

MINUTES  
CAPITAL EXPENDITURE COMMITTEE  
June 2, 2016

PRESENT: Dennis Donovan, Miner Vincent, Ona NejdI, Aman Singh

Guests: Mary Ann O'Donnell, Hal Dolan, Matthew Kennedy

The meeting was called to order at 7:04 p.m.

Approval of Minutes:

A motion was made by M. Vincent, seconded by O. NejdI to approve the minutes of December 3, 2015 as submitted. The motion carried unanimously.

D. Donovan thanked everyone for their hard work.

Election of Chairman:

A motion was made by O. NejdI, seconded by A. Singh to nominate M. Vincent as Chairman.

A motion was made by A. Singh, seconded by O. NejdI to close the nominations. The motion carried unanimously.

Chairman of the Capital Expenditure Committee is M. Vincent.

A motion was made by A. Singh, seconded by O. NejdI to nominate D. Donovan as Vice Chairman.

A motion was made by O. NejdI, seconded by D. Donovan to nominate A. Singh as Vice Chairman.

A motion was made by M. Vincent, seconded by A. Singh to close the nominations. The motion carried unanimously.

D. Donovan withdrew his name for consideration; therefore A. Singh is the Vice Chairman of the Capital Expenditure Committee.

Recap of the 2016/2017 Capital Expenditure Budget and General discussion for planning future annual Capital Expenditure budgets and ten year plans:

- Review the 10 year plans – some items cannot be funded through the Capital Expenditure budget
- Consider a lease purchase program – have this discussion with Finance Director J. Murphy
- If items are state mandated these should be appropriated through the undesignated fund balance
- WPCG representatives were present and discussed their project – bonding and anticipated need for seed money
- There are a number of projects coming forward that are large ticket items and will need to be bonded
- All projects need to be brought forward so everyone is aware of them

Setting scheduled for upcoming presentations with department heads/commissions:

The Capital Expenditure Committee will continue to meet the first Thursday of each month at 6:30 p.m. in the Police Department's Community Room. The meeting schedule is as follows:

- |                     |                   |
|---------------------|-------------------|
| • September 1, 2016 |                   |
| • October 6, 2016   | June 1, 2017      |
| • November 3, 2016  | July 6, 2017      |
| • December 1, 2016  | August 3, 2017    |
| • January 5, 2017   | September 7, 2017 |
| • February 2, 2017  | October 5, 2017   |
| • March 2, 2017     | November 2, 2017  |
| • April 6, 2017     | December 7, 2017  |
| • May 4, 2017       | January 4, 2018   |

The Departments/Commissions/Committees/Boards are scheduled to present their Capital Expenditure budget on the following dates:

Thursday, September 1, 2016, 6:30 p.m., Police Department Community Room:

- Police Department
- MACO
- Communications
- Fire Marshal
- Fire Department
- Economic Development Commission
- Shellfish Commission
- WPCC

Thursday, October 6, 2016, 6:30 p.m., Police Department Community Room:

- Land Use
- Harbor Commission
- Technology
- Conservation Commission
- Park and Recreation
- Public Works

Thursday, November 3, 2016, 6:30 p.m., Police Department Community Room:

- Board of Education
- Board of Selectmen
- Any commission or committee not included in the listing

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Wendy McDermott  
Clerk