

MINUTES
CLINTON VOLUNTEER FIRE DEPARTMENT
June 6, 2016

Prior to the beginning of the meeting, Police Chief Vincent DeMaio was introduced to the department. Chief DeMaio spoke briefly about his background and working together to serve the community.

The meeting of the Clinton Volunteer Fire Department was called to order by Chief Manware at 7:00 p.m.

All stood to recite the Pledge of Allegiance.

Minutes: A motion was made and seconded to approve the minutes of May 2, 2016 as submitted. The motion carried unanimously.

Treasurer's Report: A motion was made and seconded to approve the Treasurer's report as read. The motion carried unanimously.

Correspondence:

- A thank you note and donation from the residents on Carter Hill Road was received

Report of Chiefs:

Chief:

- Discount cards for the Tommy Hilfiger outlet store are available to members (June 2 – June 8)
- The Department received a grant from the Department of Energy and Environmental Protection for dry hydrants. The sites have already been determined.
- The statistics for the month of May were reported. This report noted
 - The type of incident (Fire, EMS, Rescue)
 - The average number of responders
 - The days of the week (Monday through Friday)
 - The days of the weekend (Saturday and Sunday)
 - The times of the day/night
- Remember to sign in on the manpower sheet to aid in calculating the statistics
- Chief Manware will continue the statistics if members are interested
- Feedback is encouraged to improve the number of members responding to an incident

Deputy Chief:

- The department did a good job at the May 12, 2016 fire. The fire was contained to one house; it could have easily spread to 2 additional houses and the surrounding brush.
- The tee shirts have arrived, see him to get your shirt
- The House Committee was asked to remain after the meeting to meet with Deputy Chief Neff
- Notify M. Neff when a drill or training will be utilizing a hydrant so he can report to the Water Company how many gallons were used

Deputy Chief Administration:

- Reported on the annual drive totals

Deputy Chief EMS:

- The May statistics were reported as follows
 - There were 121 calls for service
 - We toned for 2 mutual aids (these were second line requests)
 - We provided 4 mutual aids
- Continue to sign up, sign up whenever you are available

- Continue to fill out the ambulance inspection sheet; it helps to ensure the ambulances are properly stocked
- The Husky Helpers did a great job and he thanked S. Voss for organizing this event
- Discussed a lift assist incident and the condition of the patient
- The annual drive letters will be sent out next month

Assistant Chief:

A letter dated May 31, 2016 was received from Assistant Chief Christopher Norrie, in which he resigned from his position as Assistant Chief of the Clinton Volunteer Fire Department. He thanked the membership for their support.

Report of Line Officers:

Captain Headquarters:

- The Touch a Truck event went smoothly and was very successful

Captain Glenwood:

- Reported on the location of the trucks
- Station 2 is in good shape

Captain EMS: No report

Captain Marine:

- The boat is out of service and still at Cedar Island Marina; repairs to the windows need to be made
- They guarantee the boat will be ready by July 4th

Lt Company 1:

- Working with the new 954
- Make sure the CO meters are on the correct truck
- Training schedule: Two additional Monday training nights were added to the schedule – see the new calendar. These additional training nights will cover all the necessary quarterly requirements

Lt Company 2:

- Trucks are all ready to go

Lt Aerial:

- New hand tools have been mounted in the bucket
- There is a missing spare SCBA bottle
- Water will be flowed from the aerial as a training exercise on Monday, June 20th

Lt Rescue:

- Tools have been added to the Rescue
- A drill will be scheduled to train with the slings
- The cones are in the backboard compartment

Lt EMS 946: No report

Lt EMS 947:

- The EMS supplies are fully stocked; however some are in locked cabinets and a key is needed to access these.
- All changes in the EMS stock should be noted on the board

Lt EMS 948:

- Reported on the repairs made to the ambulances

Report of Divisions/ Appointed Positions:

Communications Coordinator: No report

Engineer:

- 954 is leaking foam, it has been fixed, however if you notice red liquid underneath the apparatus notify him

Quartermaster: No Report

Junior Company:

- Thanked the department for allowing them the opportunity to visit the 9/11 Memorial
- The Old Saybrook Fire Competition is Sunday, June 12th and they are participating, come support them

Fire Police:

- Morgan Graduation is Thursday, June 16th at 6 p.m.
 - Fire Police need to show up at 4 p.m.
 - Eight (8) Fire Police are needed
- A work detail is scheduled for June 7th at 7 p.m. to review 931
- He is still waiting to hear the date for the Road Race

Auxiliary:

- They supplied refreshments at the trailer fire with assistance from the juniors
- In order to get the drinks to the members during an incident, the auxiliary should inform the incident commander that the refreshments are on scene

Membership:

- Lance Morrell is the newest member of the Fire Department
- There are a few applications in the works
- A letter was received from David Long, dated June 29, 2016 requesting a change in membership from Support to Honorary effective July 1, 2016.
- A letter was received from Nancy Long, dated June 29, 2016 requesting a move to honorary status effective July 1, 2016.
 - The requests to move to honorary status effective July 1, 2016 made by David Long and Nancy Long were accepted with regret.
- Two members need to be voted into full membership as follows:
 - Jeff Brymer (currently an EMT and will enroll in the next FFI class) vote: 45 yes and 3 no
 - Kayla Remington (currently an EMT and in FFI class) vote: 43 yes and 4 no

Uniforms:

- A signup sheet is available if you need a dress uniform
- The officers are working on a Class B uniform which they hope to have in place by the Fireworks event

LOSAP:

- D. Burns and Chief Manware met with L. Pinder, W. Fritz and financial representatives
- The public ordinance and the 457 Plan, a defined benefit plan, needs to go to the Board of Selectmen, possibly the Board of Finance and a Public Hearing.
- The money is in the town budget

Finance:

- On May 25th, the board met to review the department's proposed 2016-2017 budget
- It is the Finance Board's recommendation to accept this budget as presented
- This budget has been posted for review and is to be voted on at the July 2016 department meeting
- All members should support the department's fund raisers as these are the financial sources for the department's social events

Ways and Means:

- Bingo:
 - There is a signup sheet for all members who are interested in helping with Bingo this year
 - Bankers, callers, floor assistances and food prep people are all needed
 - Pin numbers are required and can be requested
 - If there are not enough people interested in helping, Bingo could be cancelled
- Bucket Drive:
 - This was the department's most successful bucket drive to date
 - The application for the Black Friday bucket drive has been submitted to the Police Department

House: No Report

Parade:

- On May 20, 2017, Clinton, NJ will be celebrating their 125 year anniversary
- Some department members plan on attending, more details to follow later

Social: No Report

Sick and Welfare: No Report

Nominating: No Report

Truck Committee:

- The committee received three (3) bids as follows:
 - 4 Guys - \$646,000
 - KME - \$676,000
 - Smeal - \$738,000

A motion was made and seconded to agree with the recommendation of the Truck Committee to accept the bid of \$646,000 presented by 4 Guys in the selection process. The motion carried unanimously.

- This bid exceeded the previously approved town budget of \$600,000; therefore requiring the Truck Committee to go before the Boards of Selectmen and Finance to obtain \$50,000 more.
 - They met with the Board of Selectmen who approved the \$50,000 request
 - They will meet with the Board of Finance on June 20, 2016
 - A public hearing is scheduled for July 6, 2016

By-Laws/ Ethics Committee/ Conflict of Interest:

- When working on the Ethics policies and Conflict of Interest policies there were contradictions to the By-Laws
- Therefore, a rough draft package will be presented next month for the department's review and feedback

Old Business:

- There is a meeting next week with the attorney regarding the tower project

New Business: None

Good of the Department:

- On June 25th there is a fund raiser for Dispatcher David McDonald at Fireman's Field
 - Tickets cost \$15 for adults, kids are free
 - If anyone can help cook the pasta on June 24th at headquarters contact T. Clados
- Policy change for triage: beginning June 20th anyone in police custody goes to the adult side
- A thank you note will be sent to the Morgan Husky Helpers for their help at headquarters
- There are only four (4) months remaining for members to get all their required statistics. Stats end October 31st.
- On June 11th there is a Rotary/Fire Department Stuff the Ambulance event from 9a to 1p at Stop and Shop
- Fire Marshal/department member J. Heser reported on the cause and outcome of some of the most recent fires.
 - A key thing to remember is to "ANNOUNCE yourself as Fire Department personnel when entering a house during an incident". You never know what you are walking into.

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Wendy McDermott
Clerk