

**CLINTON CONSERVATION COMMISSION**  
Town of Clinton  
William Stanton Andrews Memorial Town Hall  
54 East Main Street  
Clinton, Connecticut 06413

**MINUTES**

Regular Monthly Meeting  
Wednesday, June 8, 2016

Chair Catherine Zamecnik called the June 8, 2016 Regular Monthly Meeting of the Conservation Commission of the Town of Clinton to order at 7:00 P.M. in the Land Use Office. Members present: Chair Catherine Zamecnik, Secretary Charlene Best, Lawrence Ouellette and Bertram Schmitz. Member Elizabeth Isaccson was absent.

**Workshop:** Development of Open Space Index. Best distributed a sample of the spread sheet she is developing from the Assessor's Data Base. She received input from members and staff as to the information needed to prepare the maps the Commission is charged by the State of Connecticut to develop. The municipal base map is the first map that must be created. She will start the creation of the spread sheet for the municipal base map for the next meeting.

The clerk was directed to contact Surveyor Donald Gesick to get a written estimate for the preparation of the municipal base map, the committed open space map and the uncommitted open space map.

**Minutes**

- **Ratification of Motions.** Schmitz **MOVED** to ratify the motions of the April 13, 2016 Regular Monthly Meeting. Zamecnik seconded the motion. Discussion: none. Voting in favor: Zamecnik and Schmitz. Opposed: none. Abstentions: Best and Ouellette. The motion was **carried**, 2-0-2.
- **Action on Minutes.** Schmitz **MOVED** to approve as presented the Minutes of the April 13, 2016 Administrative Session/Regular Monthly Meeting. Zamecnik seconded the motion. Discussion: none. Voting in favor: Zamecnik and Schmitz. Opposed: none. Abstentions: Best and Ouellette. The motion was **carried**, 2-0-2.
- **May 11, 2016 Administrative Session** (Noted Only)

**Budgets**

- **Update: Operating Budget: FY 15/16.** Clerk Hynes distributed the accounting through May 7, 2016. There are no outstanding invoices at this time.

- **Update: Operating Budget: FY16/17.** By Schmitz. The operating budget will be \$1800.

**Correspondence/Bills:** none.

#### **Old/New Business**

- **Report: GIS Committee.** Schmitz advised a proposal for bids for the development of a GIS system is being prepared by the Town's Information Technology Department.
- **Update: Prior Years' Reallocation of Open Space Funding.** Schmitz and Ouellette will attend the Board of Finance Meeting on June 20, 2016. The Commission's request to carry over funds is on the agenda.
- **Update: Open Space Funding & Maintenance.** Schmitz has met with Finance Director Janet Murphy who is looking into this. He will follow-up with her.
- **Update: Town Web Site – Conservation Page.** Land Technician Julia Pudem has the information submitted by Zamecnik and will be working on this in the near future. The web site is an evolving document that can be modified at any time.
- **Public Education**
  - **Update: Fire Works Celebration: August 20, 2016.** Members were directed to gather educational materials and photographs of existing open space for the next meeting. Ouellette will consult the Clinton Land Conservation Trust to see if they will provide educational materials.
- **Member Educational Opportunities.** Hynes noted an upcoming webinar on June 10. Other information was distributed prior to the meeting.

**Additions to Agenda:** July 13, 2016 Regular Meeting. Focus will be on the workshop for the open space inventory and preparation for the fireworks celebration booth.

There being no further business, Schmitz **MOVED** to terminate the meeting. Ouellette seconded the motion. Discussion: none. Voting in favor: Zamecnik, Best, Ouellette and Schmitz. Opposed: none. Abstentions: none. The motion was **carried**, 4-0-0. The meeting was **terminated** at 9:35 P.M.

Respectfully submitted,  
*Sherry Lee Hynes*  
Sherry Lee Hynes, Clerk

E-mail: Town Clerk  
First Selectmen's Office  
Website