

MINUTES
BOARD OF POLICE COMMISSIONERS
August 8, 2016

PRESENT: Chairman Peter Niles, Commissioners June Hansen, Phil Sengle, Ed Tessman and Kim Simoncini (arrived 7:08 pm)

Also Present: Chief DeMaio and Deputy Chief Carbone

Guests: Karl Hahn, John Santry, Dom Morelli and Carol Walter

The meeting was called to order at 7:00 p.m.

All stood to recite the Pledge of Allegiance

Commission Awareness: Comments from the public:

K. Hahn discussed the lack of No Parking signs between Ridgewood and Clinton Beach. This stretch of Shore Road will be surveyed for No Parking signs.

J. Santry asked about the future of the supernumerary program. The merits of the program are still being reviewed. He asked about acquiring a new uniform. A motion was made by P. Sengle, seconded by E. Tessman to approve the purchase of a short sleeve shirt and hat for supernumerary J. Santry to be paid for by the department. The motion carried unanimously.

Correspondence:

A list of notes complimenting both the department and individual officers were received from the following:

- The Bergman family
- The Vender family
- Amelia Rogers
- Signatures (68 in total) compiled by the Reynolds family
- Audrey Brainerd
- Sean Donkin

Minutes of July 11, 2016:

A motion was made by P. Sengle, seconded by E. Tessman to approve the minutes of July 11, 2016 as submitted. The motion carried unanimously.

Payment of monthly bills:

A motion was made by E. Tessman, seconded by J. Hansen to approve the Purchase Orders and Expenditures for July as presented. The motion carried unanimously.

Chief's Report:

FY 2015-2016

- Reviewed the final figures for the fiscal year of 2015-2016, noting this report does not reflect the CIRMA reimbursement the town has received

State of the Department:

Morale:

- This report will be written each month and distributed to the Police Commissioners and officers
- The department and officers continue to get positive feedback from the community and First Selectman Farmer and others

Narcan:

- The Lions Club donated \$1,300 for the purchase of 30 doses of Narcan
- A donation of \$500 was received from Kenyon International and was used to purchase 27 Pelican boxes, issued to each officer to protect and carry the Narcan dose
- A separate account has been set up strictly for donations and expenses for this Narcan program
- The policy was drafted and implemented
- State Police Master Sergeant/ Clinton Volunteer Fire Department EMSI Marc Gelven donated his time to train the officers how to correctly administer the Narcan
- To date 20 officers have been trained
- The department's Mobile Intensive Care and Authorized Skill First Responder status has been updated with our Middlesex Hospital agreement
- A press release/article about the Narcan program will be in the Harbor News this week
- As a side note: the department may become responsible for the purchase of all their medical supplies, currently the Fire Department provides our medical supplies

Auto Attendant:

- The Auto Attendant has been shut off (unless the dispatchers are busy with a call)
- With the removal of the Auto Attendant customer service has been improved
- A meeting was held with the dispatchers to discuss the implementation of a standardized protocol and verbiage

DARE:

- Officers Corbin and Mangs attended and graduated on August 5th from the 45th DARE Instructor Class
- The DARE program has been revised to include but not be limited to good decision making to address drug and alcohol use, bullying and cyber dangers
- This program is not included in the department's budget, though funding has been offered by a number of community clubs
- The officers' time will be paid from the department's budget

MyPD App:

- The app is 90% constructed
- The MyPD app will be the clearinghouse for all social media platforms
- A press release/ article will be published in the Harbor News informing the residents that the MyPD App is going live and the capabilities of this app
- Stickers announcing the App will be affixed to the police fleet and distributed to businesses
- Committee consisting of Dunn, Pellegrini, Varone, Torino and Clados will be responsible for keeping the information and postings current

Secret Service Training:

- Varone has been selected to attend training for Mobile Device Examiner (MDE) at the National Computer Forensics Institute in Alabama
- It is a 20 day training session
- All expenses (training, travel and meals) will be paid by the US Secret Service, the Clinton PD will be responsible for Varone's time
- Once training is completed, the department will acquire all equipment utilized by Varone during his training, a \$2,500 to \$5,500 benefit
- As a personal courtesy we will provide MDE assistance to other departments; however it was explained that Clinton cases will take priority
- This training will expand the capabilities to investigate crimes accessing electronic evidence
- There may be a cost for software updates in the future

Hiring Process:

- The Commissioners August 2nd special meeting was cancelled
- The number of applicants vs the number of agility test participants vs the number passing the oral boards vs number of applicants passing the polygraph were reviewed
- Suggested the department should consider running the initial applicant test themselves
- The State Police ran the polygraph test for the 7 applicants at a reduced cost to the department/town (the private company previously utilized cost \$300 per applicant)
- The remaining applicants still have to have a psychological and medical exam
- The Board of Police Commissioners' Oral Board meeting will be scheduled in September
- The Department has a seat in the Academy October 2016

