

Municipal Building Committee

Special Meeting

Minutes

March 6, 2017

Meeting called to order at 6:00 P.M.

Present: Dennis Donovan, Peter Neff-Chairman, Joe Defilippo, and Miner Vincent

Also Present: Anthony Miconi- BB&J Construction, Robert Potter-Park & Recreation Director, John Treichel-Diversified Technology Consultants

Absent: John Giannotti and Dave Townsend

Bulkhead:

John Treichel – DTC reviewed plans and discussed alternative options to project.

- Sheet piling wall top off slope/then tie together
- Put up a barrier and repave parking lot
- DTC will give a full proposal to committee

Neff explained to committee that DTC has been used extensively in the last couple of years on numerous projects in Town. Some of these projects are listed below:

- Sidewalk (Streetscape projects)
- Storm water project
- Bridge project

Steap Grant Update- (Peter's Complex):

John Treichel- DTC provided a proposal for design and construction services associated with the upgrade of the Peter's Complex Concession Building and Field Bleachers.

Scope of work:

1. Perform topographic survey
2. Brief wetlands inspection report
3. Perform geo-technical borings (2) to determine soil conditions and proper soil bearing capacity for structural design needs for expansion of restroom areas.
4. Develop design plans covering the proposed improvements.
5. Plans, specifications, and Engineer's estimate will be submitted for review at the 60% and 100% levels.
6. Assist the Town in preparation of applications to the local P&Z Commission for site plan approval and attend one P&Z meeting to review the proposed improvements and answer questions of the Commission.
7. Assist Town during bidding process.
8. Assist Town during construction.

Treichel also provided a fee proposal schedule and electronic plans would be provided to the Town when the job is completed.

Donovan made a motion, seconded by Defilippo to authorize Pete Neff to use Diversified Technology Consultants for consulting engineering services on the Bulkhead Project. The motion carried unanimously.

Defilippo made a motion, seconded by Vincent to authorize Pete Neff to use Diversified Technology Consultants for consulting engineering services on the Peter's Complex STEAP Grant Project. The motion carried unanimously.

Donovan made a motion, seconded by Defilippo and unanimously adjourned the meeting at 6:25 P.M.

Respectfully Submitted,

Donna Aleman