

MINUTES  
CLINTON VOLUNTEER FIRE DEPARTMENT  
August 1, 2016

The regular meeting of the Clinton Volunteer Fire Department was called to order by Chief Manware at 7:30 p.m.

Minutes: A motion was made and seconded to approve the July 11, 2016 minutes as submitted. The motion carried unanimously.

Treasurer's Report: A motion was made and seconded to accept the Treasurer's Report as read into the record. The motion carried unanimously.

Correspondence: A number of thank you notes were received and read into the record.

Chief's Report:

Thanked those members that helped fight the Haddam brush fire. He explained there was a ½ mile hike to the actual fire and the duce made 7 runs.

The alarm system at Glenhaven has been replaced and since that installation there has only been one alarm. Control 9 will receive the alarm notification and will be able to report the building and unit the alarm is sounding. The horn strobes are still located on the building and the units. Follow the previous procedure: investigate and then reset the panel. The medical alarms are indicated by the white lights above the unit's door. The master key still functions.

The stats for July indicated the department was busy, an increase over last months' calls and responses improved. There were 117 weekday calls and 65 weekend calls.

Deputy Chief Administration: G. Skau reported on the final total for both the EMS and Fire's 2015-2016 annual drives.

Deputy Chief Report:

There is an EAS box on Side #1 on the new Morgan School. The alarm system is live at night and off during the day as the school is becoming occupied.

The walk throughs have been completed, but if there are any members who need to go through the building to acclimate themselves for future medical/fire calls contact Deputy Chief Neff. Otherwise, public tours are being scheduled during August to see the school.

Deputy Chief – EMS:

There is a new stroke form to be filled out; these will be stocked on the ambulances.

In July the department responded to 143 medical calls, during one hour getting 8 calls. Clinton requested mutual aid 11 times and provided mutual aid 10 times. To date the department has responded to 1074 calls.

An ambulance driver will be needed on Saturday, August 13<sup>th</sup> for the Liberty Bank road race.

It is extremely important that patients sign the run forms. If the forms are not signed, the billing company has to attain the signature and this in turn slows billing process. Get the patients signature on the run form.

Jeffrey Brymer has been signed off to drive the ambulances.

Deputy Chief Battista spoke about a subpoena recently served him. It is imperative that crews attain as much information about the incident as possible and get all the information correct. You never know when you will have to swear to something written on a run form; you want the information there and correct.

Assistant Chief:

If you have problems accessing the EAS keys contact Assistant Chief Lefrancois

The preventative maintenance will be done on the apparatus this month

Captain Headquarters: No report

Captain Glenwood:

Two junior firefighters (Z. Schrempp and J. Rush) attended the Fire Academy.

Captain Marine:

The boat is in the water.

There is training on Tuesdays between 4 pm and 6 pm for those interested. Call Captain Voss if interested in attending.

Captain EMS:

There will be EMT recertification training on October 7, 8 and 9.

M. Gelven is providing the Police Department with Narcan training.

The Congregational Church is hosting a Touch a Truck event at their fair August 13<sup>th</sup> from 9 am to 1 pm. The department needs to provide apparatus and members to man the event.

The transport protocols were reviewed:

- If you have a STABLE patient there is flexibility as to the facility you transport them to.
- If you have an UNSTABLE patient, they need to be transported to the **NEAREST** medical ER facility – that would be either Westbrook or Guilford. The only way to by-pass the nearest facility is to contact the Medical Control Physician and get his approval.

Lt. Company 1:

954 is close to completion

The 4<sup>th</sup> quarter training schedule is available. It includes interior, exterior and officer training. If you have questions regarding the schedule you can contact Lt. Johnson

Lt. Company 2: No report

Lt. Aerial: No report

Lt. Rescue:

Put the equipment back. If you have any questions, contact 909.

Lt. EMS 946: No report

Lt. EMS 947:

Stock up the ambulances and let him know if you need something. Any concerns contact Lt. Lewellyn

Lt. EMS 948:

The ambulance is back

Communications Coordinator: No report

Engineer: There is no driver side window on 986

Quartermaster: D. Blifford listed 5 individuals he wanted to see after the meeting

Junior Company: No report

Chaplain: No report

Fire Police: No report

Auxiliary: No report

Membership:

- Waiting on finished applications from one Junior and one Senior
- A vote to accept James Strong as a permanent member was taken with the vote tally being 53 Yes and 1 No. J. Strong has completed his FF1, driver training and has met his minimum requirements
- Andrew Brooks is returning to active membership after a leave of absence for college and to become an Old Saybrook Police Officer. He will be returning to fire ground.

Uniform:

- If a member needs something for Saturday, get it as soon as possible, don't wait until the last minute

LOSAP:

- The Town Ordinance has been written and submitted to the Town Attorney (he has approved it).
- The Board of Selectmen will be meeting on Wednesday, August 3, 2016 at 8 a.m. to approve the ordinance as presented.
- D.J. Burns thanked the LOSAP committee members and Chief Manware for their hard work

Finance: No report

Ways and Means:

- The turnout for bingo, both players (70 people) and members has been very good
- Some policies were reviewed:
  - a. Members can play – but they CANNOT play and work on the same night
  - b. When a member is working he/she CANNOT sell to or check their family member's numbers

House:

- The kitchen is in a stage of remodeling
- The gas system is being revamped and an on demand hot water system installed
- Still hoping to acquire some kitchen equipment/appliances from the old Morgan School
- If a member has an idea for the monument out front of the building, please let K. Archer know

Parade: No report

Social:

- Members are asked to bring a baked good for Chief Andrews' reception on Saturday. Drop them off at 10 am.

Sick and Welfare:

- Flowers have been ordered for S. Andrews' funeral Saturday
- Cards were sent to D. Andrews and family and friends of S. Andrews
- B. Child broke her hip and is recuperating at the Madison House

Nominating:

- Members who wish to serve on the nominating committee need to submit their letters by the September meeting

By-Laws: No report

Truck Committee:

- The committee had a preconstruction meeting with the salesman tonight
- The cab should be completed in 6 months

Ethics and Conflicts: No report

Old Business:

- Met with the cell tower attorney
- Negotiations are still ongoing with a third party
- Some key items which need to be rectified are:
  - a. Term of lease – 5 years?
  - b. Extend the 5 year lease for 6 more times
  - c. Up to \$1,850 a month with a 2% escalator a year
  - d. Will receive \$20,000 up front for the use of our land
  - e. Don't know how many tenants are included in the lease or how much each additional tenant will bring in
  - f. There will be no cost to the Fire Department
  - g. If they leave, the property will be put back to its original state

New Business:

- Questioned why old 961 was behind the department. Had new tires installed and it will back to storage
- The 2017 Morgan Graduating class is selling the Flocking of a friend/neighbor
- The 2017 Graduating class is also selling bricks inscribed with your name for the walkway at Morgan
- There are two major renovations being done at Clinton Crossings, J. Hesser will keep the department notified
- Chief Manware gave a detailed overview of the services for Chief Andrews to be held Saturday, August 6<sup>th</sup>.
  - a. The service will be at the Congregational Church beginning at 11 a.m.
  - b. Chief Andrews will be laid to rest in the Indian River Cemetery
  - c. The reception will be held at the Fire Department in the EMS bays and meeting room
  - d. There will be full mutual aid coverage for EMS from 6a to 3p and for Fire from 10a to 2p
- There will be Bingo on Saturday night in the Fire bays

Good of the Department: None

The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Wendy McDermott  
Clerk