of Trustees**

Discussion:  
No report.

### **10. Resolution to Appoint Maryann O'Donnell as the Pension Administrator for the Non-Certified Pension Plan**

**Motion Passed:** To approve the resolution to appoint Maryann O'Donnell as the Pension Administrator for the Non-Certified Pension Plan passed with a motion by Lois Ruggiero and a second by Sandra Luke.

#### **6 Yeas - 0 Nays.**

|                    |        |
|--------------------|--------|
| Annaliese Spaziano | Yes    |
| Peter Giannotti    | Yes    |
| Sandra Luke        | Yes    |
| Lois Ruggiero      | Yes    |
| Doug Traynor       | Absent |
| Erica Gelven       | Yes    |
| Todd Pozefsky      | Yes    |

### **11. Field Trip Update**

Discussion:  
The Board was made aware of the following two trips:

Anime Boston, Boston Convention Ctr., Boston, MA, April 1, 2017, with teacher Mark Ferace and 3 additional chaperones; 10-15 Morgan students

Nature's Classroom at Camp Jewel, Colebrook, CT, May 1 - 5, 2017, with teachers of the Grade 6 Team (10 chaperones in total); 160 6th grade students

**12. Personnel Items**

**12.A. Resignations/Retirement/Termination**

**12.A.1. Resignation from Extra-Pay Position - Stephanie White**

**Motion Passed:** To accept the resignation of Stephanie White from a teaching position in the Morgan Alternative Program effective immediately passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**6 Yeas - 0 Nays.**

|                    |        |
|--------------------|--------|
| Annaliese Spaziano | Yes    |
| Peter Giannotti    | Yes    |
| Sandra Luke        | Yes    |
| Lois Ruggiero      | Yes    |
| Doug Traynor       | Absent |
| Erica Gelven       | Yes    |
| Todd Pozefsky      | Yes    |

**12.A.2. Resignation from Extra-Pay Position - Laney Congdon**

**Motion Passed:** To accept the resignation of Lainey Congdon from the position of JV Field Hockey Coach at Morgan effective immediately passed with a motion by Sandra Luke and a second by Lois Ruggiero.

**6 Yeas - 0 Nays.**

|                    |        |
|--------------------|--------|
| Annaliese Spaziano | Yes    |
| Peter Giannotti    | Yes    |
| Sandra Luke        | Yes    |
| Lois Ruggiero      | Yes    |
| Doug Traynor       | Absent |
| Erica Gelven       | Yes    |
| Todd Pozefsky      | Yes    |

**12.A.3. Resignation from Extra-Pay Position - Peter Gersz**

**Motion Passed:** To accept the resignation of Peter Gersz from the position of Track Coach at Morgan effective for the 2016-2017 season passed with a motion by Peter Giannotti and a second by Todd Pozefsky.

**6 Yeas - 0 Nays.**

|                    |        |
|--------------------|--------|
| Annaliese Spaziano | Yes    |
| Peter Giannotti    | Yes    |
| Sandra Luke        | Yes    |
| Lois Ruggiero      | Yes    |
| Doug Traynor       | Absent |
| Erica Gelven       | Yes    |
| Todd Pozefsky      | Yes    |

**12.A.4. Retirement of Certified Staff - Pamela Neri**

**Motion Passed:** To acknowledge the retirement of Pamela Neri effective at the conclusion of the 2016-17 school year passed with a motion by Sandra Luke and a second by Erica Gelven.

**6 Yeas - 0 Nays.**

|                    |        |
|--------------------|--------|
| Annaliese Spaziano | Yes    |
| Peter Giannotti    | Yes    |
| Sandra Luke        | Yes    |
| Lois Ruggiero      | Yes    |
| Doug Traynor       | Absent |
| Erica Gelven       | Yes    |
| Todd Pozefsky      | Yes    |

**12.B. Appointments (Certificated, Classified, Extra Duty)**

**Motion Passed:** To approve the appointment of Lauren Fitzgerald to the position of JV Softball coach at Morgan for the 2016-17 season passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**6 Yeas - 0 Nays.**

|                    |        |
|--------------------|--------|
| Annaliese Spaziano | Yes    |
| Peter Giannotti    | Yes    |
| Sandra Luke        | Yes    |
| Lois Ruggiero      | Yes    |
| Doug Traynor       | Absent |
| Erica Gelven       | Yes    |
| Todd Pozefsky      | Yes    |

**12.C. Transfers  
12.D. Information**

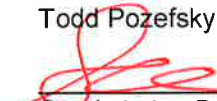
**13. Financial Items  
13.A. Bills Payable**

**14. Adjournment**

**Motion Passed:** To adjourn the meeting at 9:13 p.m. passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**6 Yeas - 0 Nays.**

|                    |        |
|--------------------|--------|
| Annaliese Spaziano | Yes    |
| Peter Giannotti    | Yes    |
| Sandra Luke        | Yes    |
| Lois Ruggiero      | Yes    |
| Doug Traynor       | Absent |
| Erica Gelven       | Yes    |
| Todd Pozefsky      | Yes    |

  
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Sandy Luke, Board Secretary

  
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Marco Famiglietti, Assistant Superintendent