

MINUTES
CHARTER REVISION COMMISSION
July 13, 2016

PRESENT: Chairman James Staunton, Commissioners Karen Marsden, Eric Bergman, Brad Sullivan, Lynn Hidek, Art Kuever and Gary Bousquet (arrived 7:10 and left 7:30)

Absent: Peter Nye and Dennis Donovan

The meeting was called to order at 7:04 p.m.

Correspondence:

- Carol Walter sent Fire Commission wording that should be included in the Charter
- Donald Neznok's email dated July 6th was read into the record.
- A. Kuever's email dated June 23rd regarding the setup of the Planning and Zoning Commission and the need to discuss this further. At the June 15th meeting the Charter Revision Commission voted 5 in favor and 1 abstention to NOT split the Planning and Zoning Commission.
- G. Bousquet distributed information regarding the salary range for town planners in other CT towns. It was noted that the Planning and Zoning Commission voted to request a town planner
- Letter dated July 13, 2016 from the Economic Development Commission Chairman John Allen requesting a sentence be added as the last sentence to 10-2 Preparation of the Budget as follows: "The Town will be responsible to utilize all assets that would ensure a sound economy, minimize the tax burden on its townspeople and maximize revenue." This letter was read into the record. It was explained this sentence means "appropriate the budget surplus to the revenue."
 - A motion was made by L. Hidek, seconded by K. Marsden to invite an EDC representative to a Charter Revision Commission meeting to discuss the letter submitted. The motion carried unanimously.
- D. Donovan sent an e-mail dated July 6th asking if the entire Police Commission discussed the idea about the Police Commission overseeing the Communications Center and was there a vote by the entire Police Commission.

Minutes:

A motion was made by K. Marsden, seconded by L. Hidek to approve the minutes of June 15, 2016 as amended (add Coventry (to the list of towns chosen)). The motion carried 4 in favor and 2 abstentions (B. Sullivan and A. Kuever).

Old Business:

- L. Hidek prepared a power point presentation which could be used or revised to show at a public hearing to get the public's opinion about a Town Council/ Town Manager form of government.
- The commission discussed how they wanted to present the Town Council/Town Manager information, how to receive information from the public, how to receive information from the public and how to get the word out to the townspeople that a public hearing will be held.
 - An email address (charter@clintonct.org) will be set up so residents can send in their thoughts, comments and questions.
 - Discussed inviting other Town Managers to field questions, however decided to get the questions from the public first and provide the answers from a professional later.
 - J. Staunton will send a letter to the Harbor News about the public hearing to be held on September 7th in the Town Hall auditorium at 7 p.m.

The meeting was adjourned at 8:55 p.m.

Respectfully submitted,
Wendy McDermott, Clerk