

BOARD OF SELECTMEN  
TOWN HALL CONFERENCE ROOM  
SEPTEMBER 07, 2016  
MINUTES

Present: First Selectman Bruce Farmer; Selectmen, Carol Walter, John Giannotti, Lynn Pinder and William W. Fritz, Jr.

Everyone stood and pledged allegiance to the flag. The meeting was called to order at 8:00 AM.

**VISITORS**

Several members of the community spoke in favor of installing sidewalks along RT 81 from the former high school to the New Morgan School.

Kirk Carr spoke about the Planning & Zoning meeting held on August 29<sup>th</sup> and issues surrounding the meeting.

**APPROVAL OF MINUTES – AUGUST 31, 2016**

Fritz made a motion, seconded by Pinder to approve the minutes from August 31, 2016. The minutes were unanimously approved.

**RESIGNATIONS AND APPOINTMENTS**

There were no new appointments or resignations at this time.

**MORGAN SIDEWALK PROPOSAL**

Peter Neff, Director of Public Works along with John Treichel and Andrew Bevilacqua from DTC briefed the board on the extension of sidewalks from the previous Morgan School to the southeast entrance of the New Morgan School. Three alternatives were reviewed in the process ranging in cost from \$681,000 - \$756,000. Option 1 is a sidewalk extension along the eastside of RT 81. Option 2 is a sidewalk extension on the eastside along with a bridge and option 3 is on the west side of RT 81. CTDOT preliminary comments were that they preferred the eastside extension. The western side would result in multiple crosswalks which is a safety concern. The eastside conceptual design has a minimal impact to the adjacent wetlands. The next step would be to get approval from the board to proceed and meet with the Inland Wetlands Commission. A meeting would also have to be scheduled with the homeowners who would be directly impacted by the project. Pinder made a motion, seconded by Fritz authorizing the process to move forward with Inland Wetlands Commission and schedule an informational meeting with homeowners. The motion was unanimously approved.

Peter Neff also provided project updates on the following:

**FEDERAL BRIDGE & STATE BRIDGE PROJECT**

Carter Hill Road Bridge and Kelseytown Road Bridge are both in the Federal Bridge Program and Pleasant Valley Road Bridge is in the State Bridge Program. The Federal Bridge Program has an

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80 percent reimbursement rate. The State Bridge Program should be 50 percent reimbursable. DTC has been hired for the project. The next step is to do a press release to all property owners that will be affected then hold informational meetings. Neff estimated it will take 2-3 years for the designs to be completed. Two small bridges also need repair but there are no grants or state funding for these bridges.

Bonding Road Work Project

Neff provided a list of all the completed roads under the bonding package for phase 1 and phase 2. Due to all the work performed by Public Works there was additional money remaining in the project to overlay 6 additional roads. They anticipate a \$15,000 to \$25,000 balance when the bills are paid for the last round of paving.

Eliot House Roof

Project has been bid, awarded and will be completed prior to winter.

Police Department Exterior

Exterior painting, column replacement, brick sealing to both main buildings and sally port completed with exception of an exterior door that is scheduled to be replaced. The budget was \$54,000 and the estimated cost total \$36,000.

Police Department HVAC

All work complete, additional work being done. Control system works as intended. They are still working on some humidity issues.

Board of Education Maintenance Complex

Work is 95 percent complete and will be ready around the third week of September.

New Building at DPW

Foundation is 100 percent complete and building is due for delivery September 19<sup>th</sup>.

North End PD

Interior Clean up in process

S2 System Town Hall – Park and Recreation – North End Joint Facility

Work has been scheduled which will place all facilities on the new key fob system and eliminate all keys with exception of master for emergency back up.

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Bulkhead CFD

All bids rejected, additional bore testing and project redesign.

Rocky Ledge Dr. Water Main Project

Bore testing completed not as much ledge as expected, sub soils appear to be adequate.

Lagoons

Soil samples taken, old trailer and other structures removed with exception of cement retention ponds.

