

BOARD OF SELECTMEN
TOWN HALL GREEN ROOM
JANUARY 25, 2017
MINUTES

Present: First Selectman Bruce Farmer; Selectmen, Carol Walter, Lynn Pinder, John Giannotti and William W. Fritz, Jr.

Everyone stood and pledged allegiance to the flag. The meeting was called to order at 7:00 PM.

VISITORS

No one wished to speak at this time.

APPROVAL OF MINUTES – JANUARY 18, 2017

Pinder made a motion, seconded by Giannotti to approve the minutes from January 18, 2017. The minutes were unanimously approved.

RESIGNATIONS AND APPOINTMENTS

There were no new resignations or appointments at this time.

PUBLIC WORKS LINE ITEM TRANSFER REQUEST

P. Neff requested a budget transfer to complete the generator transfer from the old Morgan School to the Annex Building. Giannotti made a motion, seconded by Fritz to approve transferring \$10,132.22 from Police Department Exterior Painting 17 and \$2,000 from Police Department Exterior Painting 16 to Infrastructure 17 for \$12,132.22. The motion was unanimously approved.

BUDGET REPORTS

Fire Department – Chief Manware & Deputy Chief Neff

- Total budget request is \$333,000. This budget reflects no increase at this time.

Fire Marshal – Jeff Heser

- Heser requested to increase the Fire Marshal position to full time. This would be an increase of \$37,000 plus benefits. Farmer reduced the line item request from \$110,000 to \$55,000. Heser asked for an increase of \$3,000 on the Deputy Fire Marshal salary. This will allow him to work up to 10 hours per week. The current salary for the Deputy Fire Marshal is \$7,000.
- Dues & Fees increased by \$1,000.
- Total budget request was \$115,000. Farmer reduced the budget to \$60,000 which represents a \$1,000 increase over last year.

Library – Maribeth Breen

- The salaries reflected an increase of 2 percent. Breen explained that some of the senior employees have retired so the actual salaries line item decreased from \$547,700 to \$547,603. The personnel line item increased from \$707,539 to \$713,168 due to an 8.5 percent increase in medical and 2 percent increase in dental.
- The income side of the budget reflects a decrease from \$144,850 to \$120,475. Most of this is due to a decrease in funding from the state and income earned from the trust.
- Total budget request is \$774,364 which reflects an increase of \$23,364 or 3.11 percent.

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Conservation Commission – Bertram J. Schmitz

- Total budget request is \$2,320. The commission would like to update their maps.

Communications – Chief DeMaio

- The overtime budget of \$75,000 is based on a three year average.
- Other equipment line item increased from \$1,600 to \$5,000 so the department can upgrade to ergonomic chairs.
- Total budget request is \$613,376

Animal Control – Chief DeMaio

- Training line item increased from \$800 to \$2,000 due to new state requirements.
- Total budget request is \$71,834.

Police – Chief DeMaio

- DeMaio reviewed the proposed staffing reorganization with the board.
 - Current Staffing
 - (2) Command
 - (6) Sergeants
 - (4) Corporals
 - (15) Police Officers
 - Proposed Staffing
 - (3) Command
 - (5) Sergeants
 - (5) Corporals
 - (14) Police Officers
 - DeMaio feels the department will run more efficiently with this in place.
- Farmer moved the FT and PT custodian salary into the WSAM Maintenance budget.
- The board discussed the building maintenance line item budget of \$30,921. The board questioned the amount as it does not reflect the amount listed on the backup sheets.
- Uniform expense line item increased due to new hires.
- The board felt the vehicle maintenance line item should decrease further due to the new vehicle lease program.
- Farmer moved \$10,150 from the cleaning supplies line item into another budget.
- Total department request is \$2,754,919. Farmer reduced the request to \$2,699,662

Park & Recreation – Robert Potter

- The PT custodian salary was moved to the WSAM maintenance budget.
- Farmer decreased the repairs and maintenance line item request from \$72,900 to \$21,900. Those funds were moved into the Public Works Town Buildings and Facilities line item.
- Total department request is \$289,042. Farmer reduced the request to \$222,933.

Capital Budget – Miner Vincent

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- The original request from all the departments totaled \$1,737,437.
- CEC approved a total capital budget of \$1,683,384 on the town side and \$340,738 for the BOE. This represents a total capital budget of \$2,036,122.
- Farmer removed the harbor commission's request and recommended bonding the dredging project instead of funding it through capital. Farmer recommended a total town budget of \$965,920.
- There was an error in the budget sheets for the Board of Education. Murphy will need to update the sheet and resend it out to the board.

SELECTMEN'S REPORTS

No reports were given at this time.

ADJOURN

Fritz made a motion, seconded by Walter and unanimously adjourned the meeting at 8:40 PM.

Respectfully submitted,

Mary Schettino