

BOARD OF SELECTMEN
TOWN HALL ROSE ROOM
JANUARY 31, 2018
MINUTES

Present: First Selectman Christine Goupil: Selectmen Carol Walter, Phillip Sengle, Tim Guerra and Jack Scherban

Everyone stood and pledged allegiance to the flag. The meeting was called to order at 7:00 PM.

VISITORS

No visitors wished to speak at this time.

APPROVAL OF MINUTES –JANUARY 24, 2018

Walter made a motion, seconded by Scherban to approve the minutes from January 24, 2018. The motion was unanimously approved.

RESIGNATIONS AND APPOINTMENTS

The board reviewed a draft document defining the role of the Municipal Building Committee.

Municipal Building Committee

The Board of Selectmen will appoint a Municipal Building Committee to assist Department of Public Works and/or Clinton Public Schools projects assigned to the committee. The MBC will consist of a five members appointed biennially by the Board of Selectmen. Representation will be comprised of one member of the Board of Selectmen. Liaisons may be appointed to the MBC to represent other Boards and Commissions to assure input on projects that are located in their facilities or under their jurisdiction. Liaisons will have no voting rights.

Assignment of Projects

Projects that directly affect facilities under the jurisdiction of another Board or Commission shall be assigned to the MBC. Emergency repairs, routine maintenance of mechanical systems and building interiors or exteriors will remain under the control of the Department of Public Works and/or the Clinton Public Schools Facilities Department where applicable.

The Municipal Building Committee would assist the Director of Public Works and/or Buildings & Grounds Supervisor in:

- Design, budgeting and implementation of projects assigned.
- Overseeing the Bidding/RFP process including evaluation of BIDS/RFP's and review of proposed budgets
- Formulating recommendations for the Board of Selectman and other appropriate Boards and Commissions.
- Reviewing project progress, approve requests for payment and approve change orders executed by the Director of Public Works.
- Declaring projects substantially complete upon request/report/evaluation of the Director of Public Works.

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- Approval of final close out (declare a project complete) of project to include final payment.
- Compiling a final project report for presentation to the Board of Selectmen.

The Director of Public Works is responsible for running all of the assigned projects and will retain the authority to make decisions within his purview on a daily basis. Every effort will be made to inform the MBC on a routine basis of decisions made.

Walter made a motion, seconded by Scherban to appoint Phil Sengle as a Board of Selectmen liaison to the Municipal Building Committee. The motion was unanimously approved with one abstention from Sengle.

FINALIZE 2018/2019 TOWN BUDGET

Selectman

Walter made a motion, seconded by Scherban to approve a total Selectman budget of \$171,618. The motion was unanimously approved.

Finance

Scherban made a motion, seconded by Sengle to approve a total Finance budget of \$284,182. The motion was unanimously approved.

Elections & Meetings

Walter made a motion, seconded by Guerra to approve a total Elections & Meetings budget of \$34,914. The motion was unanimously approved.

Town Clerk

Guerra made a motion, seconded by Walter to approve a total Town Clerk budget of \$160,232. The motion was unanimously approved.

Assessor

Walter made a motion, seconded by Sengle to approve a total Assessor budget of \$186,426. The motion was unanimously approved.

Tax Collector

Walter made a motion, seconded by Guerra to approve a total Tax Collector budget of \$155,957. The motion was unanimously approved.

Probate

Guerra made a motion, seconded by Walter to approve a total Probate budget of \$4,524. The motion was unanimously approved.

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Economic Development Commission

Scherban made a motion, seconded by Guerra to reduce the advertising line item by \$4,000 and eliminate part time salaries by \$5,000 for a total reduction of \$9,000. Walter amended the motion, seconded by Sengle to reduce just the advertising line item by \$4,500 and leave in part time salaries. The motion failed to pass with a vote of 2 in favor (Walter and Sengle) and 3 opposed (Guerra, Scherban and Goupil). Scherban made a motion, seconded by Guerra to eliminate part time salaries by \$5,000 and reduce advertising by \$4,000 for a total reduction of \$9,000. The motion was unanimously approved. Scherban made a motion, seconded by Guerra to approve a total Economic Development Commission budget of \$69,950. The motion was unanimously approved with one abstention from Walter.

Inland Wetlands Commission

Guerra made a motion, seconded by Walter to approve a total Inland Wetlands Commission budget of \$79,088. Scherban amended the motion to eliminate part time salaries by \$1,750. The motion was approved with a vote of 3 in favor (Guerra, Scherban and Sengle) and 1 opposed Walter. Guerra made a motion, seconded by Scherban to approve a total Inland Wetlands Commission budget of \$77,338. The motion was approved with a vote of 3 in favor (Guerra, Sengle and Scherban) and 1 opposed (Walter).

Zoning Board of Appeals

Scherban made a motion, seconded by Guerra to eliminate part time salaries by \$1,750. The motion was approved with a vote of 3 in favor (Scherban, Guerra and Sengle) and 1 opposed (Walter). Guerra made a motion, seconded by Scherban to approval a total Zoning Board of Appeals budget of \$2,900. The motion was approved with a vote of 3 in favor (Scherban, Sengle and Guerra) and 1 opposed (Walter).

Planning & Zoning Commission

Guerra made a motion, seconded by Scherban to eliminate part time salaries by \$1,750. The motion was approved with a vote of 3 in favor (Guerra, Scherban and Goupil) and 2 opposed (Sengle and Walter). Scherban made a motion, seconded by Guerra to approve a total Planning & Zoning budget of \$198,488. The motion was approved with a vote of 3 in favor (Guerra, Sengle and Scherban) and 1 opposed (Walter).