**END OF YEAR BUDGET TRANSFERS**

Walter made a motion, seconded by Fritz and approved the following budget transfers as recommended by the Finance Director and send to the Board of Finance. The motion was unanimously approved.

<u>ACCOUNT #</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>TO</u>	<u>FROM</u>
1-10-101130	SELECTMAN	SELECTMAN'S SALARY	16,851.88	
1-10-101251	SELECTMAN	SERVICE CONTRACTS	228.40	
1-10-101101	SELECTMAN	SALARIES-CLERICAL		2,566.09
1-10-101234	SELECTMAN	SELECTMAN'S EXPENSE		990.32
1-10-101311	SELECTMAN	STATIONERY/SUPPLIES		1,287.56
1-10-102312	FINANCE	COMPUTER MAINT		9,007.94
1-10-106450	TAX COLLECTOR	COLLECTION OF LEGAL FEES		3,000.00
1-10-106201	TAX COLLECTOR	POSTAGE		228.37
		TOTAL	17,080.28	17,080.28
1-10-103400	ELECTIONS/MEETING S	CANVASS COSTS	404.54	
1-10-103231	ELECTIONS/MEETING S	CERTIFICATION & DUES		100.33

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1-10-103239	ELECTIONS/MEETINGS	ELECTION DAY MEALS	146.83
1-10-104359	TOWN CLERK	ELECTION COSTS	157.38
		TOTAL	404.54
1-10-104311	TOWN CLERK	STATIONARY & SUPPLIES	113.88
1-10-104359	TOWN CLERK	ELECTION COSTS	113.88
		TOTAL	113.88
1-10-105101	ASSESSOR	SALARIES	8,535.27
1-10-105233	ASSESSOR	EDUCATION	90.25
1-10-105312	ASSESSOR	SUBSCRIPTIONS/PUBLICATIONS	169.06
1-10-105201	ASSESSOR	POSTAGE	1,177.26
1-10-105231	ASSESSOR	CONVENTIONS & DUES	70.95
1-10-105246	ASSESSOR	QUALITY DATA	2,025.00
1-10-105253	ASSESSOR	SOFTWARE MAINT	750.00
1-10-106101	TAX COLLECTOR	SALARIES	2,748.08
1-10-408101	ECONOMIC DEVELOPMENT	SALARIES	1,763.98
1-10-106311	TAX COLLECTOR	SUPPLIES	259.31
		TOTAL	8,794.58
1-10-112101	WSAM MAINT	SALARIES	2,795.96
1-10-112311	WSAM MAINT	CLEANING SUPPLIES	546.61
1-10-112150	WSAM MAINT	SALARIES OVT	250.00

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1-10-408101	ECONOMIC DEVELOPMENT	SALARIES	3,092.57
		TOTAL	3,342.57
1-10-219213	WATER & HYDRANTS	WATER & HYDRANTS	12,584.71
1-10-220216	STREET LIGHTING	STREET LIGHTING	9,063.33
1-10-218233	EMERGENCY MAINT	TRAINING	100.00
1-10-218101	EMERGENCY MAINT	SALARIES	500.00
1-10-218309	EMERGENCY MAINT	SHELTER SUPPLIES	500.00
1-10-217307	ANIMAL CONTROL	REGIONAL DOG FACILITY	1,201.10
1-10-214231	FIRE MARSHALL	CONVENTIONS & DUES	1,220.28
		TOTAL	12,584.71
1-10-424101	BUILDING	SALARIES	11,088.86
1-10-424311	BUILDING	STATIONERY & SUPPLIES	139.24
1-10-424312	BUILDING	SOFTWARE	20.00
1-10-424313	BUILDING	CODE BOOKS	45.00
1-10-623259	WPCC	PROFESSIONAL SERVICES	10,884.62
		TOTAL	11,088.86
1-10-527255	PARK & REC	GENERAL MAINT	5,124.04
1-10-527433	PARK & REC	SPECIAL EVENTS	521.26
1-10-527120	PARK & REC	SAKARUES OT	5,012.38

