

MINUTES
CLINTON VOLUNTEER FIRE DEPARTMENT
January 9, 2017

The meeting was called to order by Chief Brian Manware at 7:30 p.m.

All stood to recite the Pledge of Allegiance

Minutes: A motion was made and seconded to approve the minutes of the December 5, 2016 as submitted. The motion carried unanimously.

Treasurer's Report: A motion was made and seconded to accept the Treasurer's report as read. The motion carried unanimously.

Correspondence:

- A note and donation was received from Linda Gworek – all stood to thank her for the donation to the kitchen fund

Reports of Chiefs:

Chief:

- Met with Schumack Construction – finished dry hydrant installation at Running Pine & Longate, once tested it will be placed in service
- Flow tested dry hydrant at Indian River Complex
- Calls are on the rise – thank you for responses – 2078 runs (EMS & Fire) for 2016, new high number without any storms to boost the numbers – We have one of the highest Fire & Rescue departments on the Shoreline – Keep up the good work!

Deputy Chief Administrative:

- Reported on the totals for the EMS and Fire Department annual drives

Deputy Chief:

- New masks – in the process of looking at new air packs - will start fit testing soon – look for message to come out and schedule to be posted – need to get fit testing done as soon as possible - we need to know what sizes are needed
- Added EAS box at Snap-Fitness on right pillar
- Parking during calls should be on same side of the road as the incident and leave plenty of room for the apparatus

Deputy Chief EMS:

- Record number of calls with a lot less mutual aid being needed from other towns
- Bring in Defibs, EPI pens and Narcan/Orange boxes – bring them inside to protect from the cold
- Reminded EMT's to get patient signatures
- Reviewed a couple of calls that weren't the same as dispatched
- Read a letter from Sergeant Donald Mill commending Ashley Vargoshe on a recent dog bite call
- Reminder to call into dispatch when you are on duty, can call before going to bed for the overnight shifts
- You must be 21 ½ years old to drive the medic vehicle

Clinton Volunteer Fire Department
Minutes – January 9, 2017

Assistant Chief: On administrative leave until further notice

Report of Line Officers:

Captain Headquarters: No Report

Captain Glenwood:

- 962 going OOS for a couple of days
- Drills will be starting back up after the holiday break

Captain Marine:

- Pulling boat next weekend and might need help

Captain EMS:

- Re-iterated that the call volume we are doing is the volume of paid services
- Doing better on freeing up/cancelling medics before they get on scene
- With the nasty weather, try to rinse salt and sand off after the calls
- The EMT on the crew should make the decision on where the patient should be transported
- Mandatory training will be released on-line at FireRescue1 Academy tomorrow and needs to be completed within the month – for those that don't have computers, there will be one class to go over these 7 modules -date TBD
- Will be scheduling CPR practical drills, date TBD

Lt Company 1:

- reported by 904 - Working on the 954 check off sheet and should be completed soon
- 90 reported that 953 had pump work done on it and deck gun still isn't working

Lt Company 2: No report

Lt Aerial:

- CDL class will be held in Chester, dates TBD
- Great job by all on last couple of chimney fires
- Get in touch with him if you want to driver train

Lt Rescue:

- 996 will be going OOS for a couple of weeks for recall work – will let everyone know where the equipment is moved to

Lt EMS 946: No Report

Lt EMS 947:

- Everything is stocked and ready to go
- If you find any equipment broken (BP Cuff, pulse ox, etc.) please let him know as some of this can be fixed in house

Clinton Volunteer Fire Department

Minutes – January 9, 2017

Lt EMS 947: Con't.

- New state and Middlesex protocols are out – familiarize yourself with them – will start training on them in the coming months

LT EMS 948:

- Sweep out back of ambulance to keep dirt away from stretcher mechanisms
- 942 door latch has been fixed
- 912 has ordered new tires for 942

Report of Division / Appointed Positions:

Communications Coordinator: No report

Engineer:

- 902 truck is OOS until brake line can be replaced

Quarter Master: No Report

Junior Company:

- Travis Jenkins received Rotary Student of the month

Fire Police: No Report

Auxiliary: No Report

Committee Reports:

Membership:

- New probationary member
 - Nick Torino to the fire division

Uniforms:

- Banquet is coming up, make sure uniforms are ready

LOSAP:

- 90 reports checks have been received
- If you need to get a hold of D.J. Burns or D.E. Burns, you can email them while they are in Florida

Finance:

- Committee had a meeting a couple of weeks ago, nothing to report, all investments are looking good
- Will be starting to compile the fire department operating budgets in the next couple of months

Ways and Means: No Report

House:

- Window installation is going well and should be done soon

Clinton Volunteer Fire Department

Minutes – January 9, 2017

Parade: No Report

Social:

- Banquet invitations are being handed out, see Sandy if you haven't received yours
- RSVP to Sandy or sign up on Nancy's window
- Banquet will be on February 11th at the Clinton Country Club

Sick and Welfare:

- Judy Petrucci down in Florida had a heart attack, sent card – no updates in the past week

Nominating: No Report

By-Laws: Will report under old business

Truck Committee:

- Still waiting on cab & chassis – Spartan is back logged

Ethics: No report

Conflict of interest: No report

Old Business:

- Updating all of the Policies, Procedures & Best Practices – posted last month the one regarding Public Information Officer – recd no comments regarding – that policy is now going into effect
- Will be posting policies in the next week for updated policies – if no comments within 15 days, these policies will go into effect
 - Apparatus driver training
 - Duties of members
 - Driving and medical conditions
 - Apparatus training officer Fire
 - Apparatus training officer EMS
 - Requirements to hold office
 - Requirements to maintain membership
 - Firefighter accountability
 - Elected Committees

These are all existing policies, they have just been updated, reformatted and some terminology has been corrected

Please contact 90 or 9AD in writing with any questions.

New books will be made once it is all completed and possibly have them accessible on-line

New Business:

- J. Clados thanking the juniors in advance - they will be assisting the Webelo Scouts tomorrow night with first aid and other stations

Clinton Volunteer Fire Department

Minutes – January 9, 2017

Good of the Department:

- Project graduation would like to use the firehouse for a fundraising event – date TBD (in the next couple of months) – They will be sponsored by S. Voss
 - Voted on and approved

- Can driver train / familiarize with any certified driver, but Ron Manware is the driver trainer and he will let 940 or 945 know you are good to go

The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Nancy Mathiason
Administrative Assistant