

MINUTES  
BOARD OF POLICE COMMISSIONERS  
February 11, 2019

PRESENT: Chairman Peter Niles, Commissioners Ed Tessman, Lynn Hidek, Rob Derry and Dom Morelli

Also present: Chief DeMaio, Captain Flynn and Captain Jakober

Guests: Phil Sengle and John Bysiewicz

The meeting was called to order at 6:00 p.m.

All stood for the Pledge of Allegiance

Commission Awareness:

Comments from the Public:

- Chief DeMaio made a presentation was made to P. Sengle for his 7 years of service to the Board of Police Commissioners and his many years of service to the town.
- Welcomed Rob Derry to the Board of Police Commissioners (filling the vacancy created when P. Sengle resigned his position).

Traffic Authority:

Chamard Half Marathon – October 6, 2019 from 7a to 1p:

- John Bysiewicz presented information regarding the Sunday, October 6, 2019 Chamard Half Marathon
- The race will be run on the same course as last year, utilizing one lane of the road
- Police Officers, Fire Police and EMS crew (ambulance) will be utilized to staff the event
- Captain Flynn reported that last year's event went smoothly and any glitch encountered was quickly remedied
- Chief DeMaio recommended the Traffic Authority allow this event
- A motion was made by L. Hidek, seconded by D. Morelli to approve the request for the Sunday, October 6, 2019 Chamard Half Marathon as presented. The motion carried unanimously.

Harborside Marina (Boat Storage):

- Boats are being stored creating sight line issues, public safety issues and traffic issues
- The Police Department is working with the ZEO on all these issues

Commerce and Grove Streets Traffic Pattern:

- This has been discussed with First Selectman C. Goupil
- The Traffic Authority should form a sub-committee to review this problem prior to the busy season
  - The problem should be outlined prior
  - The stakeholders and community should be included
  - Determine how it will be addressed
- Any parking adjustments should be discussed with DPW
- Consider making the road "One-Way" in the triangle beginning at Shell Road down Grove Street and up Commerce Street
- Chief DeMaio will provide an overview study to explain the situation with possible options and provide traffic data for the commissioners to review at their next meeting

Correspondence:

- Thank you to Chief DeMaio from Timothy Cahill – donation included
- Thank you for RAD class from L. Rojas - donation included

- A thank you letter was received from Fr. Michael Giannitelli, Pastor of the St. Mary Church of the Visitation to Officers Corbin, Smith and Frey for their help with security during their Christmas celebration
- A donation was received from Families Helping Families for the Car Seat Program

Minutes of Regular Meeting of January 14, 2019

- A motion was made by E. Tessman, seconded by R. Derry to approve the minutes of January 14, 2019 as submitted. The motion carried with a vote of 4 in favor and 1 abstention (D. Morelli).

Review of line item accounts:

- Discussed the Communications overtime line item
  - Fiscal 2018/2019 overtime line item was reduced \$15,000 during the budget process and the part time staffing was cut to two positions
  - Each month there are 20 open shifts which need to be filled
  - Contract negotiations have been halted due to a possible change in health insurance
- Captain Jakober oversees the Communication Center and is creating a training model to bring all dispatchers up to APCO standards
- D. Morelli wants to speak to Chief DeMaio and get an overview of the Police overtime figures

Chief's Report:

State of the Department:

- Thomas Denison has been hired and is currently in training as a full time dispatcher
  - CPCA provided the testing for the dispatcher applicants
  - Interviews were performed by a representative from the Police Department, Fire Department and Communications
- Currently there are 42 open investigations being handled
- Captain Flynn reported on a statewide case that Cpl Varone had a hand in solving
- Officers Gorski and Massey are scheduled to graduate from the academy the end of March
  - They have 10 weeks of Field Training after graduation – on their own in June
- Officer Reed is retiring February 28, 2019
- The new radar sign has been delivered and installed on Cow Hill Road
  - Data will be gathered and reviewed
- Vehicle 3 was struck by a forklift on Grove Street as well as backed into a telephone pole – repairs to be done
- As the K-9 car is irreparable, Officer Frey and Sonny moved to Car 1 until they receive their new vehicle
- The communications consoles offered by Yankee Gas will not fit in our communications center; therefore, we declined the donation
- Chief DeMaio, Captain Jakober and Sgt Sepega are working on formulating a policy on "training tracks" to match Department needs with individual talent and skills sets as well as career paths
- Sgt DePietro is attending FBI LEEDA training in May
- Chief DeMaio is attending FBI New England Regional Command College LEEDS training in March
- The Bare Necessities for Shoreline Diaper Drive is going well
- Lindt Chocolate is hosting Coffee with a Cop on February 27, 2019

Building Maintenance:

- The building is in good shape
  - The HVAC issues have been rectified
  - Both cell blocks are both working
  - Critical part in the HVAC will be replaced to control the temperature in Report Writing and Sergeant area
  - The contacts in the sally port door have been replaced

Old Business:

Proposed 2019/2020 budgets:

- The First Selectman has reviewed and revised the 2019/2020 requested budget submission
  - The overtime line item was reduced by \$74,472 – down to \$210,000
  - This reduction does not take into consideration the increase in salaries for all officers

New Business:

- Officer Reed will return on February 28<sup>th</sup>
- The Police Department is looking for a certified officer - this has been posted on Facebook and on the Police app
- Captain Jakober reported on the 2018 Annual Reports Summary which included:
  - Electronic Defense Weapon Deployment Report (TASER)
  - Pursuit Report
  - In Custody Juvenile Report
  - Use of Force
  - S2 Audit Report
  - Fire Marshal Report
- Have to develop policies and procedures toward the CALEA accreditation
- A complete audit of the evidence room has to be done prior to Captain Jakober becoming responsible for it

General Department Discussion:

- D. Morelli noted the Chief and the officers are doing a good job

Executive Session:

A motion was made by E. Tessman, seconded by L. Hidek to move into Executive Session at 7:18 p.m. with invited guests Chief DeMaio, Captain Flynn and Captain Jakober. The motion carried unanimously.

