

MINUTES
CLINTON VOLUNTEER FIRE DEPARTMENT
May 2, 2016

The meeting of the Clinton Volunteer Fire Department was called to order by Chief Manware at 7:30 p.m.

All stood for the Pledge of Allegiance.

Minutes:

A motion was made and seconded to approve the minutes of April 4, 2016 as submitted. The motion carried unanimously.

Treasurer's Report:

A motion was made and seconded to approve the treasurer's report as read. The motion carried unanimously.

Correspondence:

- Thank you letter and donation received from resident. The department has responded to numerous fire alarm activations at her home recently.
- Thank you from Shoreline Soup Kitchen. During the April 2, 2016 boot drive the department received donations of 1,045 pounds of food and \$462.42.
- Thank you note sighting John Battista's exemplary work on a particular incident.

Chiefs' Report:

- At the new Morgan School, the South gate is now closed due to construction and all responses should be made through the North gate
- The Memorial Day Parade itinerary is out and available. A color guard is needed, uniforms need to be cleaned, would like to see a good turnout of members, there will be the usual picnic for the members and their families after the parade at headquarters
- Heavy vehicle extrication will be hosted by the Guilford Fire Department on May 14 and 15, 2016. Anyone interested should sign up tonight.
- The applications for June Fire School are out and on the website. Sign up
- Authorization must be gotten from Chief Manware prior to any spending until the end of this fiscal year.

Deputy Chief:

- Thanked those members that drove the apparatus in the Little League Parade
- A driver is needed for the May, 28th Touch a Truck event at the Clinton Crossings
- Thanked the members for helping with the spring cleaning
- The quarterly statistics are posted
- Letters will go out and if a OSHA mandated drill topic has not been completed, that member will not have interior status

Deputy Chief – EMS:

- Get patient's signatures on the report so the department can receive payments in a timely fashion.
- Effective immediately the request for an automatic additional crew member for all psychiatric emergencies has been eliminated. Once the crew responds and they feel there is a need for the third crew member they can call for one. If, while taking the call, the dispatcher feels the patient may be violent and a third crew member may be needed, they can dispatch for a third crew member.
- If someone would like, they can bring an ambulance to the Touch a Truck event at the Clinton Crossings sponsored by the American Legion
- He introduced Amy Johnson as the department's newest EMT. She is certified to go on calls.
- The call volume will go up now that spring and summer have arrived.
- You can sign up for ambulance crew duty for June, July and August.
- The apparatus and equipment checks by EMS duty crews are going really well. They were encouraged to expand their checks by testing the pulsox, blood pressure cuffs, etc.

Assistant Chief: No report

Report of Line Officers:

Captain Headquarters:

- Fill out the log book
- Fill the trucks when the tanks reads $\frac{3}{4}$ or less

Captain Glenwood:

- Thanked the Fire Department for sending him to Indianapolis – he will share information he learned
- He can help members with the new 954 if they need it

Captain Marine:

- 92 is out of service – still at Cedar Island Marina
- It may be put in the water later this month
- There will be work detail to go over the inflatable

Captain EMS:

- There was an EMS drill with a nutritionalist – with free consultations to the members
- May 19th drill at 7 p.m. Hartford Hospital will give a presentation on the special handling of LVAD patients. All CPR certified members should make every effort to attend. Flyers will be sent out to invite all surrounding towns.

Lt Company 1:

- Fill out the log book
- New quarter for statistics started and a new calendar of dates for drills set
- May 9th Amtrak will discuss train incidents
- May 12th at 6:30 p.m. will be a new Morgan School walkthrough
- May 16th at 7:00 p.m. at the new Morgan School the stand pipe will be water flowed
- Annual Haz Mat test and practical will be coming up

Lt. Company 2:

- The trucks are ready – and make sure you fill them up

Lt Aerial:

- The tools have been remounted in the bucket

Lt. Rescue:

- Check for trash in the truck and remove it

Lt EMS 946: No report

Lt EMS 947:

- When expired items are replaced note the new expiration date on the board
- Spit hoods will be on the ambulances
- If you have any questions regarding the chart, see J. Lewellyn

Lt EMS 948:

- If something is broken, let D. Miller know

Deputy Chief Administration:

- G. Skau arrived late and reported on the annual drive amounts received to date.

Report of Divisions/Appointed Positions:

Communications Coordinator:

- If you are having problems with your portable radios, the batteries may need to be reconditioned. Charge the batteries over night at home in your home charger and make sure the light on the charger is on.

Engineer:

- On 985, turn the fuel off on the gas tank

Quartermaster:

- If you leave a piece of equipment or clothing outside his door, leave a note on it. This will notify D. Blifford what to do with that particular item

Junior Company:

- If members need quarterly stats or need additional manpower, the juniors will be happy to help. Just contact either R. VanDyke or C. Hill.

Fire Police:

- Thanked the Fire Police for assisting with the Little League Parade
- They will also assist with the Memorial Day Parade

Auxiliary:

- They will supply the macaroni and potato salads for the Memorial Day picnic

Committee Reports:

Membership:

- They will be having interviews next week

Uniforms: No report

LOSAP:

- A plan has not been submitted to the department as of yet. Chief Manware asked that a plan be drafted and submitted to the department for their review.

Finance:

- They met last week
- They will make recommendations regarding transfers of funds
- They reviewed all the budgets and there are no problems
- The capital investments are doing better

Ways and Means:

- The bucket drive scheduled for April 30th was cancelled due to lack of manpower. The bucket drive will be held on May 14th.
- The Bingo meeting was not held and a new organizational meeting will be scheduled and announced so all those interested in participating can attend.

House: No report

Parade: No report

Social: No report

Sick and Welfare:

- There will be blood drive in honor of Scott Andrews
- A thinking of you card was sent to Janice Story

Nominating: No report

By-Law: No report

Truck:

- Bids will be opened on May 5, 2016
- The Texas truck is here and equipment has to be moved

Ethics:

Conflict of Interest:

- Going through information, combining info, creating a rough draft and this should be completed in the next few weeks

Old Business:

- The cell tower – a date will be set with the attorney to report to the department
- Fire Commission – there is no document yet. Members had questions about the language and suggested commission members

New Business:

- A blood drive will be held on May 14th honoring Scott Andrews and Janice Story.
- Morgan Huskies Helpers Day is May 20th from 9 a.m. to 1:15, anyone can help supervise
- June 11th is Fill the Ambulance food drive from 9 a.m. to 1 p.m.
- June 26th is a fund raiser for Dispatcher David McDonald at Fireman's Field

Good of the Department:

- If anyone is applying to the Guilford Fire Department you will need documentation that you are an interior firefighter

The meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Wendy McDermott
Clerk