

MINUTES
CAPITAL EXPENDITURE COMMITTEE
October 6, 2016

PRESENT: Chairman Miner Vincent, Members: Steve Bugg, John Giannotti, Aman Singh, Dennis Donovan and Jack Scherban

Absent: Ona NejdI, Lynn Pinder

Guests: Eric Knapp, Steven Hayes, Chuck Venter, Bertram Schmitz, Joe Schettino, Bob Potter, Peter Neff, Janet Murphy

The meeting was called to order at 6:30 p.m.

A motion was made by J. Giannotti, seconded by J. Scherban to seat D. Donovan for O. NejdI. The motion carried unanimously.

Land Use Department: Presented by E. Knapp - \$42,000

- Requesting \$42,000 for the second portion for the Document Management System
 - They received \$60,000 in the Capital Expenditure budget last year
 - Work has not been started yet, but he anticipates starting the scanning by the end of this year
 - He cannot show how the money correlates with the work needed
 - They do have a reader that cannot print
 - This money is for software and hardware

Harbor Commission: Presented by Steven Hayes, assisted by Peter Neff - \$922,164

- There are two scenarios to complete the dredging – to haul the docks to the parking lot or just move them out of the way
- Figures were supplied by the Harbor Commission; however P. Neff increased the request by including numerous required costs to complete the dredging project
- The request submitted is as follows:
 - \$424,000 - Town Marina dredging – last dredging was done in 2008 – done every 8 to 10 years
 - \$12,000 – Clerk of the Works
 - \$1,230 – disconnect and reconnect both the electric and plumbing services on the docks
 - \$7,500 – move and store the docks in the water
 - \$99,000 – R&R pilings – there are 58 pilings
 - \$7,500 – Replace pilings
 - \$2,500 – Repairs to docks
 - \$8,500 – Pre Post survey
 - \$67,467 – Engineering
 - \$67,467 – Contingency
- Other pertinent information offered to explain the dredging request and figures:
 - There are 58 slips
 - The dredged material has to be hauled to New Haven
 - Silting in the town marina continues to build up and each year 10% of the marina is lost
 - The dredging area is from the Aqua Restaurant to the launch ramp
 - There is no state money available for dredging
 - Discussed selling the mud, could get \$1 to \$2 a yard, however the work involved in drying and hauling the mud does not make it a worthwhile option
 - The slips are reasonably priced – about average for the shoreline
 - Discussed the possibility of floating docks which could double the capacity, at this time S. Hayes is not sure of the permitting process for this feature
- Another request is to obtain the permits to replace the launch ramp and replace the launch ramp
 - \$225,000 - The cost for the launch ramp permitting and replacement

Technology Department: Presented by C. Venter - \$111,645

- Some of the requests are recurring; however the figures have been fine tuned
- The request is as follows:
 - \$17,500 – Computer replacement schedule
 - \$10,000 – Laptop replacement schedule
 - \$7,500 – Switches/Routers/Firewall replacement schedule
 - \$7,600 – Police car technology installs
 - \$7,500 – Video system (Town Hall, DPW, docks, beach, IRRC)
 - \$54,000 – PD CAD/RMS system replacement
 - \$7,545 – Dispatch monitor rack and monitors
- Information to support the above figures is as follows:
 - The police car installs is for everything for two (2) patrol cars (the unmarked car will not get the new technology)
 - Discussed the VOIP phone system which is being installed at the Fire Department
 - They are working on a proposal from NexGen for the PD CAD/RMS system – implementation would be made in the first year and the town would have three years to pay for the system
 - The dispatchers have 8 monitors (2 for 911, 2 for CAD, 1 for Collect, 1 for the radio, 1 for video feeds from town cameras, 1 for S2 Network)

Conservation Commission: Presented by B. Schmitz

- Presently the Conservation Commission has \$15,677 in the Capital Expenditure budget. They submitted a letter requesting this money be moved to a different fund so
 - It will be readily available when a land purchase is ready to acquire
 - They don't have to request it be moved forward every two years (as required in the Capital Expenditure budget process)
- They will have to go before the Board of Selectmen and Finance to request the money be moved to a different fund

Park and Recreation Commission: Presented by B. Potter and J. Schettino - \$162,500

- The request made is as follows:
 - \$22,500 – Field restoration
 - \$35,000 – Track reseal and stripe
 - \$35,000 – Practice field where Peters Complex tennis courts were
 - \$30,000 – Hesper Pond Study
 - \$40,000 – Peters Pavilion
- Back up information for the budget request is as follows:
 - The Peter's Complex tennis courts are in disrepair so recommend they be removed with DPW's help and this area become an irrigated practice field for lacrosse, soccer and football with lighting (upgrade and/or replace the stanchions and lighting)
 - NOTE: The locker room at the Peter's Complex was removed
 - The field restoration is an ongoing rotational field maintenance and renovation. Discussed whose budget these funds should be DPW or P&R.
 - To reseal and restripe the track every 5 years costs approximately \$70,000; however this preventative maintenance maintains the integrity of the track and increases its life
 - A study was done on Hesper's Pond 20 years ago; however it has to be redone. This passive recreation pond is filling with silt and needs to be dredged before it is lost forever. The old figure to perform the dredging was \$200,000.
 - Peter's pavilion was removed due to sink holes. They would like to rebuild the pavilion at a cost of \$80,000. It is a great facility for the P&R fun camp and families.

Department of Public Works: Presented by P. Neff - \$586,832

- This request is as follows:
 - \$200,000 – heavy duty dump truck with plow/sander
 - \$16,000 – paint machine
 - \$370,832 – Diesel fuel farm replacement
- Information to back up the request is as follows:
 - He has 2 light trucks with sanders for south of Route 1 and parking lots, but needs a heavy duty truck for the larger areas, the state bid last year was \$190,000
 - The paint machine was reduced from \$20,000 to \$16,000, the old one could not be repaired, this new one will give him three paint machines; however the new one will replace one of the old ones
 - The study for the fuel farm was done and it indicates software and hardware upgrades are necessary, the S2 technology will be installed (tracking exactly who pumps fuel and when), the fuel tank will be above ground removing the need for underground storage tank monitoring, insurance will be reduced, the tank must be removed and any contaminated soil

Minutes:

A motion was made by J. Giannotti, seconded by J. Scherban to approve the minutes of September 1, 2016 as submitted. The motion carried with a vote of 4 in favor and 2 abstentions (A. Singh, S. Bugg).

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Wendy McDermott
Clerk