They came out of Executive Session at 7:23 p.m.

No action was taken.

A motion was made by L. Hidek, seconded by R. Derry to adjourn the meeting at 7:23 p.m. The motion carried unanimously.

The meeting was adjourned at 7:23 p.m.

Respectfully submitted,

Wendy McDermott  
Administrative Assistant

## STATE of the DEPARTMENT – January 2019

### OPERATIONS

#### 1. Social Media / Outreach:

- Currently, over 3,200 followers on CPD's Facebook page.
- 4<sup>th</sup> R.A.D. class was successfully taught in January. (Thank you letter and donation received).
- New Radio show on iCRV "ABP" debuted in January to address a wider range of law enforcement and safety issues.

#### 2. K9 Program:

- Over 35,000 followers on K9 Sonny's Instagram Page
- Program received a donation of \$3,000.00 the Aftermath K9 Grant Award Program.

#### 3. Shoreline Technical Crimes Investigative Group / South Central Regional:

- STCIG analyzed over 107 TB of information in Fiscal Year 2018.
- Expanding operational capacity and training opportunities. (Varone to receive video training from FBI & North Branford PD to join group).

#### 4. Personnel:

- New Full-Time Dispatcher, Thomas Denison progressing well in training.
- Officers Gorski and Massey are performing well at POSTC Academy (1<sup>st</sup> trimester marking period completed).
- Officer Reed is retiring on February 28<sup>th</sup> 2019.

#### 5. Budget:

- First Selectman's Office has recommended cuts to our 2019/2020 budget proposals. BOS and BOF reviews have been scheduled for February 12<sup>th</sup> and March 5<sup>th</sup> respectively.

#### 6. Investigations:

- 52 open cases under investigation (see attached).
- A large scale multi-state burglary suspect was arrested in Greenwich, thanks to the investigative work of Corporal Varone in developing the suspect.
- Looking to staff rotational position the as soon as staffing allows.
- Continuing to work closely with Madison PD on others on investigative work.

**7. Marine Patrol:**

- Vessel is currently out of the water.
- Currently in RI where the collar is being repainted by vendor.

**ADMINISTRATIVE SERVICES**

**8. Contracts & Vendors:**

- Negotiations with Communications Union on hold until further notice (insurance issue).
- CIRMA has notified the us that the pilot program with the Commission on Accreditation for Law Enforcement Agencies (CLAEA), to reduce risk exposure and identify operational and policy weaknesses has been approved. Anticipated start date: TBD

**9. Software and Technology:**

- Combination RADAR / Message Board sign has been received. Will begin deployment soon (Jakober).
- E-Printers being tested for routine use.
- Beginning process of major policy and procedures drafting, revision, review and implementation project supported by migration to full use of the Power DMS software suite.
- State on-site compliance review scheduled for February 26<sup>th</sup>.

**10. Fleet:**

- Radar units to be moved to Fords with e-printers installed (Jakober).
- Unit #2 was repaired after stolen vehicle suspect intentionally rammed it. Back in service.
- Old Y.O. vehicle dead & unrepairable.
- Unit #3 struck by forklift while parked on Grove Street (operational, will be repaired).
- K9 Team is currently utilizing Car#1 as their vehicle has major safety issues.

**11. Communications:**

- Exploring options for possible regionalization of Communications Center.
- Declined donation of Communications Consoles from CT Yankee Gas as the dimensions were too large for the current space.

**12. Training:**

- DeMaio to attend FBI New England Regional Command College LEEDS training in March.
- Formulating policy on "training tracks" to match Department needs with individual talent and skills sets as well as career paths.
- DePietro to FBI LEEDA training in May.

**13. Community Outreach and Charities during the month of January:**

- APB Radio Show – DeMaio, Flynn.
- R.A.D. Classes – Matakaetis & Recchia.
- PIC Meeting - Mangs.
- DARE Classes – Harkins, Corbin & Recchia.
- RTE 81 Corridor Study Meeting – DeMaio.
- Meetings with Bare Necessities for Shoreline Diaper Drive (3) DeMaio, Dunn.
- SCCJA Meeting – DeMaio, Flynn & Jakober.
- Police Youth Group – Mangs, Torino & Corbin.
- Swearing-In Ceremony for Chief Chris Lyddy, Fairfield PD – DeMaio.
- Families Helping Families Board Meeting – DeMaio, Hydek.
- STCIG Meeting with USSS – DeMaio.
- CIRMA Annual Meeting – DeMaio.
- All Clear Conference Call – DeMaio.

**14. Upcoming Events:**

- Shoreline Diaper Drive with CSP Troop F, Madison, Guilford and Branford PDs – February 1 – 16<sup>th</sup>
- Coffee with a Cop @ Lindt Chocolate – February 27<sup>th</sup>.