



**Board of Education Regular Meeting**

July 18, 2016 7:00 PM  
Board Meeting Room  
Administrative Offices  
137-B Glenwood Road  
Clinton, CT 06413

**Attendance Taken at 7:00 PM:**

Present Board Members:

Annaliese Spaziano  
Peter Giannotti  
Sandra Luke  
Lois Ruggiero  
Doug Traynor  
Erica Gelven  
Mr. Todd Pozefsky

Updated Attendance:

Doug Traynor was updated to present at: 7:56 PM

**1. EXECUTIVE SESSION - 7:00 - 7:30 PM**

Discussion:

Mr. Marco Famiglietti was invited to join the Executive Session at 7:31 p.m.

**Motion Passed:** To enter into Executive Session, inviting the Superintendent to join, for the purpose of discussion related to the hiring of the assistant superintendent candidate at 7:08 p.m. passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**Motion Passed:** To exit from Executive Session at 7:36 p.m. passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**6 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

## 2. Opening Exercises

### 2.A. Roll call

### 2.B. Pledge of Allegiance

Discussion:

All stood for the Pledge of Allegiance.

## 3. Public participation/recognition

Discussion:

Residents Jane Scully Welch and Peggy <sup>Lupone</sup> Walker spoke regarding options for honoring various notable names from Clinton's music education history at the new Morgan.

## 4. Election of Board Secretary

Discussion:

The Chair opened the floor for nominations. P. Giannotti nominated Sandy Luke for the position of Board Secretary. No other nominations were made. The chair closed the floor for nominations and a vote was taken.

**Motion Passed:** To approve Sandra Luke as the Board Secretary passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

### 6 Yeas - 0 Nays.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

## 5. Minutes - Approval - Minutes of the Meeting of June 6, 2016

**Motion Passed:** To approve the minutes of the regular meeting of June 6, 2016, passed with a motion by Lois Ruggiero and a second by Peter Giannotti.

### 4 Yeas - 0 Nays - 2 Abstained.

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Absent
Erica Gelven	Abstain
Mr. Todd Pozefsky	Abstain

## 6. Communications

Discussion:

A letter to Kevin Rayel from the head coach at Portland High was read. In it, the coach congratulated the golf team members on their character, sportsmanship, and conduct.

**7. Personnel Items**

**7.A. Resignations/Retirement/Termination**

**7.A.1. Retirement of Certified Staff - Kathleen Barrett**

**Motion Passed:** To accept the retirement of Kathleen Barrett effective August 1, 2016, passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.A.2. Resignation of Classified Staff - Josh Hamilton**

**Motion Passed:** To accept the resignation of Josh Hamilton effective June 23, 2016 passed with a motion by Peter Giannotti and a second by Lois Ruggiero.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.A.3. Extra-Duty Resignation - Sandra Murphy**

**Motion Passed:** To accept the resignation of Sandra Murphy from the position of district substitute scheduler effective for the 2016-17 school year passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.A.4. Extra-Duty Resignation - Shannon Robinson**

**Motion Passed:** To accept the resignation of Shannon Robinson from the extra-duty position of Student Council Advisor at Morgan effective for the 2016-17 school year passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.A.5. Extra-Duty Resignation - Christopher Zawadski**

**Motion Passed:** To accept the resignation of Christopher Zawadski from the position of JV (Boys) Basketball Coach at Morgan effective June 16, 2016 passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B. Appointments (Certificated, Classified, Extra Duty)**

**7.B.1. Appointment of Certified Staff - Marco Famiglietti**

Discussion:

The Board congratulated Mr. Famiglietti on his appointment. Mr. Famiglietti thanked the Board and promised 110% of his efforts and talent.

**Motion Passed:** To approve the appointment of Marco Famiglietti as Assistant Superintendent, date to be determined, salary of ~~\$159K~~ *proposed*, passed with a motion by Lois Ruggiero and a second by Sandra Luke.

*proposed salary of \$150,000 and annuity of \$9,000,*

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

### 7.B.2. Appointment of Certified Staff - Tara Ireland

**Motion Passed:** To approve the appointment of Tara Ireland as a special education teacher assigned to the Learning Strategies program at Eliot effective for the 2016-17 school year passed with a motion by Doug Traynor and a second by Peter Giannotti.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

### 7.B.3. Appointment of Certified Staff - Tara Obuchowski

Discussion:

S. Luke questioned how step placement is determined during the hiring process.

**Motion Passed:** To approve the appointment of Tara Obuchowski as an elementary teacher assigned to grade 3 at Joel effective for the 2016-17 school year. passed with a motion by Doug Traynor and a second by Lois Ruggiero.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

### 7.B.4. Appointment of Certified Staff - Jessica Lynch

Discussion:

In the interest of full disclosure, M. O'Donnell mentioned before the vote that Jessica Lynch is her niece.

