



## Board of Education Regular Meeting

October 03, 2016 7:30 PM

Board Meeting Room  
Administrative Offices  
137-B Glenwood Road  
Clinton, CT 06413

### Attendance Taken at 7:44 PM:

#### Present Board Members:

Annaliese Spaziano  
Peter Giannotti  
Sandra Luke  
Lois Ruggiero  
Doug Traynor  
Todd Pozefsky

#### Absent Board Members:

Erica Gelven

#### Updated Attendance:

Todd Pozefsky was updated to absent at: 9:19 PM  
Doug Traynor was updated to absent at: 9:18 PM  
Peter Giannotti was updated to present at 7:44 PM.

### 1. Opening Exercises

#### 1.A. Roll call

Discussion:

Also in attendance were Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, Business Director Carolyn Dickey, and student representative Lindsay Harden.

#### 1.B. Pledge of Allegiance

Discussion:

All stood for the Pledge.

### 2. Public participation/recognition

Discussion:

None.

### 3. Minutes - Approval - Minutes of the Regular Meeting of September 19, 2016

**Motion Passed:** To approve the minutes of the regular meeting of September 19, 2016 passed with a motion by Lois Ruggiero and a second by Doug Traynor.

### 5 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Absent
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Absent
Todd Pozefsky	Yes

#### **4. Communications**

Discussion:  
None.

#### **5. Report of Student Representatives**

Discussion:

On October 5th, some students will be going to the Yale Art Gallery followed by a trip to Fired Up in Branford to make pottery. The blood drive has been postponed to January. Presenter Chris Herren will be speaking on Thursday, October 6th at Morgan and then at Eliot on October 7th. The Club Fair showed a wide range of student interests. The mentors for the ninth graders are doing lessons with their mentees. Lindsay described the ways in which Project Purple would be celebrated.

#### **6. Administrative Reports**

##### **6.A. OPEB Report**

Discussion:

C. Dickey introduced Jennifer Castellano, an actuary from Milliman. Castellano walked the Board through the report, providing a breakdown of Milliman's actuarial study in order to remind the Board of its long-term obligations, specifically medical benefits and any other non-pension benefits. C. Dickey added that a retirement forum will be put in place to educate employees on insurance options.

##### **6.B. Administrators, Program Directors and Teachers**

###### **6.B.1. General Update**

###### **6.C. Assistant Superintendent's Report**

Discussion:

###### **6.C.1. High School Assessment Report**

Discussion:

The Assistant Superintendent invited Morgan principal Keri Hagness and Morgan teacher Jim Messina to assist in reporting on state testing (SAT, ACT, AP & ECE) at the Morgan School.

Hagness and Messina discussed changes to the College Board assessments and the impact on Morgan, 2015-16 performance including areas of strength & concern, the context of district goals and objectives, and how we are using the data to inform instruction using all the tools of the new Morgan.

Follow-up questions were answered regarding sequencing, improving math scores, and providing support. The Board received reporting on PSAT and SAT results. Growth over time has been demonstrated by seniors in both reading and mathematics, and improvement has been made from the PSAT to the SAT. While we see improvement in both subject areas, math is a top priority for our secondary level teachers. An increased number of students are participating in the ACT. Results are discussed with students' guidance counselors.

The Chromebook program provides students access and equity to information as well as a sense of confidence.

The number of students taking AP and UConn courses is increasing. The Board discussed prerequisites for taking AP/UConn classes. The Board discussed making sure students have a solid foundation of algebra before they take the higher level courses.

**6.C.2. Move Agenda Items #7B and #10**

**Motion Passed:** To move Items #7B and #10 to the next items in the agenda passed with a motion by Doug Traynor and a second by Peter Giannotti.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Absent
Todd Pozefsky	Yes

**6.C.2.1. Resolution on Old Morgan School (formerly Item #7B)**

**Motion Passed:** To approve the Resolution on the Old Morgan School as read in its entirety by the Superintendent as follows:

**CLINTON BOARD OF EDUCATION ("Board")**

**RESOLUTION**

**WHEREAS**, the public high school for Town of Clinton (the "Town"), The Morgan School, was formerly located at 27 Killingworth Turnpike, a/k/a 11 Killingworth Turnpike, Clinton, Connecticut (the "Old Morgan Property"); and

**WHEREAS**, the Town has constructed a new public high school on a different site (the "New Morgan Property"); and

**WHEREAS**, The Morgan School has relocated to the New Morgan Property and the Board will have vacated the Old Morgan Property as of **October 24, 2016**; and

**WHEREAS**, in accordance with Conn. Gen. Stat. Section 10-220, at such time as the Old Morgan Property is no longer being used for school purposes, control of the Old Morgan Property shall revert to the Town; and

**WHEREAS**, the Board and the Town desire to avoid any misunderstanding as to the date the Old Morgan Property is no longer being used for school purposes and therefore control of the Old Morgan Property reverts to the Town.

***NOW, THEREFORE, be it***

***RESOLVED***, that the Clinton Board of Education relinquishes control over all of the buildings, lands, apparatus and other property located at the Old Morgan Property effective **October 24, 2016**, in accordance with Section 10-220 of the Connecticut General Statutes, because as of such date, the Old Morgan Property will no longer be used for school purposes.

The motion passed with a motion by Doug Traynor and a second by Lois Ruggiero.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Absent
Todd Pozefsky	Yes

**6.C.2.2. Board of Education's Capital Expenditure Plan (formerly Item #10)**

Discussion:

The Board discussed the 10-year plan, the window project at Eliot, and the possibility of bonding the roofing project phases. L. Ruggiero thanked IT Director Frank Rossi for his expertise in exploring and proposing an option for leasing technology equipment.

