

MINUTES
BOARD OF POLICE COMMISSIONERS
January 8, 2018

PRESENT: Chairman Peter Niles, Commissioners Ed Tessman, Phil Sengle, Dom Morelli, Lynn Hidek

Also present: Chief DeMaio

Guests: W. Fritz, R. Bovich, J. Demers

The meeting was called to order at 6:00 p.m.

All stood to recite the Pledge of Allegiance.

Commission Awareness:

- Comments from the public: Chief DeMaio introduced Officer Brymer who recently graduated from the Police Academy on December 21st and is now field training.
- Officer Brymer is expected to be on his own in mid-March

Traffic Authority:

Chamard Vineyard sponsored half marathon on October 7, 2018

- The route for this half marathon will be on the western half of the town (River, Nod, Cow Hill)
- It is co-sponsored with Chamard Vineyards/ partnered with Families Helping Families
- Scheduled for Sunday, October 7, 2018 from 8:30 a.m. to 12:30 p.m.

A motion was made by E. Tessman, seconded by L. Hidek to approve the half marathon co-sponsored by Chamard Vineyards on Sunday, October 7, 2018. The motion carried unanimously.

A motion was made by E. Tessman, seconded by P. Sengle to add item "Pedestrian Signage in Crosswalks". The motion carried unanimously.

State Project Pedestrian Signage on Locally-Owned Roads State Project No. 0172-0474

- A motion was made by E. Tessman, seconded by P. Sengle to approve the agreement for Pedestrian Signage on Locally-Owned Roads State Project number 0172-0474. The motion carried unanimously.

Chief DeMaio explained that the speed in the school zone section on Route 81 has been improperly posted at 25 mph. The State will correct the speed posted to 30 mph at their expense.

Correspondence:

- Thank you from Carlos Miranda
- Thank you from M. Olsen
- Thank you from J. Andrews of Clinton Crossings
- Thank you from M. Vincent (Families Helping Families)
- Thank you from E. Lundin
- P. Adler sent email regarding relocation of the east bound crosswalk at East Main/Liberty Street - discussed

Minutes of December 11, 2017 Regular Meeting:

- A motion was made by E. Tessman, seconded by P. Sengle to approve the minutes of the December 11, 2017 regular meeting as submitted. The motion carried unanimously.

Review of line item accounts:

- Line items reviewed, noting budgets are right on target
- Discussed overtime, amounts expended and extra duty jobs

Chief's Report:

State of the Department:

- NexGen is going live on Tuesday, January 16, 2018
 - The Fire Department is getting on board with NexGen
 - Everyone has been trained except for Records and MACO
- A Power DMS handout "Law Enforcement Guide to Policy Development" was distributed via email
 - Get policies in order
 - Update and track new ones
 - Bring the policies to the Police Commission for approval
 - Send them to the officers, have accountability, sign off noting officer received and read the policy
 - Address high liability policies first
 - Once command staff is in place, policies will get full attention and may be completed by year end
- Community Outreach
 - Numerous meetings and events were attended by the Chief and officers

Fleet:

- Two Fords were received before Christmas

Building Maintenance:

- The building continues to have issues with heating and cooling, these are being handled by P. Neff
- The entire building maintenance budget will be moved to the DPW budget in fiscal year 2018/2019

Old Business:

Promotional Testing – SSJA Charles Sherwood, PhD

- Dr. Sherwood was not in attendance; however a Promotional Examinations methodology handout was distributed
- This assessment center discussion will be carried over to next month's meeting
- Briefly discussed retention of officers

New Business:

2018-2019 Budgets:

Police Budget:

- The first seven (7) lines of the Police budget are contractual
- There is a 1.16% increase for the entire budget or a total budget request of \$2,690,386
 - It was noted though there is an increase in the budget it is still -3.4% under fiscal year 2016/2017

Communications Budget:

- Their contract expires June 30, 2018
- Due to the 20 open shifts per month, it ultimately creates many overtime shifts
 - This needs to be reviewed and revised

These budgets will be reviewed and discussed with the Board of Selectmen in February

A motion was made by E. Tessman, seconded by L. Hidek to accept the 2018-2019 Police, Communications and MACO budgets in their general concept with the final submission made at the February meeting. The motion carried with a vote of 4 in favor and 1 abstention (D. Morelli).

Citizens Academies:

The Clinton Police Department will host the Clinton Citizens Academy beginning in the spring

The Clinton Police Department and Madison Police Department will jointly host a Senior Police Academy

Regionalization initiatives:

- Regionalization can provide
 - Expansion of resources without increasing cost
 - Combine some aspects of policing without giving up home rule

Executive Session:

A motion was made by P. Sengle, seconded by E. Tessman to move into Executive Session at 7:25 p.m. to discuss Contract Negotiations and Personnel Issues inviting Chief DeMaio. The motion carried unanimously.

A motion was made by E. Tessman, seconded by L. Hidek to move out of Executive Session at 7:38 p.m. The motion carried unanimously.

