

MINUTES
CAPITAL EXPENDITURE COMMITTEE
November 3, 2016

PRESENT: Chairman Miner Vincent, Members: Ona Nejd, Jack Scherban, Lynn Pinder, John Giannotti, Aman Singh, and Dennis Donovan

ABSENT: S. Bugg

GUESTS: B. Farmer, L. Ruggiero, M. O'Donnell, J. Murphy, C. Dickey, F. Russo, W. Greenleaf, A. Spaziano

Meeting called to order at 6:30 p.m.

A motion was made by L. Pinder, seconded by O. Nejd to seat D. Donovan for S. Bugg. The motion carried unanimously.

Board of Education: presented by L. Ruggiero and M. O'Donnell

There is a number of roofing projects scheduled for 2017/2018, the figures recently reviewed and revised by A. Jacunski, those to include:

- Joel School – phase IV - \$611,520
- Eliot School – phase IV - \$576,160

The funding for these roofing projects will be included in a bond package. It was explained that the roofing projects could be eligible for a 42.5% reimbursement.

The installation of the solar panels on the roofs was discussed. It was suggested to consider installing the solar panels on the ground; however the solar contract will need to be reviewed to determine if the panels can be relocated.

The Municipal Building Committee will be involved in the roofing projects.

Joel School: \$611,520

\$611,520: Roofing project

\$28,000: The playground upgrade (surface) was removed from the budget as the repairs needed to be completed prior to this winter. This line item was zeroed out.

Eliot School: \$588,160

\$576,160: Roofing project

\$12,000: Musical instruments. A breakdown of the instruments to be purchased was given. Every 10 to 15 years each school gets the opportunity to purchase these specialty instruments.

System wide: \$365,738

\$82,588: Computer/Tech Upgrade/Replacement: A detailed list of and numbers of desktop computers, mobile cart technology to be purchased was provided. The lease program (which includes the warranty for the hardware/software for the life of the lease) for the laptops was explained.

\$40,000: LCD Projection mounting/replacement: Ten rooms were completed at Joel School. This installation eliminates the tip hazard cords and use of the mobile carts. It costs \$2,500 per room and 16 rooms need to be addressed at Pierson School.

\$111,150: Security and Communication Upgrades/Replacements: This budget item is to update and convert the phone system to voice over IP system.

\$35,000: Floor Covering: The Eliot School's café, stage and steps to the stage, an area of 6,080 sq. ft.) needs to be addressed at a cost of \$6/per sq. ft. The \$20,000 remaining from last year's budget will cover the Eliot classrooms.

\$0: Furniture Replacement: The money left in the budget will be used and furniture from the Morgan School was repurposed and used throughout the school system.

\$12,000: Equipment Replacement: This equipment is for the custodial staff, special needs students and unplanned failure of equipment. There is \$20,000 left in last year's budget which will be used.

\$15,000: Maintenance Equipment: These are the larger pieces to include snow blowers, floor cleaners, ride on floor cleaner (this particular piece of equipment is \$15,000 and can reduce the man hours because it covers a larger area when cleaning). W. Greenleaf is reviewing the economics of the equipment inventory and the maintenance man hours.

\$10,000: Seal/Paint/Exterior Walls: This amount was removed from the budget – reduced to Zero.

\$15,000: Repair/Seal/Strip Parking Lots: This amount was removed from the budget – reduced to Zero. There is money left in the Eliot bonding package which can be used to strip the Eliot parking lot on the 2 sides which need to be done.

\$30,000: Electric Power Upgrades: Electrical issues at Pierson School need to be addressed by a licensed electrician.

\$15,000: Lavatory Upgrades: Replace the gang sinks at Joel - \$5,500/each (funds remaining in the budget will cover these); gang sinks at Eliot to be replaced with this budget request.

Board of Selectmen: presented by First Selectman B. Farmer

WSAM Paint/Furniture: There is \$9,000 left in the WSAM budget which will be used to paint the outside canopy and the plastic tables.

\$58,000: Boiler: One was replaced and one still needs to be replaced. It was questioned with the installation of the heat pump system in most offices is the other boiler still needed or can the new one handle the load.

\$40,000: Library second floor carpet: This is the original carpet and needs to be replaced. A quote was gotten however another may be needed.

The town is responsible for the library building's maintenance but not the shelving.

\$5,000: Green Room East Entrance Leak: This is below the capital expenditure budget requirement and should be included in the Selectman's operating budget.

\$80,000: GIS Implementation: This was presented by ZEO E. Knapp at the October meeting.

\$42,000: Document Management System: This was presented by ZEO E. Knapp at the October meeting.

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Wendy McDermott
Clerk