

CLINTON CONSERVATION COMMISSION
Town of Clinton
William Stanton Andrews Memorial Town Hall
54 East Main Street
Clinton, Connecticut 06413

MINUTES
Administrative Session
and
Regular Monthly Meeting
August 10, 2016

Administrative Session

Chairwoman Catherine Zamecnik opened the Administrative Session to order at 7:05 P.M. Members present: Chairwoman Catherine Zamecnik, Secretary Charlene Best and Bertram Schmitz.

Public Education Workshop: August 20, 2016 Fireworks Celebration

Members prepared the presentation for the Conservation Educational Booth.

With the arrival of Lawrence Ouellette at 7:30 P.M. the Regular Monthly Meeting was started.

Regular Monthly Meeting

Chairwoman Catherine Zamecnik called the August 10, 2016 Regular Monthly Meeting of the Town of Clinton's Conservation Commission at 7:30 P.M. Members present: Chairwoman Catherine Zamecnik, Secretary Charlene Best, Lawrence Ouellette and Bertram Schmitz. Elizabeth Isaacson was absent.

Public Education Workshop

Fireworks Celebration. Members prepared materials for the Conservation Educational Booth. Zamecnik will man the booth. Set up starts at 3:00 PM. There is no specific ending time. Members are encouraged to spend time manning the booth.

Future Public Education Opportunity: Clerk Hynes suggested "Christmas in Clinton" tentatively scheduled for December 4, 2016. This is

a Chamber of Commerce sponsored event. Members will consider this at their next meeting.

Commission Workshop: Development of Open Space Index and Natural Resource Inventory – Municipal Base Map

Natural Resource Inventory Map No. 1 – Municipal Base Map. Members drafted the setup for the Natural Resource Inventory - Municipal Base Map.

Schmitz **MOVED** to request Gesick & Associates, Clinton, Connecticut, to draft the Municipal Base Map per the instructions of the Conservation Commission. Best seconded the motion. Discussion: none. Voting in favor: Zamecnik, Best, Ouellette and Schmitz. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Map No. 2 – Committed Open Space. Members will start plotting the parcels.

Minutes

- June 8, 2016 Regular Monthly Meeting
- June 22, 2016 Special Meeting
- July 13, 2016 Administrative Session

Schmitz **MOVED** to accept and approve as presented the Minutes of the June 8, 2016 Regular Monthly Meeting and the June 22, 2016 Special Meeting. Best seconded the motion. Discussion: none. Voting in favor: Zamecnik, Best, Ouellette and Schmitz. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

Budgets

- **Update: Operating Budget: FY 15/16:** Clerk Hynes distributed the year-end budget statement.
- **Update: Operating Budget: FY16/17:**
 - **Annual Fee Request: Connecticut Land Conservation Council.** Due to budget constraints, members did not wish to join the Council this year.

Old/New Business

- **Update: GIS Committee:** Schmitz advised the IT Department will be entertaining contract bids for the development of the GIS base map.

- **Update: Request for Re-allocation of Expenditures from the Open Space Land Acquisition Capital Account:** Schmitz suggested this be tabled until further notice.
- **Account for Open Space Funding & Maintenance:** Schmitz met with Finance Director Murphy who suggested that a presentation be developed for the Board of Selectmen and then possibly the Board of Finance.
- **Update: Town Web Site – Conservation Page:** Schmitz and Zamecnik are working on a list of educational links to add to the page.
- **Public Education.** See above.
- **Member Educational Opportunities:** none.
- **PZC: Marina Planning Public Meeting:** Tentative Date: September 19, 2016. Attendance is at the discretion of members.
- **Update: Capital Expenditure Committee.** The Conservation Commission is scheduled for the annual meeting with the Capital Expenditure Committee on **Thursday, October 6, 2016 at 6:30 P.M.** A revised funding plan should be developed prior to that time along with a presentation.

Additions to Agenda: September 14, 2016 Regular Meeting

- **Follow-up:** Public Education: Conservation Public Education Booth at Fireworks Celebration
- **Public Education:** Christmas in Clinton
- **Workshop: Capital Plan:** update and presentation for the Capital Expenditure Committee meeting on October 6, 2016.

Because Zamecnik will not be available for the September regular meeting, and, there could be a quorum issue, Best **MOVED** to cancel the September 14, 2016 Regular Monthly Meeting and to hold a special meeting in its place on Wednesday, September 7, 2016 at 7:00 PM in the Land Use Office. Schmitz seconded the motion. Discussion: none. Voting in favor: Zamecnik, Best, Ouellette and Schmitz. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0.

There being no further business, Best **MOVED** to adjourn the meeting. Schmitz seconded the motion. Discussion: none. Voting in favor: Zamecnik, Best, Ouellette and Schmitz. Opposed: none. Abstentions: none. The motion was **carried**, 5-0-0. The meeting was **adjourned** at 9:30 P.M.

Respectfully submitted,
Sherry Lee Hynes
Sherry Lee Hynes, Clerk

E-mail: Town Clerk

Conservation Commission
Agenda – Administrative Session/Regular Meeting
August 10, 2016

First Selectmen's Office
Posted: Website