No action was taken.

A motion as made by P. Sengle, seconded by E. Tessman to adjourn the meeting at 7:40 p.m.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Wendy McDermott
Administrative Assistant

STATE of the DEPARTMENT – December 2017

OPERATIONS

1. Social Media / Outreach
 - a. Currently, over 2,300 followers on Facebook.
 - b. Currently over 7,000 followers on K9 Sonny's Instagram page.
 - c. "Scam Patrol" radio program continues on ICRV radio. 5th Show to air 01/10 @ 8 AM.

2. K9 Program
 - a. Sonny was featured on the Pete Mezzetti Show on 12/11.
 - b. K9 Team continues to assist patrol and is building a solid log of detections and arrests for future court testimony as necessary.

3. Shoreline Technical Crimes Investigative Group / South Central Regional
 - a. Still working with Director of South Central Justice Administration (SCJA) to finalize promotional testing for Department (projected testing to begin in mid-February).

4. Personnel
 - a. Brymer graduated from the POSTC Academy on December 21st. He is currently engaged in his 12 week field training / orientation phase. (Projected completion Mid-March 2018).
 - b. FTO Meeting to discuss consistency of training and performance evaluation.
 - c. Two officers on injury leave (discussion for Executive Session).

5. Budget
 - a. Operating Budget Requests (Police, Communications & MACO) discussed with 1st Selectman and Finance Director.
 - b. Capital Expenditures Budget reflecting new vehicle lease program and to allow for possibility of Patrol Boat replacement.

6. Investigations
 - a. 29 new cases opened, 52 cases pending (see spreadsheet).
 - b. Working to expand investigation services platform by working closely with Madison PD and other members of South Central Chiefs of Police (SCCoP).
 - c. State mandated reports filed for Use of Force, TASER Use, Ex-Parte Orders, Use of Cell Site Simulators).

7. Marine Patrol

- a. Current boat has been placed with broker to see if a buyer can be found. If one can be found, will determine if it is more fiscally advantageous to sell or trade for refurbished Safeboat and make presentation to BOS for approval.
- b. Securing documentation for revenue from Madison for operational considerations.

Support Services

8. Contracts & Vendors

- a. Tentative Labor Agreement reached with Union. Needs to be ratified by both sides before final.
- b. Will need to begin looking at personnel structure and staffing of Communications as contract is up for renegotiation in 2018.

9. Software and Technology

- a. All personnel have received end-user training in Nexgen software. Full implementation cut over is scheduled for January 16, 2018. The platform will greatly expand both operational and administrative functionality and capability.
- b. Implementation of Voice-Over IP (VOIP) phone system continues, expected installation by the end of January.
- c. Power DMS to be implemented January 2018.

10. Fleet

- a. Currently 4 marked Ford SUVs and 2 Administrative SUVs in service.
- b. Red Charger Transferred to FD.

11. Communications

- a. Nexgen (TtT) training for dispatchers completed on 12/22.
 - i. One dispatcher (Clados) is cross-trained in PD, FD & Dispatch operations.
- b. Cow Hill Tower Site,: Pest infestation remediated and cleaned.
- c. Meadow Road Site: damage repair

12. Training

- a. Dunn & Jakober attended Crisis Management with Multi-Agency Response (12/6&7/17).
- b. Sepega to SPI Command School in April 2018. All Sergeants to receive this school moving forward.
- c. CIRMA to conduct Emergency Vehicle Defensive Driving Course, Department-wide (Spring 2018).
- d. Nexgen training for Records personnel in January 2018.

13. Community Outreach and Charities during the month:

- a. Safety Seat Clinics (2) – Strunjo, Smith, Clados (Since program inception, 100 car seats have been checked, inspected and or refitted. 22 new seats have been given to needy recipients).
- b. PIC Meeting – Popovich.
- c. Meeting with Maryann O'Donnell & Kerry Hagness – DeMaio, Popovich.
- d. Christmas in Clinton – DeMaio, Harkins, Reed, Smith, Lombardo.
- e. Meeting with New AUSA, John Durham - DeMaio.
- f. Scam Patrol – DeMaio, Flynn.
- g. Pete Mezzetti Show – DeMaio Frey & Sonny.
- h. Meeting with Bare Necessities (Diaper Drive) – DeMaio.
- i. DARE Meetings – Mangs & Corbin.
- j. Drug Awareness Presentation at Morgan School– DeMaio, Popovich, Flynn, Mangs, Corbin, Frey & Sonny.
- k. Police & Youth Meetings (2) – Sepega, Mangs, Torino.
- l. Connecticut FBINAA Meeting – DeMaio.
- m. Meeting with ½ Marathon Race Group- DeMaio.
- n. Meeting with Clinton Crossing Management – DeMaio.
- o. CPD/MPD Christmas Social – All personnel.

14. Upcoming Events:

- a. Lion's Club Breakfast – 01/28.
- b. Chasing the Dragon – 02/15.