Body Cameras:

- Chief has been working with a company on a software package for body cameras
- This company has asked this department to beta test their recently patented camera software
- By doing the beta testing, the company will purchase the body cameras for all officers
- The software was explained to the commissioners, explaining the chain of custody to be held by the department
- A policy will be developed and implemented

Other Initiatives:

- Awards Committee: review the procedures with a committee consisting of officers from various ranks and shifts
- Peer Counselor: Our EAP provider, Behavioral Health, has peer counseling which is a one day class. Officers Smith and Harkins have volunteered
- Mentoring Program for at risk youth: Sepega is developing this program
- Crosswalk/Route 1 targeted enforcement: Mill is spearheading this enforcement effort
- Distracted Driving Education and Enforcement Campaign: Tee shirts, provided/funded by Milone Chiropractic will be handed out during the fireworks fest after a pledge to "Not text and drive" is signed. Need to educate and then enforce.
- Public Safety Information broadcasts with ICRV internet radio: Chief will be invited to be a guest on this station
- Expanded SRO role at new Morgan: working with Principal K. Hagness to expand the SRO program to include educational outreach, more interaction with the students discussing bullying, decision making and drug awareness
- Active Shooter/ Mass Casualty Response training at old Morgan School with FD and EMS: will schedule realistic training featuring staging, triage and NIMS with the Fire Department/EMS and the Police Department
- Response and familiarization training at new Morgan: will have walkthroughs to familiarize the officers with the layout of the building. Doors will be numbered on the outside.
- FBI Academy: Arranging to get some training for the department and area agencies
- Training and increased presence at Clinton Crossings: The management at Clinton Crossings is considering building a substation for the Clinton Police at Clinton Crossings
- Marine Unit grant funding for replacement boat and program development: Developing minimum requirements, a policy and securing grant money
- Fleet replacement schedule: working with Finance Director J. Murphy on the fleet replacement schedule

Community Outreach and Charities the Chief and/or officers attended during the month:

- MADD Press Conference at Rocky's Aqua
- Partners in the Community Board Meeting
- American Legion Law Enforcement Officer of the Year Award presented to Officer Torino
- Partners in the Community (PIC) Family Olympics – all proceeds were donated to the Narcan program
- Fritz wake

- Radio Fundraiser for Dispatcher MacDonald – raised \$5,000 toward the purchase of his van
- Fundraiser with Families Helping Families & Stewart's Ace Hardware

Continuing Initiatives:

- Department Chaplain: L. Cubberly joined the International Conference of Police Chaplains and continues to interaction with the officers while on ride alongs
- K-9 program training: Officer Matakaetis and Ace have been training with Superior K9 Training
- Morgan gun safe: Meeting with the Morgan School Building Committee on August 9th to request they purchase a long gun safe and have it installed in the SRO office at the new Morgan School.
- Officer Lombardo: He has three (3) weeks of Field Training left

Deputy Chief's Report:

- Communications: This will be discussed in Executive Session
- Animal Control: D. Cavanaugh is back to full duty
- Building Maintenance: The exterior has been painted and the air conditioning has been repaired
- Fleet:
 - The boat is back in the water
 - The vehicle sirens and control boxes need to be revamped and upgraded
 - Looking for a single source vendor to maintain the fleet
- Traffic Authority: None

Old Business: None

New Business:

While researching the Town's Charter C. Walter noted that there are no alternates for the Board of Police Commissioners and suggested this be considered as a possible charter revision.

Commissioners questioned the outcome of their charter revision request to have authority over the Communication Center. On June 1, 2016 the Charter Revision Commission voted to make no change or addition to Chapter 8, section 14 (adding) Sub-section E.

A motion was made by K. Simoncini, seconded by P. Sengle to add Contract Negotiations to item 11, Executive Session. The motion carried unanimously.

Executive Session:

A motion was made by K. Simoncini, seconded by J. Hansen to move into Executive Session at 8:25 p.m. to discuss personnel (communications, animal control) and contract negotiations with invited guests Chief DeMaio and Deputy Chief Carbone. The motion carried unanimously.

A motion was made by K. Simoncini, seconded by J. Hansen to move out of Executive Session at 8:53 p.m. The motion carried unanimously.

A motion was made by K. Simoncini, seconded by J. Hansen to authorize Deputy Chief Carbone to request Stop and Shop upgrade their stop signs. The motion carried unanimously.

The meeting was adjourned at 8:56 p.m.

Respectfully submitted,

Wendy McDermott, Administrative Assistant