

PARK AND RECREATION COMMISSION
MINUTES
February 5, 2019

PRESENT: Chairman Joseph Schettino, Commissioners, Julie Mendez, Ron Stopkoski, Robert Karcich, Robert Neri

Also present: Director Robert Potter, Clerk Kelley Nichols

Absent: Harry Swaun and Michael Sutyla

The meeting was called to order at 7:13 p.m.

Minutes:

- A motion was made by R. Stopkoski and seconded by J. Mendez to table the minutes of the special meeting on October 2, 2018 and the minutes of the regular meeting on October 2, 2018. The motion was carried unanimously.
- The chairman requested the notes for the special meeting and the regular meeting on October 2, 2018 be provided to the commission.

Correspondence:

Victory Soccer:

- Victory soccer has requested to have a camp at the Indian River Recreation Complex July 29th through August 2nd.
- A motion was made by J. Mendez and seconded by R. Neri that the commission has no objection to having the Victory Soccer camp but the decision be left to R. Potter as to whether it takes place. The motion was carried unanimously.
- R. Potter to investigate whether Victory Soccer followed through with their agreement to make a per registrant contribution to the Parks and Recreation Department.

Clinton P&R Invitational tournament:

- Clinton P&R Invitational Soccer Tournament is being held Saturday, May 18, 2019 & Sunday, May 19, 2019 with Field Prep being done Friday, May 17, 2019.
- Suggestion was made that R. Potter and the Director of DPW and Steven Mansfield conduct a meeting earlier than usual regarding field prep for Tournament.

Fireworks:

- Chamber of Commerce completed an application for use of the Town Beach for Fireworks on Saturday, August 24, 2019 with a rain date of August 25, 2019.
- R. Potter reported that last year the Chamber requested use of the beach at 3p.m., with the beach open to the public prior to that, but the state Fire Marshall's office came in the morning to do the inspection for the fireworks and the beach had to be closed for inspection.
- R. Potter to clarify when the Chamber wants control of the beach so Park and Rec can get word to the community on when beach is closing as well as for staffing needs.
- A motion was made by R. Stopkoski and seconded by J. Mendez to approve August 24, 2019 with a rain date of August 25, 2019 for the Town Fireworks. The motion was carried unanimously.

Old Business:**STEAP Grant:**

- Prior Director of DPW put out a request for bid for new bleachers.
- Available balance of grant is \$90,990.43 minus the cost of bid
- A lengthy discussion was had on pros and cons of replacing the 2 tanks with 1 tank. Recommendation was to leave the situation with 2 separate tanks.
- R. Potter and J. Schettino to meet with 1st Selectman to ask whether P & R has a voice on installation of new bleachers, if we can do a peer study and if we can take over the remainder of the grant.
- R. Potter to get a detailed breakdown of the work that was done to date and the cost.

Freedom of Information and Charter Compliance Issues:

- Currently in compliance

Policy – Peters Concession Stand:

- K. Nichols to take M. Sutyla's notes and add his comments to the commission's "suggested rules"
- A motion was made by R. Stopkoski and seconded by R. Karcich to table the discussion of the rules for the new concession building to the March 5, 2019 meeting. The motion was carried unanimously.

CEC – Update on Presentation:

- Nothing new

Election of Officers:

- Table for March 5, 2019 Commission meeting

Set Date for Scheduling Meeting:

- Scheduling meeting held to be held on March 5' 2019.
- Spring sports meeting for high school is same day as scheduling meeting. R. Potter to let Kevin Rayel know a representative needs to be present for the park and rec commission scheduling meeting.

New Business**Next P & R Meeting:**

- will be held March 5, 2019

New Walking Trail:

- A discussion took place regarding installation of a new trail to connect IRRC to the Buell Trail up the road. The discussion included adding a level walking trail with benches around the interior of the IRRC Complex or Peters Complex for people with disabilities or seniors.
- A motion was made by R. Neri and seconded by R. Karcich to have R. Potter and J. Schettino to look into having new trails installed. The motion was carried unanimously.

Marking Existing Trails:

- A discussion was had about clearing, re-shaping and marking the existing walking trails at the IRRC Complex.

- A motion was made by J. Mendez and seconded by R. Neri to make a one man Ad Hoc Trail Clearing Committee comprised of R. Stopkoski to work with the Director. The motion was carried unanimously.

Minutes of January Meeting:

- A motion was made by R. Stopkoski and seconded by J. Mendez to add the January meeting minutes to the agenda under new business and approve January minutes. The motion was carried unanimously.

Beach Concession Stand:

- R. Stopkoski inquired as to whether BOS has contracted out the concession stand at the beach.
- K. Nichols to email concession stand contract out to P & R Commission members.
- A discussion took place about adding a window or a Dutch door facing the beach to aid in serving beach goers and to entice business.

Surveys/Reviews:

- A discussion on the status of the surveys/reviews of the beach and fields, etc. that were completed last year?
- R. Potter will provide a list of what has been completed at the April 2, 2019 meeting.
- Put on agenda for April 2, 2019 to consider having another walk through and inspection.

Director's Report:

- **Facilities Report:** All facilities are in good shape; the beach is good shape. We are aiming to open all fields on April 1st.
- **New Programs:** Parks and Recreation will be adding a hiking program and a fishing program from Youth and Family Services. Parks and Recreation reviewing past programs in order to add a minimum of 2, possibly 5, additional programs this summer. Parks and Recreation will also offer some special events (i.e. Yard Goats game, Madison Square Garden, UConn Football).
- **RecPro Update:** P & R department is looking into using scheduling through RecPro software. There will be a follow up in the March 5, 2019 meeting.
- Bo requesting permission to send thank you letter to Goal Sporting Goods for support and contributions.
- A discussion was had about having a safety netting for lacrosse that will extend the length from the soccer safety netting purchased and installed through a donation process.
- There was a discussion about creating a 1 time, 2 hour long program on avoiding youth injuries for all the youth coaches.
- **Activity Revolving Fund report:** P & R has prepared 2 reports for BOF. The last quarterly report showed money in \$52,000, money out \$52,000, balance \$0.

R. Karcich made a motion, seconded by J. Mendez to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 8:31 p.m.

Respectfully submitted,
Kelley Nichols
Clerk