

MINUTES  
CLINTON VOLUNTEER FIRE DEPARTMENT  
October 3, 2016

The meeting of the Clinton Volunteer Fire Department was called to order by Chief Manware at 7:11 p.m.

Minutes of September 12, 2016:

A motion was made and seconded to approve the minutes of the September 12, 2016 meeting as submitted. The motion carried unanimously.

LOSAP presentation/ question and answer session:

Representatives Lorenzo Gaudio and Willie Fritz from AEGIS/Wealth Partners and Bill Woollacott from Hooker and Holcombe explained the two types of LOSAP programs – the defined contribution plan (B) (this plan has to pick funds in which to invest their \$1,000/year benefit) and the defined benefit plan (A). When a member meets the abatement requirements for a period of five years that member becomes vested in the defined contribution plan. If a member misses a year of attaining the abatement requirements it is not considered a break in service – you just don't receive the \$1,000 toward the defined contribution plan. Department members asked questions and the representatives provided answers.

D. Schmardel thanked all the members (past and present) that worked tirelessly getting the department the LOSAP as well as the companies and agencies that provided information, resources and expertise.

Executive Session:

A motion was made and seconded to move into Executive Session with only department members invited at 7:30 p.m. The motion carried unanimously.

A motion was made and seconded to move out of Executive Session at 7:35 p.m. The motion carried unanimously.

Treasurer's Report:

A motion was made and seconded to approve the Treasurer's report as submitted. The motion carried unanimously.

Correspondence: None

Report of Chiefs:

Chief:

- A signup sheet is posted on the training board for an Advanced Vehicle Extrication class.
  - The classroom portion will be here on Thursday, November 10, 2016 and the hands on portion will be somewhere in town on Saturday, November 12, 2016.
  - It is open to all Firefighter I and probationary Firefighters; however preference will be given to Rescue Squad personnel
  - There are 24 slots available
- Valley Shore Mutual Aid Association is considering the purchase of Westbrook's aerial ladder to be shared by all departments
  - The Westbrook Board of Selectmen put a hold on the sell requesting an inspection of both the apparatus and ladder be performed prior to going into negotiations
  - If the sale goes through, Valley Shore needs to figure out the purchase, insurance and housing needs
  - If a department borrows the apparatus their insurance carrier would have to add a rider and if anything is damaged or broken during that time the town would be responsible for the cost of all repairs

Deputy Chief Administration:

- The annual drive figures were reported
- The Fire Department annual drive will be mailed out in two weeks

Deputy Chief:

- There are enough people who would like to get their CDL (B) license the department will host a class
  - If you have a CDL permit or license, give a copy of it to M. Neff
- A live burn is scheduled for Saturday, October 15<sup>th</sup> at the white house on the Schrempp Family tree farm
  - Anyone wanting to participate there is a signup sheet
  - The live burn will count toward the annual statistics

Deputy Chief EMS:

- Paramedics will be impacted the most by the new statewide protocols
- Everyone did a good job at the Shell station MVA
- M. Neff had a save using Narcan
- The purple flags around town are for the Chris Herran Project Purple talk scheduled for October 6<sup>th</sup>
- J. Battista will be out of town next month; however he will continue to handle the schedule
- J. Battista announced this will be last year he will run for Deputy Chief EMS; thanking everyone for a job well done over the past 14 years

Assistant Chief:

- The PMs are being done to the apparatus
- 954 went out for its PM, labelling is being done and the apparatus should be returned by the end of the week
- 971 has its bucket back on; however there is no date for its return
- P. Lefrancois reported that 971s accident was preventable; a 360 review of the area should have been done

Report of Line Officers:

Capital Headquarters:

- Reported on a change to the hose and different nozzles
- Some work has been done on 954
- Keep the apparatus fueled
- Fill out the log sheet
- Driver training is available for anyone wanting to drive

Captain Glenwood:

- Get your permit to be a driver
- If you are not qualified, they will take you out for practice

Captain Marine:

- Keep your eye on the weather
- The Cedar Island tour has to be done
- Work suits should be worn

Captain EMS:

- Reminder: Check the expiration date on your EMR/EMT license
  - An EMR/EMT refresher is scheduled for October 6, 7 and 8
- Responses to incidents has been good
  - If you cannot cover your scheduled shift give him or the Deputy Chief EMS a heads up sooner than later
- Youth Mental Health program is scheduled for October 18 and October 25 from 3 pm to 7 pm
  - The cost is \$10 to attend
  - The program will be counted as drill credits
- Thanked J. Battista for his years of service

Lt. Company 1:

- OSHA training is required and will continue next year
- This is the final quarter for statistics for this year – check the board to see what you still need
- Contact him if you need something