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1-10-527252	PARK & REC	REPAIRS & MAINT	632.92	
		TOTAL	5,645.30	5,645.30
1-10-529400	SHELLFISH COMM	SHELLFISH BEDS	856.84	
1-10-527252	PARK & REC	REPAIRS & MAINT	856.84	
		TOTAL	856.84	856.84
1-10-133421	OTHER GENERAL GOV	SENIOR ACTIVITIES	2,590.00	
1-10-133449	OTHER GENERAL GOV	JUDGEMENTS & LOSSES	1,482.56	
1-10-133450	OTHER GENERAL GOV	SAFETY COMMITTEE	71.41.	
1-10-133456	OTHER GENERAL GOV	HAZARDOUS WASTE SITE	5,552.43	
1-10-13346	OTHER GENERAL GOV	TREE COMMITTEE	3.07	
1-10-133471	OTHER GENERAL GOV	CONSERVATION COMM	2,898.79	
1-10-133499	OTHER GENERAL GOV	CONTINGENCY	6,729.27	
		TOTAL	9,628.06	9,628.06
		<b>GRAND TOTAL</b>	<b>69,539.62</b>	<b>69,539.62</b>

Town Meeting Approval Required

<u>ACCOUNT #</u>	<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>TO</u>	<u>FROM</u>
1-10-215150	COMMUNICATIONS	SALARIES - COM OVT	25,153.87	
1-10-215151	COMMUNICATIONS	HOLIDAY PAY	2,520.64	

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1-10-215191	COMMUNICATIONS	SALARIES - COMMUNICATIONS PT	1,771.79
1-10-216120	POLICE	SALARIES POLICE PT	12,321.19
1-10-216151	POLICE	SALARIES POLICE HOLIDAY	13,873.31
1-10-217120	ANIMAL CONTROL	SALARIES PT	1,031.39
1-10-217150	ANIMAL CONTROL	SALARIES OVT	1,904.09
1-10-217244	ANIMAL CONTROL	VET SERVICES	316.32
		TOTAL	29,446.30 29,446.30
1-10-216101	POLICE	SALARIES	22,988.85
1-10-216254	POLICE	VEHICLE MAINT	3,449.84
1-10-216311	POLICE	OFFICE SUPPLIES	33.21
1-10-216460	POLICE	MARINE SUPPORT	920.86
1-10-216150	POLICE	SALARIES POLICE OVT	11,785.09
1-10-216151	POLICE	SALARIES - HOLIDAY	7,859.30
1-10-216258	POLICE	BLDG SERVICE CONTRACTS	375.67
1-10-216191	POLICE	UNIFORM ALLOWANCE	1,040.24
1-10-216192	POLICE	UNIFORM EXPENSE	42.62
1-10-216196	POLICE	RECRUITMENT COSTS	1,273.62
1-10-216215	POLICE	COMMUNICATION DEVICES	966.14
1-10-216233	POLICE	EDUCATION/TRAINING/TRAVEL	925.54
1-10-216258	POLICE	RADIOS/RADARS/SIREN REPAIR	1,449.03
1-10-216313	POLICE	JANITORIAL SUPPLIES	26.86
1-10-216319	POLICE	ARMORY SUPPLIES	26.68
1-10-216451	POLICE	GAS	391.71
1-10-216452	POLICE	PRISONER COSTS	688.57
1-10-216476	POLICE	CANINE PROGRAM	158.25

