

**CLINTON CONSERVATION COMMISSION**  
Town of Clinton  
William Stanton Andrews Memorial Town Hall  
54 East Main Street  
Clinton, Connecticut 06413

**MINUTES**  
Administrative Session  
July 13, 2016

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The July 13, 2016 Regular Monthly Meeting of the Conservation Commission of the Town of Clinton was not held due to the lack of a quorum. An Administrative Session was held in its place.

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**Administrative Session**

Chair Catherine Zamecnik called the July 13, 2016 Administrative Session of the Conservation Commission of the Town of Clinton to order at 7:00 P.M. in the Land Use Office. Members present: Chair Catherine Zamecnik, Secretary Charlene Best and Bertram Schmitz. Members Elizabeth Isaccson and Lawrence Ouellette were absent.

**Clinton Zoning Regulation Section 21. Floating Zones. Zoning Enforcement Officer Eric Knapp** explained the history and concept of “floating zones”, how and how it is implemented, then addressed member inquiries. Members discussed with him the process for getting referrals from the Planning and Zoning Commission.

**Workshop:** Development of Open Space Index. Best distributed the spread sheet which will be utilized for mapping the committed and uncommitted open space within the Town.

**Budgets**

- **Update: Operating Budget: FY 15/16.** Clerk Hynes advised all invoices prior to June 30, 2016 have been submitted for payment.
- **Update: Operating Budget: FY16/17.** All invoices received now will be on the FY16/17 Operating Budget.

**DEEP Tentative Determination: State Waters, Army Corp of Engineers.** Clerk Hynes advised that this is an annual blanket permit for activities taking place in waters within the State boundaries.

### Old/New Business

- **Report: GIS Committee.** Schmitz advised the Committee is looking into the implementation of the next phase of the study.
- **Open Space Acquisition Capital Account.** Schmitz advised there was some opposition to rolling the funds over to FY 16/17; however, a motion to roll over the funds was carried.
- **Update: Prior Years' Reallocation of Open Space Funding.** Schmitz has submitted the Commission's inquiry to Finance Director Janet Murphy. She will be looking into this.
- **Update: Open Space Funding & Maintenance.** Schmitz has met with Finance Director Janet Murphy who is looking into this. He will follow-up with her.
- **Update: Town Web Site – Conservation Page.** Clerk Hynes advised that Land Technician Julia Pudem has information from Zamecnik to put on the web site. Schmitz was asked to gather a list of links which can be added to the website.
- **Public Education**
  - **Update: Conservation Booth at the Fire Works Celebration: August 20, 2016.** Members chose some education information to be used in the presentation and tasks were assigned.
- **Member Educational Opportunities.** None available at this time.

**Additions to Agenda:** August 10, 2016 Regular Meeting. Focus will be on the workshop for the Conservation Education Booth at the fireworks celebration.

There being no further business, Zamecnik **ended** the meeting at 9:05 P.M.

Respectfully submitted,  
*Sherry Lee Hynes*  
Sherry Lee Hynes, Clerk

E-mail: Town Clerk  
First Selectmen's Office  
Website