



Board of Education Regular Meeting

August 15, 2016 7:30 PM
Board Meeting Room
Administrative Offices
137-B Glenwood Road
Clinton, CT 06413

Attendance Taken at 7:30 PM:

Present Board Members:

Annaliese Spaziano
Peter Giannotti
Sandra Luke
Lois Ruggiero
Doug Traynor
Erica Gelven
Mr. Todd Pozefsky

Also in attendance: Superintendent Maryann O'Donnell, Assistant Superintendent Marco Famiglietti, and Business Manager Carolyn Dickey

1. Opening Exercises

1.A. Roll call

1.B. Pledge of Allegiance

Discussion:

All stood for the Pledge of Allegiance.

2. Public participation/recognition

Discussion:

None.

3. Minutes - Approval of the minutes of the Regular Board meeting of July 18, 2016 and the Special meeting of July 21, 2016

Discussion:

The minutes were edited to provide a breakout of M. Famiglietti's salary and annuity in the minutes from July 18th.

Motion Passed: To approve the minutes of the regular meeting of July 18, 2016,

- Correction on Page 2, Section 3 : "...Peggy Walker" was changed to "...Peggy Lupone"
- Clarification on Page 4, 7.B.1, "...salary of \$159K prorated" was deleted and replaced with "...prorated salary of \$150,000 and annuity of \$9,000",

and to approve the minutes of the special meeting of July 21, 2016, passed with a motion by Lois Ruggiero and a second by Sandra Luke.

7 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

4. Communications

Discussion:

Sandy Luke read a thank you note from Mr. Jack Cross.

5. Administrative Reports

5.A. Administrators, Program Directors and Teachers

5.A.1. General Update

5.B. Assistant Superintendent's Report

5.B.1. New Teacher Orientation

Discussion:

M. Famiglietti shared the agenda for the upcoming New Teacher Orientation.

5.B.2. General Update

Discussion:

M. Famiglietti toured all the schools and met with the building-based administrators that were in-district. He also commented on the overall cleanliness and preparation of the schools and commended M. Koziy and his staff for their work.

5.C. Business Manager's Report

5.C.1. End of Year 15-16 close out

Discussion:

C. Dickey gave a report of end-of-year close out, including funds remaining.

5.C.2. SunGard Financial Software update

Discussion:

Auditors were in-district in July and will return in October. C. Dickey gave an update of the SunGard Financial Software.

5.C.3. General Update

Discussion:

C. Dickey shared a report of unclaimed funds at the state level that will be returned to the town's general fund. She gave a report of matching e-rate funds available to the district.

OPEB (Other Post-employment Benefits) information will be coming to the Board. Mrs. Dickey recommended having insurance consultant Milliman present an overview to the Board. Board Members posed clarifying questions to her.

C. Dickey shared that the non-certified pension document is being worked on by the attorneys and will be presented to the Board in the fall.

6. Superintendent's Report

6.A. Opening of the School Year 2016-17

Discussion:

M. O'Donnell shared an update on preparations for the first day of school. She also provided an update on the new Morgan. Punch list items are being addressed and some delays are anticipated; however, the school will open on time.

The Superintendent shared the agenda for the first three days back for teachers, August 23, 24 and 25. On the 25th, a luncheon for all staff will be held at the new Morgan followed by convocation in the auditorium. Board members were invited to attend.

6.B. District Goals and Initiatives

Discussion:

Administrators will be meeting on August 19th to craft this year's district goals which will then be shared with the Board at the September meeting.

6.C. Retention Report

Discussion:

The Board reviewed and discussed the retention report. D. Traynor asked a clarifying question.

6.D. Bus Routes 2016-17

Discussion:

M. O'Donnell shared and discussed the 2016-2017 bus routes. One bus route has been reduced from last year resulting in changes and/or consolidation of some bus stops which will provide cost savings for the district. S. Luke asked what the longest ride time for students might be. The Superintendent will investigate and report back. She will also report back on the P.M. drop-off times which are not currently posted.

6.E. Personnel Update

Discussion:

The district is still in the process of hiring teachers for the upcoming school year. Two difficult vacancies have been filled. Three vacancies remain: an 8th grade science, a math interventionist/coach, and a long-term substitute art position.

6.F. Project Purple discussion

Discussion:

The Board chair gave a report of a proposal brought forth to bring Project Purple as a community event and asked for a discussion about the possibility of the Board providing financial support for the event.

M. O'Donnell gave an overview of Project Purple and how it could be connected to district programming. Community member Lis Gazzillo discussed the community's efforts to bring Project Purple to Clinton. The Board asked how the event would help students and whether or not there was a history of its success. The Board discussed next steps regarding possible financial support. The Superintendent shared possible budget categories from which the money could come. It was acknowledged that the difficulty for the Board was that this was not specifically included in the 2016-17 budget.

Motion Passed: To table the discussion passed with a motion by Lois Ruggiero and a second by Sandra Luke.

6 Yeas - 1 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	No
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

6.G. General Update

Discussion:

The Superintendent identified the process of selecting student representatives for the Board of Education.

7. Reports

7.A. Board of Education Subcommittees and Special Committees

7.A.1. Budget & Finance/Negotiations Subcommittee (D. Traynor, Annaliese Spaziano, Todd Pozefsky, Lois Ruggiero)

7.A.2. Buildings & Grounds Subcommittee (Lois Ruggiero, Annaliese Spaziano, Doug Traynor)

Discussion:

L. Ruggiero provided a report on the subcommittee meeting of August 3, 2016. M. O'Donnell gave a summary of the Board of Selectman meeting discussion regarding a possible solar project for Pierson School.