Lt. Company 2:

- Reported on apparatus and equipment status at Station 2

Lt Rescue:

- Put the meters back when done with them
- If they need charging, charge them

Lt. EMS 946: No report

Lt. EMS 947:

- In the clean room there are now Two notebooks, one for the CFD and one for the PD
- Initial the proper notebook (CFD or PD) with the items taken for tracking purposes
- A spreadsheet will be created noting the supplies and on which apparatus/car they are stocking

Lt. EMS 948:

- Fuel the ambulances
- Write down what repairs need to be done
- Thanked everyone for their patience while she was attending school

Report of Division/ Appointed Positions:  
Communications Coordinator: No report

Engineer:

- Let him know of any issues

Quartermaster: No report

Junior Company: No report

Chaplain: No report

Fire Police: No report

Auxiliary:

- The Holiday Bazaar is scheduled for November 12<sup>th</sup>
- If anyone would like to help, let Y. Davenport know
- Baked goods can be donated for sale at the Holiday Bazaar

Committee Reports:

Membership:

- There is one Junior and one Senior application that have been interviewed
- Brendan Brymer was voted to senior membership with a vote of 34 Yes, 15 No and 1 Abstention

Uniform: No report

LOSAP:

- If anyone has any questions regarding LOSAP, write them out and give to D.J. Burns

Finance:

- The Finance Board met and everything is in good order

Ways and Means:

- The bucket drive is scheduled; however Clinton Crossings may also let the department hold their bucket drive on their property

House:

- The kitchen renovation is still underway; still working with the superintendent to get the equipment

Parade: No report

Social:

- Asked the membership if they would like to have a kids Halloween party with a pot luck dinner. The membership said No
- They asked the membership if they would like to have a Thanksgiving dinner for members, family and friends at 2 p.m. on Thanksgiving. People attending would provide a side dish and the department would provide the turkey. A signup sheet for those interested in this dinner will be posted on Nancy's window

Sick and Welfare:

- A sympathy card will be sent to the O'Brien family; no services have been decided yet

Nominating:

The slate of nominees for the November election is as follows:

90	Brian Manware
90AD	Gary Skau
Secretary	Paula Hesel
Treasurer	D.J. Burns
901	Michael Neff
940	John Battista
902	Peter Lefrancois
903	Ed Alberino
904	Chuck Hill
945	David Schmardel
905	Glenn Coffin
906	Richard Van Dyke
907	Brian Minichino
908	Bob Voss
909	Tasos Clados
946	Ray Denison, Jason Lewellyn, Chris Jump, Rodney Hicks, Debbie Miller
947	Ray Denison, Jason Lewellyn, Chris Jump, Rodney Hicks, Debbie Miller
948	Ray Denison, Jason Lewellyn, Chris Jump, Rodney Hicks, Debbie Miller

Voting for the next two boards will be done in December

Nominations for the Adjudicating Board:

Mike Paulson  
Glenn Coffin  
Marc Gelven  
Brian Smith  
Jason Lewellyn

Nominations for the Finance Board:

Donald Blifford  
D.E. Burns

By-Laws:

- The LOSAP Committee will put together the regulations for the administering of the plan internally and these will be included in the by-laws
  - A draft of these regulations will be reviewed at the December meeting

Truck Committee: No report

Ethics and Conflict of Interest: No report

Old Business:

- Remember to shut the bay doors (debris is blowing in) and turn off the lights
- All AEDs/ Narcan/ EpiPens need to be brought inside in cold weather
- The Juniors have Tuesday drills at 6:30 p.m. and invite any member to come drill with them

New Business:

- Fire Prevention Week is next week
  - Fire Prevention Open House is scheduled for October 16<sup>th</sup>
  - The signup sheet is posted on Nancy's window
- Snap Fitness has a key box and we have the key
- Questioned the membership if they would be interested in purchasing a brick for the Project Graduation walkway fund raiser.
  - A motion was made and seconded to buy a brick for the Morgan walkway. The motion carried unanimously.
  - A motion was made and seconded to authorize Chief Manware or his designee to choose the wording to be inscribed on the brick for the Morgan walkway. The motion carried unanimously.
- Chief Manware asked for letters of interest from active members who would like to serve on an Exploratory Committee regarding building an addition or a new building.

Good of the Department:

- Get your required statistics completed
- Open House is your last opportunity for fund raising – speak with Chief Manware to get your task for that morning
- The Chief Exemption for statistics is only for the tax abatement requirements, not for LOSAP or voting.

The meeting was adjourned at 8:33 p.m.

Respectfully submitted,  
Wendy McDermott, Clerk