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1-10-216477	POLICE	COMMISSION EXPENSES	132.04
1-10-216500	POLICE	VESTS/RADAR	251.40
		TOTAL	27,392.76 27,392.76
1-10-131180	FRINGE BENEFITS	SOCIAL SECURITY	15,536.72
1-10-131182	FRINGE BENEFITS	HEALTH & LIFE	60,172.06
1-10-131189	FRINGE BENEFITS	WORKER'S COMP	20,409.00
1-10-131184	FRINGE BENEFITS	PENSION PLAN - HIGHWAY	3,404.23
1-10-213311	FRINGE BENEFITS	PENSION PLAN - OTHER	12,595.17
1-10-131190	FRINGE BENEFITS	EMPLOYEE INSURANCE	621.84
1-10-133499	OTHER GEN GOVT	CONTINGENCY	75,919.73
1-10-122312	TECHNOLOGY	SOFTWARE MAINT	3,576.81
		TOTAL	96,117.78 96,117.78
1-10-132140	GENERAL GOV'T ADMINISTRATION	SALARIES-SEC FOR BDS/COMM	1,331.17
1-10-132225	GENERAL GOV'T ADMINISTRATION	LEGAL ADS	1,340.25
1-10-132243	GENERAL GOV'T ADMINISTRATION	TOWN COUNSEL	2,072.00
1-10-132245	GENERAL GOV'T ADMINISTRATION	LEGAL-OTHER	14,035.93
1-10-132247	GENERAL GOV'T ADMINISTRATION	UNION NEGOTIATOR	3,737.00
1-10-132402	GENERAL GOV'T ADMINISTRATION	INSURANCE	20,599.70
1-10-132406	GENERAL GOV'T ADMINISTRATION	ANNUAL TOWN REPORT	356.24
1-10-132422	GENERAL GOV'T ADMINISTRATION	BOARD OF ASSESSMENT APPEALS	52.45
1-10-132440	GENERAL GOV'T ADMINISTRATION	SALE OF 27 KILLINGWORTH TPKE	56,569.00
1-10-132192	GENERAL GOV'T ADMINISTRATION	UNEMPLOYMENT COMPENSATION	3,946.00
1-10-132194	GENERAL GOV'T ADMINISTRATION	TRAVEL EXPENSE	7,577.73
1-10-132210	GENERAL GOV'T ADMINISTRATION	HEAT & WATER	3,905.83

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1-10-132211	GENERAL GOV'T ADMINISTRATION	ELECTRICITY	6,525.33
1-10-132215	GENERAL GOV'T ADMINISTRATION	TELEPHONE	2,185.77
1-10-132408	GENERAL GOV'T ADMINISTRATION	COPIER, FAX EQUIPMENT	1,598.94
1-10-132430	GENERAL GOV'T ADMINISTRATION	MISCELLANEOUS	3,803.44
1-10-132404	GENERAL GOV'T ADMINISTRATION	AUDIT & ACCOUNTING	700.00
1-10-132427	GENERAL GOV'T ADMINISTRATION	TOWN BLDG EMERGENCIES	11,186.80
1-10-132412	GENERAL GOV'T ADMINISTRATION	LAND RECORDS INDEX AUDIT	223.95
1-10-132425	GENERAL GOV'T ADMINISTRATION	SPECIAL EVENTS	1,444.62
1-10-132420	GENERAL GOV'T ADMINISTRATION	HOLICAY ACTIVITIES	203.85
1-10-321248	PUBLIC WORKS	LANDFILL MANAGEMENT COSTS	21,279.07
1-10-321152	PUBLIC WORKS	OVERTIME - SNOW/ICE	14,165.42
1-10-321255	PUBLIC WORKS	EQUIPMENT MAINT ALL	8,210.87
1-10-321280	PUBLIC WORKS	SAND/SALT	8,100.40
1-10-321451	PUBLIC WORKS	GAS/DIESEL	5,035.72
		TOTAL	100,093.74 100,093.74
		<b>GRAND TOTAL</b>	<b>253,050.58 253,050.58</b>

**SELECTMEN'S REPORTS**

Fritz reported on the new high school. Giannotti stated that the sidewalks along RT 81 were not included in with the new high school project because they were not reimbursable from the state and that would have delayed the entire project. Walter reminded everyone that the Charter Revision Commission is holding a public hearing tonight on the town manager form of government.

Farmer stated that the new commissioner for the Department of Transportation has decided not to charge for parking at local train stations.

**ADJOURN**

Fritz made a motion, seconded by Giannotti and unanimously adjourned the meeting at 8:52 AM.

Respectfully submitted,

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Mary Schettino