7.A.3. Instruction Subcommittee (Annaliese Spaziano, Peter Giannotti, Sandy Luke, Erica Gelven)

7.A.4. LEARN (Doug Traynor is the BOE Liaison to LEARN)

Discussion:

D. Traynor, as a Point of Order, questioned his role as the liaison to LEARN.

7.A.5. Policy Subcommittee (Peter Giannotti, Sandy Luke, Lois Ruggiero, Erica Gelven, Doug Traynor)

Discussion:

P. Giannotti gave a summary of the Policy Subcommittee meeting of August 11, 2016.

Motion Passed: To accept the facilities use fee schedule with the caveat that the Board of Education will address applicable fees for town groups passed with a motion by Lois Ruggiero and a second by Sandra Luke.

7 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

7.A.6. Public Relations Subcommittee (Sandy Luke, Erica Gelven, Todd Pozefsky)

Discussion:

S. Luke gave a summary of the Public Relations Subcommittee meeting from August 11, 2016.

7.A.7. School Nutrition Subcommittee

7.A.8. Technology Subcommittee (Lois Ruggiero, Peter Giannotti, Annaliese Spaziano)

7.B. Town of Clinton Committees

7.B.1. Capital Expenditure Committee

7.B.2. Morgan Building Committee

7.B.3. OPEB - Other Post-Employment Benefits Board of Trustees

Discussion:

The next meeting will be held on August 23rd. More information will follow.

8. Policy Updates and Revisions - first reading

Discussion:

M. O'Donnell provided a summary of policies #1330 and #3515 under revision and asked the Board to review them for a second reading. Discussion followed regarding the format and verbiage provided by CABE policy service. The Board also reviewed and discussed the proposed facilities use fee schedule.

9. Personnel Items

9.A. Resignations/Retirement/Termination

9.A.1. Resignation of Certified Staff - Sara Mengel

Motion Passed: To accept the resignations of Sara Mengel, Christine Barile, and Stephanie Pellegrino, effective immediately, passed with a motion by Lois Ruggiero and a second by Sandra Luke.

7 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

9.A.2. Resignation of Certified Staff - Christine Barile

9.A.3. Resignation of Certified Staff - Stephanie Pellegrino

9.B. Appointments (Certificated, Classified, Extra Duty)

9.B.1. Appointment of Certified Staff - Yun Liu

Motion Passed: To approve the appointment of the following:

Yun Liu as a .6 FTE teacher for the 2016-17 school year;

Laura Martino as a 1.0 FTE teacher for the 2016-17 school year; and

Kaitlin Murphy as a 1.0 FTE teacher for the 2016-17 school year passed with a motion by Erica Gelven and a second by Lois Ruggiero.

7 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

9.B.2. Appointment of Certified Staff - Laura Martino

9.B.3. Appointment of Certified Staff - Kaitlin Murphy

9.B.4. Appointment of Classified Staff - Allison Montesanto

Motion Passed: To approve the appointment of the following classified staff:

Allison Montesanto as a paraeducator for the 2016-17 school year;

Dana Sherwonit as a paraeducator for the 2016-17 school year;

Noemi Diaz as a paraeducator for the 2016-17 school year;

Patrick Quinn as a paraeducator for the 2016-17 school year; and

Peter McManus as a paraeducator for the 2016-17 school year passed with a motion by Peter Giannotti and a second by Erica Gelven.

7 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

9.B.5. Appointment of Classified Staff - Dana Sherwonit

9.B.6. Appointment of Classified Staff - Noemi Diaz

9.B.7. Appointment of Classified Staff - Patrick Quinn

9.B.8. Appointment of Classified Staff - Peter McManus

9.B.9. Appointment of Extra Duty Staff - Taylor Miller

Motion Passed: To approve the appointment of Taylor Miller as a volunteer cheerleading coach for the 2016-17 school year passed with a motion by Sandra Luke and a second by Lois Ruggiero.

5 Yeas - 0 Nays - 2 Abstained.

Annaliese Spaziano	Yes
Peter Giannotti	Abstain
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Abstain
Mr. Todd Pozefsky	Yes

9.C. Transfers

9.D. Information

10. 2016-17 Salary and Benefits Package for Certified and Non-Certified Non-Union Employees, including the School Business Manager and the Director of Information Technology

10.A. Recommendation for overall package for the Terms of Employment

Discussion:

The Terms of Employment Proposal for 2016-17, includes steps awarded as appropriate, all others receiving a 3% general wage increase. The Board's share of PPO and Dental insurance costs would be 83.5% and the employees' share would be 16.5%. There would be no change in the Comp Mix health insurance plan.

Motion Passed: To approve the Terms of Employment Proposal for 2016-17 passed with a motion by Lois Ruggiero and a second by Sandra Luke.

7 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

10.B. Recommendation for renewal of the Business Manager's 2016-2017 contract

Motion Passed: To table the renewal of the Business Manager's contract for 2016-17 passed with a motion by Sandra Luke and a second by Erica Gelven.

7 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

10.C. Recommendation for renewal of the Technology Director's 2016-17 contract

Motion Passed: To table the motion to renew the Technology Director's contract for 2016-17 passed with a motion by Sandra Luke and a second by Erica Gelven.

7 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

11. Financial Items

11.A. Bills Payable

Discussion:

The Board discussed the financial report provided by the Business Manager. C. Dickey provided an explanation of year-to-date expenditures.

12. Adjournment

Motion Passed: To adjourn the meeting at 9:46 p.m. passed with a motion by Sandra Luke and a second by Lois Ruggiero.

7 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes



Sandy Luke, Board Secretary



Marco Famiglietti, Board Recorder