

BOARD OF SELECTMEN
TOWN HALL CONFERENCE ROOM
APRIL 27, 2016
MINUTES

Present: First Selectman Bruce Farmer; Selectmen, John Giannotti and Lynn Pinder

Absent: Carol Walter and William Fritz

Everyone stood and pledged allegiance to the flag. The meeting was called to order at 7:00 PM.

VISITORS

Fire Chief Brian Manware asked the board to present the Fire Department with a LOSAP plan (Length of Service Awards Program). The town approved funding at a town meeting on November 12, 2015 but no plan has been presented to the Fire Department as of yet.

APPROVAL OF MINUTES – APRIL 06, 2016

Pinder made a motion, seconded by Giannotti to table the minutes from April 06, 2016. The motion was unanimously approved.

RESIGNATIONS AND APPOINTMENTS

Giannotti made a motion, seconded by Pinder to accept the resignation of Mike Giordano from the Board of Education. The motion was unanimously approved.

Pinder made a motion, seconded by Giannotti to accept the resignation of Bill Walter from the Public Works Commission. The motion was unanimously approved.

Pinder made a motion, seconded by Giannotti to appoint John Allen Walter (D) To the Water Pollution Control Commission for a term until June 30, 2016. The motion was unanimously approved.

FIRE DEPARTMENT PHONE SYSTEM

The current phone system at the Fire Department has been in place since 1996. Chuck Venter, IT Director, received quotes from three vendors. Venter recommended using the Capital Regional Council of Governments. Multiple towns have used them already to upgrade their system which keeps the cost lower. The cost to upgrade head quarters and station 2 to the new phone system is \$17,000. The monthly cost is \$424.00 which is a little less then the current system. The Fire Department has \$20,000 in this year's capital budget for phone system upgrades. Pinder made a motion, seconded by Giannotti to approve the agreement with the Capital Regional Council of Governments for the Fire Department Phone System upgrade with a cost not to exceed \$20,000. The motion was unanimously approved.

Pinder made a motion, seconded by Giannotti to add agenda 5A – Credit Card Processing Proposal for Park & Rec software

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PARK & REC SOFTWARE AGREEMENT FOR CREDIT CARD PAYMENTS

Venter presented the board with a pricing proposal for credit card processing for the Park and Rec software. This will allow residents to make online credit card payments. The credit card fees will be paid by the citizen, not by the town. The contract duration is three years and has been approved by the town attorney. Pinder made a motion, seconded by Giannotti to approve Park & Rec credit card processing agreement with Forte Payment Systems. The motion was unanimously approved.

SOLARIZE CONNECTICUT

Paul Gebauer, chairman of the Energy Committee discussed this year's residential solar program. Solarize Connecticut is a program managed by SmartPower. SmartPower will put out an RFP and choose one vender to keep the cost down. 23 residents took advantage of the CT Solar Challenge the last time. Giannotti made a motion, seconded by Pinder to accept the Solarize Connecticut Memorandum of Understanding. The motion was unanimously approved.

Pinder made a motion, seconded by Giannotti to add agenda 6A – Citizens Guide. The motion was unanimously approved.

CITIZENS GUIDE TO THE 2016/2017 BUDGET

In March the Board of Selectmen approved the funding for the 2016/2017 Citizens Guide to the Budget. Janet Murphy updated the guide with the new budget numbers. The guide was also approved by the town attorney and town clerk. Pinder made a motion, seconded by Giannotti to approve the 2016/2017 Citizens Guide to the Budget as presented. The motion was unanimously approved.

SELECTMEN'S REPORTS

Reported by Pinder

- Pinder met with the new police chief
- Pinder discussed the upcoming Charter Revision Public hearing scheduled for next week.

Reported by Giannotti

- Fire Department Bulkhead – meeting is scheduled for next week to review final plans before going out to bid.
- The Municipal Building Committee has selected Rudolph Netsch Construction for the renovations to the Department of Public Works Maintenance Facility. The bids for the metal storage garage are due next week.

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Reported by Farmer

- Board of Education held an interview last night for the superintendent position. Farmer participated in interviewing along with several other members of the community. The board will conduct their interview in two weeks.
- Farmer spoke with legislators this week regarding the proposed budget cuts. The governor said the entire process may take until June/July.
- One of the three principal partners of the Mill Pond project has pulled out. The other two partners are still moving forward. They have asked for an extension in order to get their paperwork in order.
- Farmer reviewed a letter from Attorney Bennet regarding Police Commission process and procedures

ADJOURN

Pinder made a motion, seconded by Giannotti and unanimously adjourned the meeting at 8:00 PM.

Respectfully submitted,

Mary Schettino

Administrative Assistant