

BOARD OF FINANCE  
SPECIAL MEETING  
MARCH 02, 2016  
MINUTES

Present: J. Scherban, O. Nejdil, L. Saunders, D. Traynor, J. Olsen, J. Scully Welch, and K. Carr

Absent: L. Santos

J. Scherban called the meeting to order at 7:00 PM. Everyone stood for the pledge of allegiance.

The Board of Finance met last night to review Public Act No. 13-60. This legislation provides the Board of Finance with the opportunity to make spending recommendations and suggestions to the Board of Education as to how they may consolidate noneducational services and realize financial efficiencies. Below are some of the suggestions that were made by the board.

- The position of Board of Education Business Manager could be consolidated with the Town's Finance Director.
- The Board of Education Payroll Clerks could be combined with the town's account receivable and Payroll Clerk with the implementation of the Sungard Financial Software System. Efficiencies should be obtained for record keeping, accounting and reporting.
- The Board of Education Maintenance Department could be placed under the control of the Town's Department of Public Works for management and economic reasons. The Board of Education maintenance may operate independently of Public Works. The work schedule will be prepared by Public Works. Public Works should review and approve the work performed. Some responsibility for this work has already been assumed by Public Works.

The meeting adjourned at 7:40 PM.

Respectfully submitted,

Mary Schettino

Administrative Assistant