D. Traynor left at 9:18 p.m.

T. Pozefsky left at 9:19 p.m.

**Motion Passed:** To approve the BOE's Capital Expenditure Plan as presented for submission to the Town Capital Expenditure Committee for review and approval passed with a motion by Doug Traynor and a second by Sandra Luke.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Absent
Todd Pozefsky	Yes

**6.C.3. General Update - including an update on Professional Development**

Discussion:

M. Famiglietti provided a quick overview of each school's focus on Professional Development Day (September 22nd). L. Ruggiero asked about Chromebook printing capabilities for Morgan students.

## **6.D. Business Manager's Report**

### **6.D.1. General Update**

Discussion:

The auditors and SunGard are here this week. Accounts Payable will shadow run on the new system this week and then go live in January.

## **7. Superintendent's Report**

### **7.A. Enrollment**

Discussion:

The Board was provided updated enrollment numbers and had questions regarding home schooling.

### **7.B. 2017-18 Board Meeting Schedule - second reading for approval**

**Motion Passed:** To approve the 2017-18 Board Meeting Schedule passed with a motion by Lois Ruggiero and a second by Sandra Luke.

#### **4 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Absent
Todd Pozefsky	Absent

### **7.C. General Update - including, but not limited to: Business Person of the Year Award Dinner, Student Representative interview process, newsletter**

Discussion:

M. O'Donnell invited the Board to the Business Person of the Year dinner hosted by the Chamber of Commerce. She also invited them to the student representative interviews on October 12th from 12:30 to 2:15 p.m., and will send more information to the Board.

## **8. Reports**

### **8.A. Board of Education Subcommittees and Special Committees**

#### **8.A.1. Budget & Finance/Negotiations Subcommittee (D. Traynor, Annaliese Spaziano, Todd Pozefsky, Lois Ruggiero)**

Discussion:

The conversation focused on the variance report, health insurance trending, budget drivers, enrollment and class size, utilities, public involvement, and the Board calendar. The next meeting will be held on November 17th.

#### **8.A.2. Buildings & Grounds Subcommittee (Lois Ruggiero, Annaliese Spaziano, Doug Traynor)**

Discussion:

No report

#### **8.A.3. Instruction Subcommittee (Annaliese Spaziano, Peter Giannotti, Sandy Luke, Erica Gelven)**

Discussion:

M. Famiglietti and A. Spaziano will meet to determine a calendar for the subcommittee.

#### **8.A.4. LEARN (Doug Traynor is the BOE Liaison to LEARN)**

Discussion:  
No report

#### **8.A.5. Policy Subcommittee (Peter Giannotti, Sandy Luke, Lois Ruggiero, Erica Gelven, Doug Traynor)**

Discussion:  
M. O'Donnell and P. Giannotti will discuss and set up a date and time for the next meeting.

#### **8.A.6. Public Relations Subcommittee (Sandy Luke, Erica Gelven, Todd Pozefsky)**

Discussion:  
The committee has reviewed a mock-up of a new communications newsletter. They also discussed the 2017-18 school-year calendar.

#### **8.A.7. School Nutrition Subcommittee**

Discussion:  
No report

#### **8.A.8. Technology Subcommittee (Lois Ruggiero, Peter Giannotti, Annaliese Spaziano)**

Discussion:  
The Maintenance Department has moved into the new space at the Department of Public Works on Nod Road.

### **8.B. Town of Clinton Committees**

#### **8.B.1. Capital Expenditure Committee**

Discussion:  
The next meeting will be held on November 3, 2016.

#### **8.B.2. Morgan Building Committee**

Discussion:  
The next meeting will be held on October 4, 2016.

#### **8.B.3. OPEB - Other Post-Employment Benefits Board of Trustees**

Discussion:  
The committee will be meeting in the next couple of weeks.

### **9. Field Trip Update**

**10. Personnel Items**

**10.A. Resignations/Retirement/Termination**

**10.A.1. Resignation of Classified Staff - Elena Bigio**

**Motion Passed:** To accept the resignation of Elena Bigio effective October 7, 2016, passed with a motion by Peter Giannotti and a second by Sandra Luke.

**4 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Absent
Todd Pozefsky	Absent

**10.B. Appointments (Certificated, Classified, Extra Duty)**

**10.B.1. Appointment of Extra Duty Staff - Scott Chidsey - Varsity Softball Coach**

**Motion Passed:** To approve the appointment of Scott Chidsey as Varsity Softball Coach at Morgan for the 2017 season passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**4 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Absent
Todd Pozefsky	Absent

**10.B.2. Appointment of Extra Duty Staff - Dale Sweitzer - Volunteer Assistant Football Coach**

Discussion:

Questions arose regarding volunteers being paid. S. Luke mentioned that there was discussion at the Policy meeting regarding the ratio of coaches to athletes and safety. The Superintendent agreed to provide data on the number of athletes and coaches by sport.

**Motion Passed:** To approve the appointment of Dale Sweitzer as a volunteer assistant football coach at Morgan for the 2016-17 season passed with a motion by Peter Giannotti and a second by Sandra Luke.

**4 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Absent
Todd Pozefsky	Absent

**10.C. Transfers**  
**10.D. Information**

Discussion:

The Superintendent has been conducting an investigation and will be taking action within the next few days involving personnel and discipline. The Board was invited to reach out to her with any questions.

**11. Financial Items**  
**11.A. Bills Payable**

**12. Adjournment**

**Motion Passed:** To adjourn the meeting at 9:44 p.m. passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

**4 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Absent
Todd Pozefsky	Absent



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Sandy Luke, Board Secretary



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Allison Friday, Board Recorder