**Motion Passed:** To approve the appointment of Jessica Lynch as a secondary teacher assigned to the math department at Morgan effective for the 2016-17 school year passed with a motion by Sandra Luke and a second by Lois Ruggiero.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.5. Appointment of Certified Staff - Mariela Spencer**

**Motion Passed:** To approve the appointment of Mariela Spencer as a special education teacher assigned to the Student Support Center at Eliot School effective for the 2016-17 school year passed with a motion by Doug Traynor and a second by Peter Giannotti.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.6. Appointment of Certified Staff - Deborah Jarett**

Discussion:

M. O'Donnell explained how the pre-K students get selected to the various programs, including Inclusive pre-K, Jump Start pre-K, and the high school Child Development class pre-K run by teacher, Joanne Nunan and her students. Through the efforts of the Best Beginnings program, efforts are made to provide all Clinton children with some sort of pre-K experience before they come to Kindergarten.

**Motion Passed:** To approve the appointment of Deborah Jarett as an elementary teacher assigned to the Jump Start Pre-K program at Joel School effective for the 2016-17 school year, salary payable from grant funds, passed with a motion by Sandra Luke and a second by Lois Ruggiero.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.7. Appointment of Certified Staff - Jordan Bean**

**Motion Passed:** To approve the appointment of Jordan Bean as an elementary teacher assigned to World Language - Spanish at Eliot School effective for the 2016-17 school year passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.8. Appointment of Certified Staff - Brooke Mazzarella**

**Motion Passed:** To approve the appointment of Brooke Mazzarella as an elementary teacher assigned to Grade 6 English at Eliot School effective for the 2016-17 school year passed with a motion by Lois Ruggiero and a second by Doug Traynor.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**Motion Passed:** To move Agenda Item #7B.8 to #7B.2 passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.9. Appointment of Certified Staff - Jessica Mularski**

Discussion:

M. O'Donnell described the courses for which the Integrated Media Arts teacher will be responsible.

**Motion Passed:** To approve the appointment of Jessica Mularski as a secondary teacher assigned as the Integrated Media Arts teacher at The Morgan School effective for the 2016-17 school year, at Step 8, passed with a motion by Sandra Luke and a second by Doug Traynor.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.10. Appointment of Certified Staff - Jennifer Kilkelly**

**Motion Passed:** To approve the appointment of Jennifer Kilkelly as a teacher assigned as a literacy specialist at Jared Eliot Middle School effective for the 2016-17 school year passed with a motion by Lois Ruggiero and a second by Doug Traynor.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.11. Appointment of Classified Staff - Denise Turner**

Discussion:  
The Board was given the definition of classified vs. certified staff.

**Motion Passed:** To approve the appointment of Denise Turner as the 10-month secretary assigned to the Special Services Department effective July 11, 2016 passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.12. Appointment of Classified Staff - Timothy Kaliszewski**

**Motion Passed:** To approve the appointment of Timothy Kaliszewski to the position of Technology Systems Support Technician assigned to The Morgan School effective July 15, 2016 passed with a motion by Doug Traynor and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.13. Appointment of Extra-Duty Staff - Jessica Lynch**

**Motion Passed:** To approve the appointment of Jessica Lynch as the J.V. Volleyball Coach at Morgan for the 2016-17 season passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.B.14. Appointment of Extra Duty Staff - Laura Luther**

**Motion Passed:** To approve the appointment of Laura Luther as Student Council Advisor at Morgan for the 2016-17 school year passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

**7.C. Transfers**

**7.D. Information**

**8. Administrative Reports**

**8.A. Administrators, Program Directors and Teachers**

**8.A.1. General Update**

**8.B. Assistant Superintendent's Report**

**8.B.1. General Update**

**8.C. Business Manager's Report**

**8.C.1. Auditors - update**

Discussion:

The auditors will be in district for a few weeks, on and off. Preparation meetings have been held to discuss process and improve communication. Meetings with school administrators and secretaries have taken place in order to ensure reporting and procedural consistency.

SunGard implementation is in Phase II. The 2015-16 numbers should be available sometime in August.

**8.C.2. 2015-16 Budget update**

Discussion:

The anticipated year end funds are \$307K which should be going back to the town. 2015-16 invoices are still being paid so the amount is subject to change.

Since the medical cooperative is self-funded, additional payments have to be made into the reserve fund which should be about 25% of the overall budget. A \$100K payment was made by the Board before year

end. Every member in the health collaborative has an additional amount that needs to be contributed in order to build up the reserve. Contributions will need to be added on a monthly basis.

L. Ruggiero suggested that the Board meet next year at the beginning of June in order to prioritize allocation of year end funds.

M. O'Donnell's intention is to provide a good analysis of key indicators in the budget this year and report to the Board.

T. Pozefsky asked for a copy of the insurance plan.

### **8.C.3. General Update**

Discussion:

Municipal aid and education aid (ECS) was cut by about \$187K. However, the governor has executive authority to make additional cuts. More cuts are expected.

