

BOARD OF FINANCE  
BUDGET WORKSHOP  
FEBRUARY 25, 2016  
GREEN ROOM  
MINUTES

Present: J. Scherban, L. Saunders, D. Traynor, J. Olsen, J. Scully Welch, L. Santos and K. Carr

Absent: O. Nejd

Scherban called the meeting to order at 6:30 PM.

The following budgets were reviewed by the board.

WSAM Maintenance – Tom Fitting

- Salaries overtime budget increased due to event coverage. Fitting said he has 1 part time and 3 full time workers. The Board of Selectmen moved the funds from the salaries part time line item to salaries overtime. When people pay for custodial fees the funds go back into the salary overtime line item
- Total budget of \$209,799

Civil Preparedness

- This budget has a salary line item of \$5,000. \$500 for shelter supplies and \$100 for training for a total budget of \$5,600.

Public Works – Pete Neff

- The Board of Selectmen transferred \$10,000 from Gas/Diesel line item to Landfill Management due to an increase in fees.
- Total budget of \$1,742,254

Technology – Chuck Venter

- Software maintenance increased from \$20,123 to \$28,791 due to firewall maintenance
- The board requested to transfer the remaining balance left over from the website capital account to be used to offset software costs.
- Total budget of \$300,508

Water Pollution –Matt Kennedy

- State water testing line item is \$21,000. Surface water testing is \$2,500 and well monitoring is \$2,000. The board asked for additional backup information on these three line items.
- Total budget of \$87,166

Conservation Commission

- The commission requested a budget of \$3,800 and the Board of Selectmen reduced their total budget to \$1,800. The commission will use this money for stationary and supplies. The commission would like to set up a separate fund so people can contribute money to help fund land purchases

Park & Recreation Commission – Robert Potter

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- Potter requested an increase in salaries for seasonal help and PT clerk.
- Repairs and maintenance line item request was reduced from \$82,000 to \$66,500
- The board asked for a list of their programs with the cost of each program. Each program should sustain themselves.
- Family day line item request increased from \$2,750 to \$3,500
- Total budget of \$277,654

Harbor Management Commission

- Repairs and maintenance line item original request was for \$23,800. The First Selectman reduced the line item to \$20,000 and the Board of Selectmen further reduced it to \$17,000.
- Total budget of \$49,560

Shellfish Commission – Al Walker

- Total budget of \$2,500

Human Services – Peter Schultheis

- Repairs & maintenance line item was reduced to zero due to the new building.
- Schultheis requested to increase the Social Services assistant position from part time 18 hours to full time 24.5 hours with a 3 percent raise.
- The town received a \$100,000 5 year grant that will pay for a full-time Prevention Coordinator so that salary was eliminated from the budget.
- Total budget of \$262,839

CRAHD – Peter Neff

- The board received a revenue and expenditures report for year end June 30, 2015 and also a detailed budget request for 2016-2017

The budget workshop meeting adjourned at 8:30 PM.

Respectfully submitted,

Mary Schettino  
Administrative Assistant