

BOARD OF SELECTMEN  
TOWN HALL CONFERENCE ROOM  
JULY 13, 2016  
SPECIAL MEETING MINUTES

Present: First Selectman Bruce Farmer; Selectmen, Carol Walter, John Giannotti, William Fritz and Lynn Pinder

Everyone stood and pledged allegiance to the flag. The meeting was called to order at 8:00 AM.

**VISITORS**

Hal Dolan and Matt Kennedy representing the WPCC gave us an update including the comments relative to Rocky Ledge.

**APPROVAL OF MINUTES – JUNE 29, 2016**

Pinder made a motion, seconded by Walter to approve the minutes from June 29, 2016. The minutes were unanimously approved.

**RESIGNATIONS AND APPOINTMENTS**

There were no new resignations and appointments at this time.

**CME CONTRACT**

Giannotti made a motion, seconded by Pinder to approve the CME Contract Modification/Extension for three months for a contract term until September 30, 2016. The motion was unanimously approved.

**TOWN ENGINEERING CONSULTANT**

Three firms were interviewed and DTC was recommended as the town's consultant. Pinder made a motion, seconded by Giannotti to approve the one year Memorandum of Understanding for Diversified Technology Consultants (DTC). The motion was unanimously approved. DTC will work with the Department of Public Works and the Land Use Office. The contract will run from July 1, 2016 – June 30, 2017 with a review in May.

**LEASE/PURCHASE OPTIONS FOR DPW LARGE EQUIPMENT**

Pete Neff, Director of Public Works and Janet Murphy, Finance Director reviewed the lease/purchase options with the board. The town has already approved \$25,000 in capital for the purchase of a street sweeper. The town's brush cutter is in need of replacing due to extensive repairs that are needed. Murphy recommended doing a 10 year lease purchase for both the street sweeper and the brush cutter. The cost would be \$33,060.40 for fiscal year 2016/17. The total cost is \$396,724.72 which includes a total interest amount of \$36,724.72 for the 10 year period. At the end of the ten years the town would own both vehicles. Pinder made a motion, seconded by Fritz to approve the Master Lease Purchase Agreement with Bank of America for a street sweeper and brush cutter with the agreed upon scheduled payments as approved by the Finance Director. The motion was unanimously approved.

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**BUDGET TRANSFERS & ACCOUNT CLOSURES**

Fritz made a motion, seconded Giannotti to approve the following budget transfers as presented by the Finance Director. The motion was unanimously approved.

WSAM Maintenance

Increase repairs & maintenance \$536.12 and cleaning supplies \$41.44  
Decrease training \$445.00 and WSAM overtime \$132.56

Animal Control – PD

Increase salaries \$6.60 and decrease postage \$6.60

WPCC

Increase convention & dues \$352 and decrease salaries \$352

Public Works

Increase overtime fields \$2,864.13 and decrease overtime snow/ice \$2,864.13

Police Department

Increase salaries \$22,988.85, longevity \$.02 and vehicle maintenance \$1,136.48  
Decrease salaries PT \$12,321.19, salaries OT \$11,785.09 and uniform expense \$19.07

Communications – PD

Increase salaries PT \$10,808.31, salaries OT \$25,153.87 and holiday pay \$2,520.64  
Decrease salaries \$3,234.50, uniforms \$275.02, training \$3,416.96, repairs & maintenance \$1,635.92, stationary & supplies \$100.51 and equipment \$373.61.

Park & Rec

Increase salaries \$3,856.29, salaries OT \$1,278.96  
Decrease salaries PT \$5,135.25

Harbor

Increase salaries \$2,992.50 and decrease repairs & maintenance \$2,992.50

Pinder made a motion, seconded by Fritz to close the following accounts as recommended by the Finance Director and transfer the balances into the general fund. The motion was unanimously approved.

Fund 22 Reval – Balance of \$10,683.46  
Fund 43 Police 75<sup>th</sup> Celebration - \$196.34  
Fund 44 350<sup>th</sup> Celebration - \$66.72

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**SELECTMEN'S REPORTS**

Reported by Fritz

- Morgan Building Committee update – the building is 95 percent complete. There have been some problems with the landscaping to the extreme heat and drought. They will reseed in the fall and sod will be installed in the front of the building for the grand opening.

Reported by Pinder

- LOSAP Update

Reported by Giannotti

- Planning & Zoning meeting update

Reported by Walter

- The ad-hoc Fire Commission has created language for the Charter Revision Commission. This will be an appointed commission.
- Fire Truck – the contract will be signed this week and financing will be discussed at next week's Board of Finance meeting.
- WPCC – Rocky Ledge data that's being accumulated through testing and borings is 75 percent complete.

Reported by Farmer

- Clinton has been selected to receive \$114,000 under the Responsible Growth and Transit-Oriented Development Grant Program, to develop engineering plans and construction drawings for a border-to-border sidewalk network along Route 1.

**ADJOURN**

Pinder made a motion, seconded by Fritz and unanimously adjourned the meeting at 9:05 AM.

Respectfully submitted,

Mary Schettino