

## Municipal Building Committee

### Meeting Minutes

March 16, 2016

Meeting called to order at 6:08 P.M.

**Present:** Dennis Donovan, Peter Neff-Chairman, Miner Vincent and John Giannotti

**Also Present:** Anthony Miconi- BB&J Construction

**Absent:** Joe Defilippo and Dave Townsend

**Approval of minutes- February 17, 2016-** D. Donovan made a motion, seconded by M. Vincent to approve the February 17, 2016 minutes as presented. The motion carried with one abstention (J. Giannotti).

#### **School Maintenance Facility:**

- Walk through was on March 10<sup>th</sup> (approx. 20-25 contractors appeared)
- Peter Chow- OakPark Architects will issue one addendum March 21st before bids are due
- Bids are due March 30th
- Planning and Zoning approved new metal 5 bay building (Wade Thomas of Nathan Jacobson will work on the next step and then get information to P. Chow)

#### **Police HVAC:**

- P. Neff and Clerk of the works- A. Miconi of BB&J Construction gave an update on project
- Project is complete
- Training for control system was done today (Todd Hajek-crew leader was one of the trainees)
- Triad will come back in the summertime to make sure everything is working properly
- We do not have balancing report or warranty yet and no as-builts

#### **Bulkhead:**

- Drawing was handed out and discussed regarding East bank of river
- P. Neff will meet with Dave Provencher of Coastline Construction and W. Thomas of Nathan Jacobson and go out to bid soon

#### **Fire Dept. #2- Painting Exterior and Interior:**

- Conversion to LED lighting, then project should be complete

**Old Business-** P. Neff briefly discussed STEAP grant-Peter's Complex and he met with Park and Recreation Commissioners regarding grant

**New Business-** Committee briefly discussed- Library Exterior and Eliot house

J. Giannotti made a motion, seconded by D. Donovan and unanimously adjourned the meeting at 7:22 P.M.

Respectfully Submitted,

Donna Aleman