WSAM Maintenance

Scherban made a motion, seconded by Guerra to reduce overtime by \$5,000. The motion was unanimously approved. Sengle made a motion, seconded by Guerra to approve a total WSAM budget of \$162,116. The motion was unanimously approved.

Fire Department

Guerra made a motion, seconded by Scherban to reduce utilities by \$6,030. The motion was approved with a vote of 3 in favor (Guerra, Sengle and Scherban) and 1 opposed (Walter). Guerra made a motion,

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seconded by Scherban to approve a total budget of \$328,060. The motion was approved with a vote of 3 in favor (Scherban, Guerra and Sengle) and 1 opposed (Walter).

Fire Marshall

Scherban made a motion, seconded by Walter to approve a total Fire Marshall budget of \$58,700. The motion was unanimously approved.

Communications

Scherban made motion, seconded by Walter to reduce overtime by \$10,000. The motion was approved with a vote of 3 in favor (Walter, Guerra and Scherban) and 1 opposed (Sengle). Scherban made a motion, seconded by Walter to approve a total Communications budget of \$589,631. The motion was approved with a vote of 3 in favor (Guerra, Scherban and Walter) and 1 opposed (Sengle).

Police

Sengle made a motion, seconded by Walter to reduce overtime by \$17,076. The motion was unanimously approved. Sengle made a motion, seconded by Scherban to approval a total Police budget of \$2,673,704. The motion was unanimously approved.

Animal Control

Scherban made a motion, seconded Guerra to approve a total Animal Control budget of \$69,333. The motion was unanimously approved.

Civil Preparedness

Guerra made a motion, seconded by Scherban to approve a total Civil Preparedness budget of \$5,200. The motion was unanimously approved.

Water & Hydrants

Scherban made a motion, seconded by Guerra to approve a total Water & Hydrants budget of \$420,195. The motion was unanimously approved.

Street Lighting

Guerra made a motion, seconded by Walter to approve a total Street Lighting budget of \$45,000. The motion was unanimously approved.

Public Works

Walter made a motion to approve a total Public Works budget of \$1,848,398. There was no second to the motion so the motion failed to pass. Scherban made a motion, seconded by Guerra to reduce repair and maintenance by \$10,964. The motion was approved with a vote of 3 in favor (Scherban, Guerra and Sengle) and 1 opposed (Walter). Sengle made a motion, seconded by Scherban to approve a total Public Works budget of \$1,837,434. The motion was approved with a vote of 3 in favor (Scherban, Guerra and Sengle) and 1 opposed (Walter).

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Technology

Scherban made a motion, seconded by Guerra to reduce It Technology Maintenance by \$10,000. The motion was unanimously approved. Guerra made a motion, seconded by Sengle to approve a total Technology budget of \$366,457. The motion was unanimously approved.

Water Pollution Control Commission

Guerra made a motion, seconded by Sengle to approval a total Water Pollution Control Budget of \$83,941. The motion was unanimously approved with one abstention from Walter.

Building

Scherban made a motion, seconded by Guerra to approve a total Building budget of \$121,568. The motion was unanimously approved.

Health

Walter made a motion, seconded by Scherban to approve a total Health budget of \$150,041. The motion was unanimously approved.

Park & Recreation Commission

Scherban made a motion, seconded by Guerra to reduce the Repairs & Maintenance line item by \$2,000. The motion was unanimously approved. Walter made a motion, seconded by Guerra to approve a total Park & Recreation budget of \$230,948. The motion was unanimously approved.

Harbor Commission

Scherban made a motion, seconded by Walter to approve a total Harbor Commission budget of \$33,960. The motion was unanimously approved.

Shellfish Commission

Scherban made a motion, seconded by Sengle to approve a total Shellfish Commission budget of \$2,770. The motion was unanimously approved.

Human Services

Scherban made a motion, seconded by Guerra to approve a total Human Services budget of \$274,022. The motion was unanimously approved.

General Government Administration

Scherban made a motion, seconded by Sengle to reduce Travel Expense by \$2,500. The motion was unanimously approved. Scherban made a motion, seconded by Guerra to approval a total General Government budget of \$5,138,844. The motion was unanimously approved.

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General Government Other

Walter made a motion to add \$2,750 back into the Estuary Transit line item. There was no second to the motion so the motion failed to pass. Scherban made a motion, seconded by Guerra to approve a total General Government Other budget of \$407,069. The motion was approved with a total of 3 in favor (Sengle, Guerra and Scherban) and 1 opposed (Water).

Debt Redemption – Town

Scherban made a motion, seconded by Walter to approve a total Debt budget of \$2,039,427. The motion was unanimously approved.

Capital

Guerra made a motion, seconded by Walter to approve a total capital budget of \$992,500. The motion was unanimously approved.

Library

Scherban made a motion, seconded by Walter to approve a total Library budget of \$746,000. The motion was unanimously approved.

Scherban made a motion, seconded by Walter to approve a total town budget of \$18,123,449 with an increase of 3.48 percent and send to the Board of Finance. The motion was unanimously approved.

SELECTMEN'S REPORTS

Reported by Scherban

- State budget update

Reported by Goupil

- Press conference was held in Guilford this week to speak against the Department of Transportation's proposed cuts to Shore Line East.
- Attended a CIRMA meeting last Friday in Rocky Hill.
- Attended a CT Youth Services Directors Summit in Hartford on Monday.
- The tax office reported about 2 million dollars more was paid in December 2017 then December 2016 based on the Federal Legislators new tax law for 2018 and beyond.

ADJOURN

Scherban made a motion, seconded by Sengle and unanimously adjourned the meeting at 9:15 PM.

Respectfully submitted,

Mary Schettino

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