



## Board of Education Regular Meeting

February 06, 2017 7:30 PM  
Board Meeting Room  
Administrative Offices  
137-B Glenwood Road  
Clinton, CT 06413

### Attendance Taken at 7:30 PM:

#### Present Board Members:

Annaliese Spaziano  
Peter Giannotti  
Sandra Luke  
Lois Ruggiero  
Erica Gelven  
Todd Pozefsky

#### Absent Board Members:

Doug Traynor

### 1. Opening Exercises

#### 1.A. Roll call

Discussion:

Also in attendance were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, and Business Director Carolyn Dickey.

Student representatives Lindsay Harden, Autumn Johnson, and Olivia Silver were present as well.

#### 1.B. Pledge of Allegiance

Discussion:

All stood for the Pledge.

### 2. Public participation/recognition

Discussion:

None.

### 3. Minutes - Approval - Regular Meeting of January 30, 2017

**Motion Passed:** To approve the minutes of the regular meeting of Monday, January 30, 2017, passed with a motion by Lois Ruggiero and a second by Sandra Luke.

### 6 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

#### **4. Communications**

Discussion:

The Board decided that if Board members wanted to contribute to the purchasing of an ad in the Hello Dolly program, A. Spaziano would collect monies after the meeting.

#### **5. Report of Student Representatives**

Discussion:

The representatives displayed their "Kids of America's Heroes" t-shirts, part of the Swoosh for Change fundraiser coming up. Students participated in a Clinton Youth and Family Services online survey. A dodgeball tournament is being held benefiting Project Purple. Husky Leaders are finalizing their projects. Seven students placed in the JV fencing tournament.

#### **6. Administrative Reports**

##### **6.A. Administrators, Program Directors and Teachers**

##### **6.A.1. Field Trip Presentations regarding out-of-country field trips during 2017-18**

Discussion:

Morgan teacher Sue Peterson spoke about a proposed trip to Spain for 20-24 students scheduled for April 2018. Morgan teacher Jessica Mularski spoke about a proposed field trip to Scotland in April 2018 for her digital imaging students.

##### **6.A.2. Chrome Book Implementation Report**

Discussion:

Technology Director Frank Rossi spoke about the 1:1 Chromebook implementation history, challenges, and successes at the high school. Feedback has been positive. The Chromebooks have provided easy and instant research/accessibility, interactive/engaging activities, increased instructional time/quality of work and collaboration.

##### **6.A.3. General Update**

##### **6.B. Assistant Superintendent's Report**

##### **6.B.1. Professional development update**

Discussion:

M. Famiglietti worked with Morgan staff on January 13th to analyze the PSAT results.

##### **6.B.2. Recent Visit of Morgan Alumni with the Current Junior and Senior Classes**

Discussion:

On January 9th, recent Morgan alumni partnered with students to share their freshman college experiences.

##### **6.B.3. General Update**

Discussion:

Curriculum renewal continues. Social studies K-12 met and reviewed the topics matrix. The K-5 science team met as well and had a very productive session. Famiglietti assured the Board that the curriculum is aligning with the NGSS (Next Generation Science Standards).

On March 29th, Biology students will visit the Jackson Laboratory for Genomic Medicine in Farmington, CT. Board members were invited to attend.

## **6.C. Business Manager's Report**

### **6.C.1. Board of Ed reports**

Discussion:

SunGard went live in January. C. Dickey distributed copies of some of the reports currently available in SunGard. She asked the Board for feedback on the type of reports they would like. The Board suggested finding a report that works operationally and then sharing it with the Board.

### **6.C.2. Audit/Management Letter update**

Discussion:

The auditor's report has been sent to the Board of Finance but has not been reviewed publicly. The few errors found in state reporting and accounting have been corrected. The non-certified pension plan is being reviewed and updated. The biggest issue is that the general fund has never been reconciled. This will be addressed as well.

### **6.C.3. General Update**

## **7. Superintendent's Report**

### **7.A. Distribution from Trust to Jared Eliot Library Fund**

**Motion Passed:** To accept the bequest in the amount of \$10,000 from the Trust of Marie Emmerman on behalf of the Jared Eliot Library Fund passed with a motion by Lois Ruggiero and a second by Erica Gelven.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

### **7.B. 2017 Legislative sessions - including CAFE's Day on the Hill on March 8**

Discussion:

On March 8th at 3:30 p.m., CAFE will host Day on the Hill at the state capitol featuring the governor's proposed budget. It is expected that the governor will be passing costs back to the towns.

