

MINUTES
CLINTON VOLUNTEER FIRE DEPARTMENT
February 6, 2017

The regular meeting of the Clinton Volunteer Fire Department was called to order by Chief Manware at 7:30 p.m.

All stood to recite the Pledge of Allegiance and remained standing for a moment of silence for Marian Sparks.

Minutes of January 9, 2017: A motion was made and seconded to approve the minutes of January 9, 2017 as submitted and posted. The motion carried unanimously.

Treasurer's Report: A motion was made and seconded to approve the Treasurer's Report as read. The motion carried unanimously.

Correspondence:

1. Thank you note and donation in memory of Marian Sparks from:
 - Mr. and Mrs. Overholt
 - Al Skolonis
 - Marilyn Ault
 - Mr. and Mrs. Wiley
 - Mr. and Mrs. Corrigan
2. Thank you note and donation from M. MacBain

Report of Chiefs:

Chief:

- Thanked all members who attended the services for Marian Sparks
- The operation budget has been reviewed by the Board of Selectmen
- The Board of Selectmen's final budget review is scheduled for Wednesday, February 8, 2017
- The SCBA order was placed today with an unknown delivery date
 - Training will begin upon delivery of the units (prior to May 1, 2017)
 - There is no update on the Federal Grant

Deputy Chief Administration:

- Reported the figures for the EMS and Fire Annual Drives
- The updated polices and new polices are posted on the front board every 10 days.
 - Any comments, questions or concerns should be brought to his attention

Deputy Chief:

- A Firefighter I class is scheduled in Chester on Tuesdays, Thursdays and weekends
- A Firefighter II class is scheduled in Westfield on Wednesdays and weekends
- All drill sheets need to be filled out completely
 - Sign the drill sheet when attending a drill
 - Notify the trainer when leaving the drill early
- The fit testing was done promptly

Deputy Chief – EMS:

- EMS Charts – members need to get the patient's signatures
 - The Chief Complaint needs to be filled out correctly – a specific actual complaint – not what caused it (stop putting down – a fall, MVA or evaluation)
- Both Chrissy Santamaria and Jessica Accetta can ride as EMTs
- Effective immediately J. Lewellyn is in charge of EMS Charts and anything to do with billing
- Effective immediately D. Schmardel is in charge of scheduling – all issues/problems should be directed to him

Assistant Chief:

- All receipts must be submitted

Report of Line Officers:

Captain Headquarters:

- Fuel the trucks
- Fill out the log book

Captain Glenwood:

- The quarterly schedule is posted

Captain Marine:

- 92 is out of service, however could be used for very limited service

Captain EMS:

- Thanked the members for getting the ambulances out
- If you need to call off on your scheduled shift, do it early so a replacement can be scheduled
- An EMT refresher is scheduled for March 10, 11, 12
- There are three more certifications on OEMS
- Fire Rescue One Academy shuts down on the 10th
- There will be a full CPR practical on Saturday February 11th

Lt. Company 1:

- The trucks are ready

Lt. Company 2:

- March 18 – Amtrak drill – signup sheet to be posted

Lt. Aerial:

- February 27 – ice water rescue
- March 11 – going to get wet

Lt. Rescue:

- Back in service

Lt. EMS 946

- Found a better price source for Narcan and EPI pens
- If you find equipment broken or missing notify him

Lt. EMS 947:

- There will be hands on drill on February 10th at 7 p.m.

Lt. EMS 948:

- 941 is out of service
- The ambulances will be inspected in April

Report of Division/Appointed Positions:

Communication Coordinator:

- AT&T has pulled out of from the tower, have two other companies considering the tower

Engineer:

- Anyone needing an ID tag – see B. Perdue after the meeting

Quartermaster: No report

Junior Company: No report

Chaplin: No report

Fire Police: No report

Auxiliary: No report

Committee Reports:

Membership:

- All applicants have been interviewed
- Two applicants are filling out applications
- Michael Brotz has finished his probationary period and the membership will vote to move him to senior membership
 - The vote was taken and he received 60 yes, 1 no and 1 abstention

Uniform: No report

LOSAP/Pension:

- The committee to investigate the LOSAP program can be dissolved and the membership thanked this committee for their work
- A LOSAP Board will be appointed to manage the LOSAP program

Finance: No report

Ways and Means:

- Considering purchasing a BINGO machine – will make BINGO more advanced and automated
 - Will need members to participate and will need more callers
 - The food needs to be more consistent
- Any fund-raising ideas should be presented to J. Lewellyn or Chief Manware

House: No report

Parade: No report

Social:

- The banquet is scheduled for Saturday, February 11, 2016, 6 p.m. at the Clinton Country Club
 - This is the last day to RSVP

Sick and Welfare:

- Reach out to Ray Sparks to visit or bring a meal
- The Sparks family thanked the department for all they did during the services

Nominating: No report

By-Law: No report

Truck Committee: No report

Ethics Committee/ Conflict of Interest:

- The polices are 99% complete
- These two committees can be dissolved and the membership thanked this committee for their work

Old Business:

Exploratory Committee:

- This proposal will not be bonded until possibly next budget year (2018-2019)
 - A plan of what is needed and proposed location needs to be developed
 - Any ideas, needs or wants should be submitted in writing to M. Neff

Cell Tower

- Several meetings are being held and an update will be given to the membership at the next meeting

New Business:

Department Committees for 2017

- The list with appointments and vacancies was posted

J. Clados thanked the Juniors for their assistance teaching the Boy Scouts about First Aid.

Good of the Department:

- If you get hurt, fill out the proper paperwork and notify an officer
- J. Battista is in charge of infectious diseases, so any questions call him
- Gave an update on the incident in the commuter lot last Thursday.
 - Thanked the members for their prompt response to this call – only 4 minutes lapsed from the time of dispatch and to the use of the Lucas device
- Congratulations to Roger Massey on his retirement from Hunters Ambulance

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Wendy McDermott
Clerk