## **9. Superintendent's Report**

### **9.A. Proposed 2016-17 Bus Routes and consideration of consolidating the routes**

Discussion:

Meetings with the bus company will focus on consolidating transportation routes. Declining enrollment should help reduce the need for one or two buses which should result in some savings to the Board.

### **9.B. Smart Start Grant - update**

Discussion:

M. O'Donnell provided a history of the program and a breakdown of how the grant funds will be distributed. Sixteen students were provided pre-K services by the grant in 2015-16. An additional grant for 2016-17 will provide for 16 more, for a total of 32 slots. Efforts are being made to meet the needs of families in our community who might not otherwise have access to pre-K.

Questions followed regarding the average baseline and breakdown of participants. M. O'Donnell will follow up with the Board. The CEC should be made aware of the grant in order to prevent duplication.

### **9.C. Auditorium Fee Schedules (including technical assistance and lighting)**

Discussion:

M. O'Donnell would like to work with the Policy Subcommittee to create an updated fee analysis for using district facilities and review it annually. Technical and lighting assistance should be part of the rental cost of the new auditorium.

### **9.D. Superintendent's Entry Plan - update**

Discussion:

The Superintendent provided a draft of her 90-Day Entry Plan and her progress on it.

### **9.E. Morgan School - update on old and new**

Discussion:

L. Ruggiero expressed her disappointment with the signage for the new school. The Superintendent will bring the matter up at the next Building Committee meeting.

The Superintendent provided an update of the status of the move.

Discussion is ongoing regarding distribution of artifacts in the old building that will not be brought to the new building. The timeline for being completely out of the old building is mid-October.

At the new school, final fixes and installation of technology and security are taking place. The bulk of work remaining is in the auditorium.

The ribbon-cutting ceremony is August 28th between 2 and 5 p.m.

#### **9.F. ED-099 Agreement for Child Nutrition Programs - revision to Authorized Signers**

**Motion Passed:** To approve the execution of a new Authorized Signatures Change Form to include Maryann O'Donnell as an Authorized Signer of the ED-099 Agreement for Child Nutrition Programs effective July 1, 2016, passed with a motion by Lois Ruggiero and a second by Doug Traynor.

#### **7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes

#### **9.G. General Update**

Discussion:

The CEC presentation is November 3rd. An approved plan is required by the second meeting in September.

#### **10. Reports**

##### **10.A. Board of Education Subcommittees and Special Committees**

##### **10.A.1. Budget & Finance/Negotiations Subcommittee**

Discussion:

Secretary union negotiations are going to mediation. The Negotiations committee is waiting to hear back from the teachers regarding a date for negotiations.

##### **10.A.2. Buildings & Grounds Subcommittee**

Discussion:

The subcommittee will meet on Wednesday, August 3rd to discuss CEC planning.

A. Spaziano asked Board members to consider on which committee they would like to serve.

DT would like a brief outline of each committee.

##### **10.A.3. Instruction Subcommittee**

##### **10.A.4. LEARN**

##### **10.A.5. Policy Subcommittee**

Discussion:

The next meeting will take place on August 10th at 6 p.m.

**10.A.6. Public Relations Subcommittee**

Discussion:

The next meeting will take place on August 11th. Erica Gelven will serve on the subcommittee.

**10.A.7. School Nutrition Subcommittee**

**10.A.8. Technology Subcommittee**

Discussion:

L. Ruggiero volunteered to chair the subcommittee.

**10.B. Town of Clinton Committees**

**10.B.1. Capital Expenditure Committee**

Discussion:

November 3rd is the date for the Board of Education's presentation to the CEC. The current 10-year plan for the roof and roof replacement should be reviewed.

**10.B.2. Morgan Building Committee**

**10.B.3. OPEB - Other Post-Employment Benefits Board of Trustees**

Discussion:

A. Spaziano will copy D. Traynor and will let Mary Schettino know. D. Traynor and A. Spaziano will meet and then send the dates to her.

**11. Financial Items**

**11.A. Bills Payable**

**12. Adjournment**

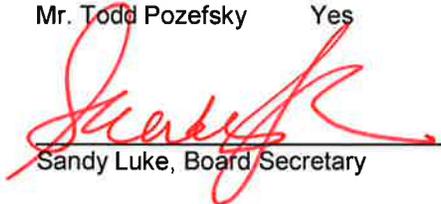
Discussion:

Congratulations were extended to E. Gelven, M. O'Donnell, and M. Famiglietti.

**Motion Passed:** To adjourn at 9:45 p.m. passed with a motion by Lois Ruggiero and a second by Sandra Luke.

**7 Yeas - 0 Nays.**

Annaliese Spaziano	Yes
Peter Giannotti	Yes
Sandra Luke	Yes
Lois Ruggiero	Yes
Doug Traynor	Yes
Erica Gelven	Yes
Mr. Todd Pozefsky	Yes




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Sandy Luke, Board Secretary




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Allison Friday, Board Recorder