



## Board of Education Regular Meeting

October 17, 2016 7:30 PM

Board Meeting Room  
Administrative Offices  
137-B Glenwood Road  
Clinton, CT 06413

### Attendance Taken at 7:31 PM:

#### Present Board Members:

Annaliese Spaziano  
Peter Giannotti  
Sandra Luke  
Lois Ruggiero  
Doug Traynor  
Erica Gelven  
Todd Pozefsky

#### Updated Attendance:

Doug Traynor was updated to present at: 7:38 PM

### 1. Opening Exercises

#### 1.A. Roll call

Discussion:

Also in attendance were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, Business Director Carolyn Dickey, and student representatives Lindsay Harden and Autumn Johnson.

#### 1.B. Pledge of Allegiance

Discussion:

All stood for the Pledge of Allegiance.

### 2. Public participation/recognition

Discussion:

None.

### 3. Minutes - Approval - Regular Meeting of October 3, 2016

**Motion Passed:** To approve the minutes of the regular meeting of October 3, 2016, passed with a motion by Todd Pozefsky and a second by Sandra Luke.

#### 6 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Todd Pozefsky	Yes

#### **4. Communications**

Discussion:  
None.

#### **5. Report of Student Representatives**

Discussion:

Autumn Johnson was welcomed as a new student representative for the Class of 2017. (Olivia Silver has been chosen to represent the Class of 2018 but will not be in attendance until the next meeting.) The week of October 17th through October 22nd is Homecoming Week. Various activities are planned including the Homecoming Game on October 22nd at 1:30 p.m. followed by the Homecoming Dance from 7-10 p.m.

A volleyball game to benefit the Student Council will be held on October 18th at 6:00 p.m. The PSATs will be administered on October 19th to all students at Morgan except the seniors.

#### **6. Administrative Reports**

##### **6.A. Administrators, Program Directors and Teachers**

###### **6.A.1. General Update**

##### **6.B. Assistant Superintendent's Report**

###### **6.B.1. General Update**

Discussion:

Mr. Famiglietti has visited all the schools to review data from the standardized testing and work with the teachers to provide support to the students as needed.

He is working with the PTA to host Beyond Measure, a film focused on pressure on adolescents, cutting-edge schools, and education in a post-industrial world. The film will be shown at 6:30 p.m. on October 18th. Surrounding towns have been invited to attend as well.

On the 19th, Mr. Famiglietti will meet with math teachers at Morgan to look at SAT results. He will report back to the Board at a future meeting.

##### **6.C. Business Manager's Report**

###### **6.C.1. General Update - including status on audit and Sungard project**

Discussion:

C. Dickey noted that the auditors have been in district for about 2-1/2 weeks. SunGard will be run parallel with the current payroll system in November and go live on January 1, 2017.

#### **7. Superintendent's Report**

##### **7.A. School Medical Advisor - update**

Discussion:

The Superintendent thanked former adviser Dr. Martin Sklaire for serving the district and community well with his expertise for many years. The position of school medical adviser has been filled by Dr. Eileen Lawrence. Mrs. O'Donnell expressed that she is looking forward to establishing a positive relationship with Dr. Lawrence.

L. Ruggiero asked whether or not a parental issue that arose last year had been resolved. The Superintendent noted that the issues appear to be resolved, but she will reach out to the parents directly to ensure that any issues are being handled.

## **7.B. Buildings & Grounds Supervisor - update**

Discussion:

The opening for a Building and Grounds Supervisor was posted earlier in the day. The hiring process will be consistent with past practice for administrator positions. The Superintendent encouraged Board participation. D. Traynor, L. Ruggiero, and Annaliese Spaziano expressed interest in serving on the search committee. Discussion followed regarding pesticide application/certification.

## **7.C. Newsletter**

Discussion:

Administration is working to distribute the first edition of the new Board newsletter by October 21st to parents, local boards, and the community in general. A draft electronic version of the newsletter was reviewed. A. Spaziano and S. Luke will submit their edits to Maryann. The Superintendent is aiming to distribute the second edition around Thanksgiving. A. Spaziano thanked administration for bringing the project to fruition.

## **7.D. General Update**

### **8. Reports**

#### **8.A. Board of Education Subcommittees and Special Committees**

##### **8.A.1. Budget & Finance/Negotiations Subcommittee (D. Traynor, Annaliese Spaziano, Todd Pozefsky, Lois Ruggiero)**

Discussion:

Minutes from the last meeting were attached to the Board packet. Health benefits were discussed at a meeting held earlier in the evening as were efforts to make this year's budget preparation as concise as possible while spending as resourcefully as possible. The teachers' contract has not yet been ratified.

##### **8.A.2. Buildings & Grounds Subcommittee (Lois Ruggiero, Annaliese Spaziano, Doug Traynor)**

Discussion:

The subcommittee will present its 1-year plan to the town on November 3rd.

##### **8.A.3. Instruction Subcommittee (Annaliese Spaziano, Peter Giannotti, Sandy Luke, Erica Gelven)**

Discussion:

A. Spaziano and M. Famiglietti met on October 12th to discuss upcoming subcommittee meetings. The subcommittee will meet on October 24 at 5 p.m. to discuss AP test scores. Morgan principal Keri Hagness and Morgan teacher Jim Messina have been invited.

Discussion followed regarding homework, another topic on which the subcommittee will follow up.

##### **8.A.4. LEARN (Doug Traynor is the BOE Liaison to LEARN)**

Discussion:

M. O'Donnell will send D. Traynor the information on the next meeting.

##### **8.A.5. Policy Subcommittee (Peter Giannotti, Sandy Luke, Lois Ruggiero, Erica Gelven, Doug Traynor)**

Discussion:

The next meeting will take place on October 26th at 4:15 p.m. Up for review are policies on student representatives, 504 plans, and drones.

**8.A.6. Public Relations Subcommittee (Sandy Luke, Erica Gelven, Todd Pozefsky)**

Discussion:  
The subcommittee will meet to follow up on the newsletter.

**8.A.7. School Nutrition Subcommittee**

Discussion:  
No report.

**8.A.8. Technology Subcommittee (Lois Ruggiero, Peter Giannotti, Annaliese Spaziano)**

Discussion:  
No report.

**8.B. Town of Clinton Committees**

**8.B.1. Capital Expenditure Committee**

Discussion:  
No report.

**8.B.2. Morgan Building Committee**

Discussion:  
The next meeting will be held on November 1st.

**8.B.3. OPEB - Other Post-Employment Benefits Board of Trustees**

Discussion:  
The next meeting will be held on October 18th.

**9. Personnel Items**

**9.A. Resignations/Retirement/Termination**

**9.B. Appointments (Certificated, Classified, Extra Duty)**

**9.B.1. Appointment - Classified Staff - Rosalie Amato**

**Motion Withdrawn:** To approve the appointment of Rosalie Amato as a para-educator effective October 18, 2016 was withdrawn by Annaliese Spaziano.

**Motion Passed:** To approve the appointment of Rosalie Amato as a para-educator effective October 18, 2016 passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Todd Pozefsky	Yes

**9.B.2. Appointment - Extra Duty Staff - Jessica Lynch**

**Motion Passed:** passed with a motion by Lois Ruggiero and a second by Doug Traynor.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Todd Pozefsky	Yes

**9.C. Transfers**

**9.D. Information**

**10. Financial Items**

**10.A. Bills Payable**

**11. Adjournment**

**Motion Passed:** To adjourn at 8:11 PM passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Todd Pozefsky	Yes




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Sandy Luke, Board Secretary




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Allison Friday, Board Recorder