### **7.C. Subcommittee Planning**

Discussion:

The subcommittee plans to meet after the presentation to the joint boards of finance and selectmen. Work will take place to share information in the community sooner rather than later. A. Spaziano and T. Pozefsky will request being put on the Democratic and Republican town committees' agendas.

### **7.D. General Update**

## **8. Reports**

### **8.A. Board of Education Subcommittees and Special Committees**

#### **8.A.1. Budget & Finance/Negotiations Subcommittee (D. Traynor, Annaliese Spaziano, Todd Pozefsky, Lois Ruggiero)**

Discussion:

Board members were thanked for being so engaged in the budget process.

- 8.A.2. Buildings & Grounds Subcommittee (Lois Ruggiero, Annaliese Spaziano, Doug Traynor)**
- 8.A.3. Instruction Subcommittee (Annaliese Spaziano, Peter Giannotti, Sandy Luke, Erica Gelven)**

Discussion:

The second Homework Study Group meeting was held earlier in the evening. The group is working on designing surveys for staff, students, and parents.

- 8.A.4. LEARN (Doug Traynor is the BOE Liaison to LEARN)**
- 8.A.5. Policy Subcommittee (Peter Giannotti, Sandy Luke, Lois Ruggiero, Erica Gelven, Doug Traynor)**
- 8.A.6. Public Relations Subcommittee (Sandy Luke, Erica Gelven, Todd Pozefsky)**

Discussion:

The subcommittee will meet in March or April.

- 8.A.7. School Nutrition Subcommittee**
- 8.A.8. Technology Subcommittee (Lois Ruggiero, Peter Giannotti, Annaliese Spaziano)**
- 8.B. Town of Clinton Committees**
  - 8.B.1. Capital Expenditure Committee**
  - 8.B.2. Morgan Building Committee**

Discussion: The committee will meet on February 7th. The Superintendent described an incident at the high school in which a ruptured flexible hose caused some water damage.

- 8.B.3. OPEB - Other Post-Employment Benefits Board of Trustees**
- 9. Food Service - School Lunch Pricing Adjustment**

**Motion Passed:** To approve the proposed increase in the cost of school lunches by \$.25 effective February 22, 2017, passed with a motion by Sandra Luke and a second by Lois Ruggiero.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

**10. Field Trip Update**

**Motion Passed:** To approve the following out-of-country field trip: Spain, April 14 - 20, 2018, Morgan students (20-30), Chaperones S. Peterson, L. Luther, and others (TBD) passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

**Motion Passed:** To approve the following out-of-country field trip: Scotland/England, April 13 -21, 2018, Morgan students (20-40), Chaperones J. Mularski, K. Hagness, T. Enoch and others (TBD) passed with a motion by Peter Giannotti and a second by Sandra Luke.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

**11. Proposed 2017-2018 Budget**

Discussion:

The Superintendent provided details on the process and background of delivering this year's budget. The Board especially noted its and administration's work on reducing the budget from a 5.44% increase down to 4.01% and then down again to 3.44%.

The Board's budget will be presented at Town Hall on February 23rd.

**Motion Passed:** To approve the 2017-2018 Proposed Budget of \$32,757,815 passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

**12. Personnel Items**

**12.A. Resignations/Retirement/Termination**

**12.A.1. Retirement of Certified Staff - Janice O'Brien**

**Motion Passed:** To accept the retirement of Janice O'Brien effective at the conclusion of the 2016-17 school year passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

**12.A.2. Retirement of Certified Staff - Christine McGregor**

**Motion Passed:** To accept the retirement of Christine McGregor effective at the conclusion of the 2016-17 school year passed with a motion by Sandra Luke and a second by Peter Giannotti.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

**12.A.3. Retirement of Classified Staff - Marie Lane**

**Motion Passed:** To accept, reluctantly, the retirement of Marie Lane effective June 30, 2017, passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

**12.A.4. Resignation of Classified Staff - Dana Sherwonit**

**Motion Passed:** To accept the resignation of Dana Sherwonit effective February 8, 2017, passed with a motion by Sandra Luke and a second by Lois Ruggiero.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

**12.B. Appointments (Certificated, Classified, Extra Duty)**

**12.C. Transfers**

**12.D. Information**

**13. Financial Items - Accounts Payable**

**14. Adjournment**

**Motion Passed:** To adjourn at 10:05 p.m. passed with a motion by Sandra Luke and a second by Lois Ruggiero.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes



---

Sandy Luke, Board Secretary



---

Allison Friday, Board Recorder

